

Academic - Committee

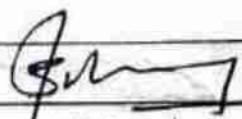
# Notice


04/08/2023






This is to inform the members of Academic committee that meeting is being scheduled on 10/8/2023 at Principal's room at 3:00 PM. It is mandatory for each member to attend the meeting on time. The Agenda of the meeting is given below -

## Agenda of the meeting



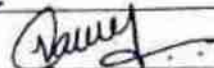
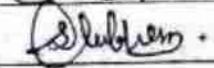
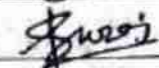

- 1- Regarding preparation of revised -class time table for B.Ed.II sem & D.El.Ed.II<sup>nd</sup> year
- 2- Regarding preparation of Academic calendar for session 2023-2024.
- 3- Preparation Duty allotment sheet.
- 4- Regarding National webinar.
- 5- Any other matter with the permission of the chair.

  
Vice Principal / IQAC coordinator -

  
Principal  
Columbia College  
Raipur, (C. S.)

<u>Name of committee member</u>	<u>Signature</u>
1. Mrs. Yogita Tolokar (Coordinator) -	
2. Ms. Rekha Yadav	
3. Tshwari Tyotiram Pare	
4. Manisha Sahu	
5. Mrs. Ranjana Thakur	



6. Dr. Rupali Mukherjee 
7. Mr. Deepak Pandey 
8. Mr. Nimesh Kumar Sahu 
9. Mr. Shubham Sahu 
10. Mr. Suraj Kumar 
11. Mr. Arjun Kumar Baghel 

## Minutes of the meeting

Date - 10/6/2023

Time - 3:00 PM


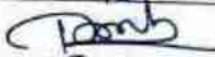
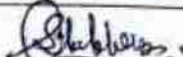
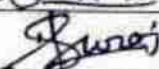


Venue - Principal's room

Taken By - Principal, Dr. Arun Kumar Debey sir.

## Agenda of the Meeting -

- 1 - Regarding preparation of revised class time table for B.ed III<sup>rd</sup> sem. & D.Ed. II<sup>nd</sup> year.
2. Regarding Preparation of Academic calendar for session 2023-2024
3. Regarding preparation of duty allotment sheet
4. Regarding National webinar.
5. Any other matter with the permission of chair.

## Attended By:-

Name of committee member	signature
1. Yogita Talokar	
2. Ms. Rekha Yadav	
3. Mrs. Ranjana Thakur	
4. Dr. Rupali Mukherjee	
5. Mrs. Shabham Sahu	
6. Mr. Suresh Kumar	
7. Ms. Arjun Kumar Baghel	
8. Ms. Ishwari Jyotiram Gore	

## Minutes of the Meeting

### Agenda 1:-

I- Regarding preparations of revised class time table for B. Ed. III<sup>rd</sup> sem & S. E. Ed. II<sup>nd</sup> year -

1. Principal sir instructed to committee member that Mrs. Yogita Talokar, Dr. Neelam Arora & Ms. Gopika Sinha have joined the education department on 1<sup>st</sup> August. Therefore, the class time table should be redrawn, for B. Ed. III<sup>rd</sup> sem. & S. E. Ed. II<sup>nd</sup> year.

### Agenda 2:-

Regarding preparation of Academic calendar for session 2023-2024.



1 Principal sir instructed all the committee members to prepare an academic calendar for the session 2023-2024. In which activities like webinar, seminar, workshop, guest lecture, day celebration etc. are mentioned along with the dates.

~~Principal sir instructed and explained that the duty allotment sheet of all~~

### Agenda - 3.

Regarding preparations of duty allotment sheet.

Principal sir ~~is~~ instructed and explained that the duty allotment sheet of all the faculty members should also be prepared along with their periods.

### Agenda 4 - Regarding National webinar -

A national webinar is to be organised in the month of August. All its preparations should be done very well. Principal sir instructed so.

### Agenda 5 - Any other matter with the permission of chair.

While instructing all the members of the academic committee, principal sir said that a copy of the upcoming events should be taken out and put on the



Notice Board of every month.

