

FOURTH IOAC MEETING.

(11)

(2021-22)



Date :- 13/05/2022

Time :- 2:30 PM

Place :- Board Room

Agenda :-

1. To read and confirm the minutes of the last meeting.
2. Presentation of Action Taken Report against the last meeting.
3. Planning for an educational tour.
4. Planning for the academic calendar for the new session.
5. Planning for the formation of new cells and committees.
6. For the registration of Alumni Association in the Registrar, Firms and Societies of Chhattisgarh.
7. Regarding MoUs
8. To discuss about certificate courses.
9. Regarding HEI registration in the NAAC portal.
10. Regarding IQA Preparation.
11. Regarding the committee activities undertaken after the third IOAC meeting.
12. Guidance by the external expert about the metrics in the NAAC.
13. Any other matter with permission of the chair.

The fourth meeting of IQAE. (session 2021-22) was held on 13/05/2022 (Friday) at 2:30 PM in the Board Room. Chairman of IQAE, Principal Dr. Arun Kumar Dubey, welcomed the members present in the meeting.

The following IQAE members were present.

S.No	Name	Signature
1.	Dr. Arun Kumar Dubey	
2.	Mr. Harjeet Singh Hira	
3.	Mr. Jay Kumar Khatri	
4.	Mr. Rajesh Dunia	
5.	Mr. Kirti Vyas	Absent
6.	Mr. Vivekranjan Gupta	
7.	Dr. Abha Dubey	
8.	Mrs. Ishwari Jyotiram Gore	Absent
9.	Dr. A. Tara Anant.	
10.	Mrs. Harwinder Kaur	
11.	Mrs. Ranjana Thakur	
12.	Mr. Gourav Tolwani	Absent
13.	Mrs. Sushree Mahapatra	

Points discussed in the meeting are as follows :-

1. The minutes of the last meeting were read and confirmed.

2. The IQAC coordinator presented the Action Taken Report on the last meeting's agenda.
3. As because of the pandemic, educational tour could not be organised, thus it was suggested by all the members that an educational tour should be organised.
4. As the new academic session will begin in upcoming month thus it was decided that academic calendar for the session 2022-23 should be prepared.
5. It was also decided that the college will form an Alumni Committee, a Placement and Guidance Committee and a Research committee. It was also suggested that the objectives and the members for the respective committee should be decided accordingly. Further it was suggested that the committees should also organise some activities.
6. It was decided that the college will undergo for the Alumni Association registration process.



- 7. It was suggested that the college should sign MoUs agreement with few more institutes especially for enhancing the teaching - learning process.
- 8. It was decided that the college will conduct an Add-on-Certificate course on computer certificate programme.
- 9. For the NAAC Accreditation process HEI registration is mandatory, thus it was decided that the college will undergo for the registration process on NAAC portal.
- 10. It was decided that the college will submit the IIOA in the upcoming month and thus for the submission of IIOA, all the details should be collected.
- 11. The activities undertaken by the different committees were read out & presented before the committee members. It was appreciated by the members.
- 12. It was decided that Dr. Abha Subey will guide all the faculty

members on understanding the different metrics in the NAAC. For this she was requested to guide all the faculty members.

The meeting was concluded at 4:00PM.

sign



Principal

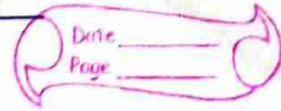
PRINCIPAL
Columbia College
Raipur (C. G.)

Abrar Anwar
IQAC coordinator

THIRD IQAC MEETING

(7)

(2021-22)



Date :- 15/01/2022

Time :- 2:30 PM

Place :- Board Room

Agenda :-

1. To read and confirm the minutes of the last meeting.
2. Presentation of Action Taken Report against the last meeting.
3. Regarding online guest lecture.
4. Regarding ERP training.
5. Regarding Faculty Development Programme.
6. Regarding guidance on the different criteria of NAAC.
7. Regarding the committee activities undertaken after the second IQAC meeting.
8. Any other matter with permission of the chair.