## Action Taken Report

<u>S.N.</u>	<u>Agenda</u>	<u>Action - Taken</u>
1.	Regarding preparation of revised class Time Table for B.ed. III sem & D.El.ed II <sup>nd</sup> year.	Completed
2.	Regarding preparation of Academic calendar for session 2023-2024	As per instructions Academic calendar is prepared.
3.	Regarding preparation of duty allotment sheet.	Completed
4.	Regarding National webinar.	As per scheduled. 1 National webinar. <del>is</del> has been done on the topic of
5.	Any other matter with the permission of the chair.	As per instructions of the principal sir upcoming event's copy paste on Notice Board.

Principal

Vice-Principal/IOEC Coordinator

Principal

# Notice

This is to inform the members of Academic calendar that meeting is being scheduled on 08/09/2023 at Principal's room at 3:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

## Agenda of the meeting -

- Agenda 1 - To confirm the last meeting minutes  
Agenda 2 -> Regarding course status  
Agenda 3 -> Regarding organize workshop, seminar, guest lecture and life skill training program  
Agenda 4 -> Regarding days celebration  
Agenda 5 -> Any other matter with the permission of the chair.

Vice Principal/IAAC coordinator.

PRINCIPAL

Columbia College

Raipur (C.G.)

Principal

## Name of committee member

Signature

1. Mrs Yogita Talwar
2. Ms. Rekha Yadav
3. Ishwari Jyotiram Gore
4. Smt Ms Manisha Sahu
5. Ms. Ranjana Thakur
6. Dr. Rupali Mukherjee
7. Mr. Deepak Pandey
8. Mr. Nimesh Kumar Sahu
9. Ms. Shubham Sahu
10. Ms. Suraj Kumar
11. Mr. Anun Kumar Baghel
12. Mr. Alfiya Khan

Rkha

ABS

Dr. Rupali

Nimesh

ABS

Anun



## Minutes of the Meeting

Date: — 08/09/2023

Time — 3:00 PM

Venue — Principal's Room

Taken By — Principal sir

### Agenda of the meeting:

Agenda 1 — To confirm the last meeting minuted

Agenda 2 — Regarding course status

Agenda 3 — Regarding organize workshop,  
seminar, guest lecture and life skill  
training program.

Agenda 4 — Regarding days celebrations.

Agenda 5 — Any other matter with the permission  
of the chair.

### Attended By

Name of the committee member — Signature

1. Mrs. Yogita Talakar

2. Mr. Rekha Yadav

3. Mrs. Ranjana Thakur

4. Dr. Rupali Mukherjee

5. Mr. Shubham Sahu

6. Mr. Suraj Kumar

7. Mr. Anun Kumar Baghel

8. Mr. Nameesh Kumar Suman

9. Mr. Shubham Sanyal

10. Mr. Surey Kumar

11. Mr. Ishwaril Tyagi Ranjore

ABS

ABS

ABS



## Minutes of the meeting

Agenda 1 - To confirm the last meeting minutes.

Confirmed.

Agenda 2 - Regarding course status

(a) - School Internship program of B.Ed III<sup>rd</sup> sem. will continue as it is.

(b) Principal sir instructed that curriculum introduction of B.Ed I<sup>st</sup> year & D.El.Ed I<sup>st</sup> year should be done.

(c) It was decided that 1<sup>st</sup> unit of each subject in D.El.Ed. I<sup>st</sup> year and 2<sup>nd</sup> year, and 1<sup>st</sup> unit of each subject in B.Ed I<sup>st</sup> semester and 1/2 unit in B.Ed. III<sup>rd</sup> semester.

Agenda 3 - Regarding organize workshop seminar, guest lecture and life skill training program.

(a) It has been decided that guest lecture will be organized on the topic of "Map at a glance" on 09/09/2023.

(b) A two days workshop will be organized from 14/09/2023 - 15/09/2023 on the topic of "making Eco friendly Earthenware".

(c) It was decided that a two-day seminar should be conducted by the student on "School system of India and Abroad" on 22/09/2023 - 23/09/2023.

(d) It was decided that there will be two life skill training programs in the month of September with one topic being "Ancient Indian thought of the Uprishad" and another topic of "Rise and shine".


Agenda 4

Regarding days celebrations -

It was decided that Teachers day would be celebrated by the student of B.Ed. III sem in their respective school. Poetry competition on Hindi or was. Essay competition on "World Literacy day"

Agenda 5 Any other matter with the permission of the chair.

Principal sir instructed that a big program has to be organized on 2nd October on the occasion of Gandhi Jayanti and birth anniversary of Lal Bahadur Shastri. Preparation should be made for it.

  
PRINCIPAL  
Columbia College  
Raipur (G. G.)



(d) It was decided that there will be two life skill training programs in the month of September with one topic being "Ancient Indian thought of the Uprishad" and another topic of "Rise and shine".


Agenda 4

Regarding days celebrations -

It was decided that Teachers day would be celebrated by the student of B.Ed. III sem in their respective school. Poetry competition on Hindi diwas. Essay competition on "World Literacy day".

Agenda 5 Any other matter with the permission of the chair.

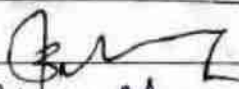
Principal sir instructed that a big program has to be organized on 2nd October on the occasion of Gandhi Jayanti and birth anniversary of Lal Bahadur Shastri. Preparation should be made for it.


  
PRINCIPAL  
Columbia College  
Raipur (G. G.)



# Action Taken Report

SN.	Agenda	Action Taken
1	Agenda 1 - To confirm the last meeting minutes.	Confirmed.
2	Agenda 2 - Regarding course status	School Internship program & course is running as per scheduled.
3	Agenda 3 - Regarding organized, workshop seminar, guest lecture & life skill training program	As per discussion, 1. Guest lecture is done on "map of a glance" Two days workshop on eco friendly earth warmer is postponed. Life skill training program is done as per scheduled.
4	Agenda 4 - Regarding days celebrations	All day celebrations were conducted as decided in the meeting
5	Any other matter with the permission of the chair.	It was decided to organize a big program on Gandhi Jayanti & Lal Bahadur Shastri the programme has been done as per decided on

  
 VICE-PRINCIPAL/ICAC coordinators

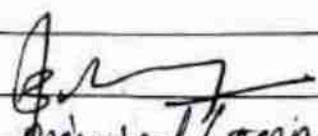
  
 Principal  
 PRINCIPAL


## Notice

This is to inform the members of Academic committee that meeting is being scheduled on 06/10/2023 at seminar hall at 3:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below

### Agenda of the Meeting

1. To confirm the last meeting minutes.
2. Regarding course status and unit test.
3. Regarding guest lecture.
4. Regarding world girls child day celebration
5. Regarding lecture series.
6. Regarding life skill training program.
7. Any other matter with the permission of the chair.

  
Vice Principal / Course coordinator

  
Principal

PRINCIPAL  
Columbia College  
Raipur (C. G.)



## Name of the Committee members

signature

1. Ms. Yogita Telokar
2. Ms. Rekha Yadav
3. Ms. Ishwari Jyotiram Gore
4. Ms. Manisha Sahu
5. Mrs. Ranjana Thakur
6. Dr. Rupali Mukherjee
7. Mr. Deepak Pandey
8. Mr. Nimesh Kumar Sahu
9. Mr. Shubham Sahu
10. Ms. Suraj Kumar
11. Mr. Arjun Kumar Baghel
12. Ms. Alia Khan.

*Jyotir*  
*Rekha*

*MS*

*Ranjana*  
*Thakur*

*(D)*

*Deepak*

*Shubham*

*Suraj*

*Arjun*

*ABS*

## Minutes of the Meeting

Date — 06/10/2023

Time — 3:00 PM.

Venue — Principal's Chamber

Taken By — Dr. Arun Kumar Dubey chairman

## Agenda of the meeting

1. To confirm the last meeting minutes.
2. Regarding course status & unit test
3. Regarding guest lecture



4. Regarding world Girl's child day celebration
5. Regarding lecture series.
6. Regarding Life skill training program.
7. Any other matter with the permission of the chair.