The third meeting of IQAC (session 2021-22) was held on 15/01/2022 (Saturday) at 2:30 PM in the Board Room. Chairman of IQAC, Principal Dr. Arun Kumar Dubey, welcomed the members present in the meeting.

The following IOAC members were present.

S.No	Name	Signature
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|-----|---------------------------|--------|
| 1. | Dr. Arun Kumar Dubey | |
| 2. | Mr. Harjeet Singh Hura | |
| 3. | Mr. Jay Kumar Khatpi | |
| 4. | Mr. Rajesh Dunia | |
| 5. | Mr. Kirti Vyas | |
| 6. | Mr. Vivekrangan Gupta | |
| 7. | Dz. Abha Dubey | |
| 8. | Mr. Ishwari Jyotiram Gore | Absent |
| 9. | Dz. A. Tara Anant | |
| 10. | Mrs. Harvinder Kaur | |
| 11. | Mrs. Ranjana Thakur | |
| 12. | Mr. Gourav Tolwani | Absent |
| 13. | Mrs. Sushree Mahapatra | |

Points discussed in the meeting are as follows :-

1. The minutes of the last meeting were read and confirmed.
2. The IOAC coordinator presented the Action Taken Report on the last meeting's agenda.
3. Due to COVID-19 Pandemic it was

decided to organise online guest lecture.

4. It was suggested that an ERP training should be organised for all the faculty members.

5. It was also decided that for the faculty development some seminars, or workshops must be organised so as to enhance faculty member's professional skills.

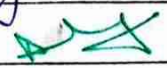
6. As the college is planning to undergo for the NAAC Accreditation cycle-1, the IAAC coordinator requested to have a guidance session for the faculty members on understanding the different criteria of NAAC. For this purpose, it was decided that Dr. Abha Bubej, external expert, IAAC will guide the faculty members.

7. The activities undertaken by the different committees were read out by the IAAC coordinator. It was appreciated by all the members however needful suggestions were also given for the future activities.



The meeting was concluded at 4:00 PM.

Sign:-



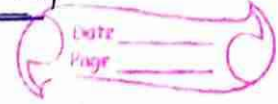
Principal

PRINCIPAL
Columbia College
Raipur (C. G.)

Alara Anonai
IAAE Coordinator.

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SECOND IQAC MEETING
(2021-22)



Date :- 08/10/2021

Time :- 2:30 PM

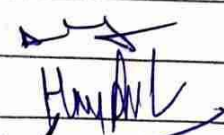
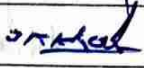
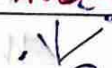

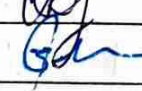
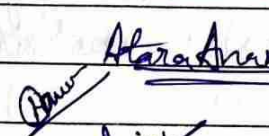
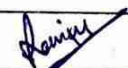


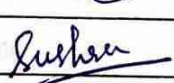
Place :- Board Room

Agenda :-

1. To read and confirm the minutes of the last meeting.
2. Presentation of Action Taken Report against the last meeting.
3. Regarding the registration of college under section 2f of the UGC Act.
4. Regarding planning for the ERP software.
5. Regarding MoUs.
6. Regarding the formation of new cells and committees.
7. Regarding the committee activities undertaken after the first IQAC meeting.
8. Any other matter with permission of the chair.

The second meeting of IQAC (session 2021-22) was held on 08/10/2021 at 2:30 PM in the Board Room. Chairman of IQAC, Principal Dr. Anur Kumar Dubey, welcomed the members present in the meeting.

The following IOAC members were present.

Sl. No	Name	Signature
1.	Dr. Anun Kumar Dubey	
2.	Mr. Harjeet Singh Hina	
3.	Mr. Jay Kumar Khatri	
4.	Mr. Rajesh Duria	Absent ✓
5.	Mr. Kirti Vyas	
6.	Mr. Vivekranjan Gupta	
7.	Dr. Abha Dubey	
8.	Mrs. Ishwari Jyotiram Gore	Absent
9.	Dr. A. Tara Anant.	
10.	Mrs. Harvinder Kaur	
11.	Mrs. Ranjana Thakur	
12.	Mr. Gourav Tolwani	
13.	Mrs. Sushree Mahapatra.	

Points discussed in the meeting are as follows :-

1. The minutes of the last meeting were read and confirmed.
2. The IOAC coordinator presented the Action Taken Report on the last meeting's agenda.
3. It was decided that the college will apply for the registration of section 2F of the UGC Act.
4. It was decided to have MoUs with few more colleges of Chhattisgarh and will also plan for an ERP software.

5. It was decided that the college will form two committees, one for newsletter and media and other for excursion and picnic. It was also suggested that the objectives and the members for the respective committee should be decided accordingly.

6. The different activities undertaken by the committees were read out by the IOAC coordinator and needful suggestions were also given by the members for the future activities.

The meeting was concluded at 4:00 pm.

Sign.

Principal
PRINCIPAL
Columbia College
Raipur (C. G.)

Atara Anant
IOAC Coordinator

FIRST IQAC MEETING (2021-22)

①

Date: _____
Page: _____

Date: - 05/06/2021

Time: - 2:30 PM

Place: - Board Room.

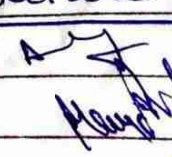
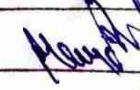
Agenda:-

1. Introduction to IQAC Members.
2. Objectives and functions of IQAC.
3. Regarding the planning for NAAC Accreditation cycle - 1.
4. Regarding MoUs.
5. Regarding online activities.
6. Any other matter with permission of the chair.

The first meeting of IQAC (session-2021-22) was held on 05/06/2021 at 2:30 PM in the Board Room, chairman of IQAC, Principal, Dr. Arun Kumar Dubey, welcomed the members present in the meeting.

As per the guidelines of National Assessment and Accreditation Council (NAAC), the college has constituted an IQAC committee.

The following IQAC members were present :-

Sl. No	Name	Signature.
1.	Dr. Arun Kumar Dubey	
2.	Mr. Harjeet Singh Hura	

- | | | |
|-----|----------------------------|---------|
| 3. | Mr. Jay Kumar Khatri | Present |
| 4. | Mr. Rajesh Dunia | Present |
| 5. | Mr. Kirti Vyas | Present |
| 6. | Mr. Vivekranjan Gupta | Absent |
| 7. | Dr. Abha Dubey | Present |
| 8. | Mrs. Ishwari Jyotiram Gore | Present |
| 9. | Dr. A. Tara Anant. | Absent |
| 10. | Mrs. Harvinder Kaur | Present |
| 11. | Mrs. Ranjana Thakur | Present |
| 12. | Mr. Gourav Tolwari | Present |
| 13. | Mrs. Sushree Mahapatra | Present |

Points discussed in the meeting are as follows :-

1. The meeting commenced with a formal address by the Principal about the need and importance of formation of an IOAC at the college and its functions. He also welcomed the members of newly constituted IOAC.
2. IOAC coordinator made a detailed presentation of the IOAC composition, and its objectives and functions.
3. IOAC coordinator briefly explained the agenda of the first meeting.

4. Principal discussed about the plan of action for the NAAC Accreditation cycle-1.
5. It was suggested to have MoUs with other colleges of Chhattisgarh for conducting various activities.
6. Due to COVID-19 Pandemic, it was decided to conduct various online activities (seminars, webinars, workshops)
7. It was decided that the committee activities conducted after the first IOAC meeting will be read out and will be presented for further suggestions.
8. It was also suggested that from the next meeting the minutes of the last meeting will be read and confirmed before the IOAC members. It was also decided that the Action Taken Report against the last meeting should be presented before the members.

The meeting was concluded at 4:00 PM

Sign:-

Principal
PRINCIPAL
Columbia College
Raipur (C. G.)

IOAC Coordinator.