### Attended By =

1. Ishwari Jyotiram Gore
2. Ms. Yogita Talokar
3. Ms. Rekha Yadav
4. Mrs. Ramana Thakur
5. Sr. Rupali Mukherjee
6. Mr. Shubham Sahu
7. Mr. Sway Kumar
8. Mr. Arjun Kumar Baghel
9. Ms. Alfia Khan.
10. Ms. Deepak Pandey
11. Mr. Nimesh Kumar Sena

### Minutes of the meeting

#### Agenda 1 -

To confirm the last meeting minutes

Confirmed.

#### Agenda 2 - Regarding course status and unit test.

- 1- All course status completion are going on properly as per the schedule.

2. It was discussed on School Internship program. School Internship program is also running properly. The students are posting photos and videos of the activities conducted in their school.

Vice principal Dr. Abha Dubey ma'am suggested that a documentary should be made by the students of B. Ed. III Sem. and the topic of which could be "Life on village"

3. First unit test of B. Ed. first semester should be taken on 26/10/2023 - 28/10/2023

### Agenda 3

Regarding Guest Lecture.

It has been decided to organize a Guest Lecture on Nai Talim & Educational philosophy.

### Agenda 4

It has been decided that on the occasion of world Girl child day, tableau form of nine goddesses will be displayed as a part of Navratri celebrations. All the preparations necessary for this program should be done well.



## Agenda-5 - Regarding Lecture series.

- a. After detailed discussion, it was decided that 4 days online national lecture series is to be organised from date 16/10/2023 - 19/10/2023.
- The Topic of the national lecture series
- b. will be NEP 2020 - A way forward for quality education, and chief guest will be Dr. Anura Palla (V.C. Hemchandra Yadav University Surg C.C.)
- c. Principal sir instruct to members that all preparations to the national lecture series should be done immediately. There should be maximum registrations for this, everyone should be try at their own level.

## Agenda 6 - Regarding Life skill program.

It has been decided that a life skill training program will be conducted on Resume & Formal Application writing. Life skill Training program is conducted twice in every month hence a life skill program can will be done on educational Philosophy.

Agenda 7 - - Any other matter with the permission of the chair.

# Action Taken Report

Agenda	Action Taken
1. Agenda 1 - To confirm the last meeting minutes	confirmed
2. Agenda 2 - Regarding course status and unit test	Planned & conducted on line
3. Agenda 3 - Regarding - Guest lecture	Done on scheduled time on Nai Talim
4. Agenda 4 - Regarding world's Girl Child Day celebration	Thanks of Nive Devi. This program presented with Garba celebration during Navratri.
5. Agenda 5 - Regarding lecture series.	Planned & conducted
6. Agenda 6 - Regarding Life Skill Training Program.	Planned & conducted on 7/10/2023 / Mahatma Gandhi Biography exhibit and discussion. 2. 28/10/2023 on Resume & Formal Application writing.
7. Agenda 7. Any other matter with the permission of the chair.	

VICE-PRINCIPAL / ICAC COORDINATOR

PRINCIPAL

Principal



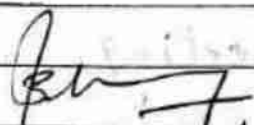
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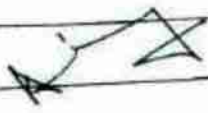
31/10/2023

This is to inform the members of Academic committee that meeting is being scheduled on 06/11/2023 at seminar hall at 3:00PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

### Agenda of the Meeting -

1. To confirm the last meeting minutes
2. Regarding course status & Unit test.
3. Regarding school Internships program.
4. Regarding Guest Lecture & National seminar
5. Regarding educational tour.
6. Regarding Teaching Aid competition for B. Ed. 1<sup>st</sup> sem.
7. Any other matter with the permission of the chair.

  
Vice Principal/IGAC coordinator

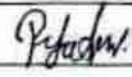
  
Principal  
PRINCIPAL  
Columbia College  
Raipur (S.G.)

Name of the committee member — Signature

1. Ms. Yogita Talakar



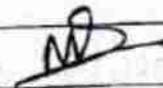
2. Mr. Rekha Yadav




3. Mr. Ishwari Jyotiram Gore



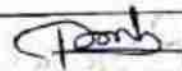
4. Mr. Manisha Sahu



5. Mr. Ranjana Thakur



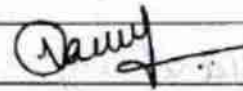
6. Dr. Rupali Mukherjee



7. Mr. Deepak Pandey



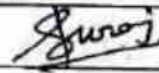
8. Mr. Animesh Kumar Sahu



9. Mr. Shubham Sahu



10. Mr. Suraj Kumar



11. Mr. Anun Kumar Baghel



12. Ms. Alfia Khan

ABS

## Minutes of the Meeting

Date — 6/11/2023

Time — 3:00 PM

Venue — Seminar hall


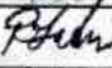










Taken by — Dr. Abha Sebey, Vice Principal.



## Agenda of the meeting -

1. To confirm the last meeting minutes.
2. Regarding course status & unit test.
3. Regarding school Internship program.
4. Regarding Guest Lecture & seminar.
5. Regarding educational Tour.
6. Regarding Teaching Aid competition for B.Ed.  
PT sem.
7. Any other matter with the permission of the chair.

## Attended By -

1. Ms. Yogita Talokar 
2. Ms. Rekha Yadav 
3. Ms. Ranyana Thakur 
4. Dr. Rupali Mukherjee 
5. Mr. Deepak Pandey 
6. Mr. Ishwari Jadhav 
7. Manish Kumar 
8. Mr. Deepak Pandey 
9. Mr. Namesh Kumar Samra 
10. Mr. Shubam Samra 
11. Mr. Suraj Kumar 
12. Mr. Arjun Kumar Baghel 

## Minutes of the Meeting

Agenda 1 - To confirm the last meeting minutes - confirmed.

Agenda 2 - Regarding course status & Unit test.

As per schedule in the month of Nov. course completion of 2 Unit of B. Ed I sem. 1/2 Unit of B. ed III sem.

2 Unit of D. Ed. ed. 1st year & 1 Unit in D. Ed. ed. 2nd year are ready to be completed, which is going on as per schedule.

It has been decided to conduct 2nd Unit test in B. Ed. - I semester and B. Ed. III Semester on 2 from 23/11/2023 to 25/11/2023  
First Unit test in D. Ed. ed. 1st year from 22/11/2023 to 30/11/2023.

Agenda 3 - Regarding school Internship Program.

School Internship Program will be scheduled in the month of November as per scheduled. School Internship of B. Ed. III sem.

School observation in D. Ed. ed. 1st year & Internship in D. Ed. ed. 2nd year.



Agenda 4. - Regarding Guest lecture &  
National seminar.

Guest lecture on philosophy conducted  
will be conducted in the month of  
November.

An offline national seminar has been  
scheduled to be held in January.

Agenda 5 - Regarding Educational Tour.

It has been decided that educational  
tour with B.Ed 1<sup>st</sup> semester & D.El.ed.  
1<sup>st</sup> year students will be taken to  
Chandrakhuri, Kaushalya Mata Temple for  
educational tour. on 8/11/2023.

Rekha Yadav madam and Gopika  
Sinha madam were instructed in the  
things related to the preparation of  
the educational tour.

Agenda 6 - Regarding Teaching Aid Competition  
for B.Ed. 1<sup>st</sup> sem.


It has been decided that on 24/11/2023  
a competition will be organized for the  
Teaching aids made by the students of B. Ed  
1<sup>st</sup> semester. In this competition first and  
second prize will also given along with  
certificate.


Agenda 7 - Any other matter with the permission of

Principal sir instructed that the <sup>Charity</sup> individual  
program and fresher party is to be organized in  
collaboration with the student council on 30/11/23

## Actions - Taken Report

<u>Agenda</u>	<u>Actions Taken</u>
1. <u>Agenda 1</u> - To confirm the last meeting minutes.	Confirmed.
2. <u>Agenda 2</u> - Regarding course status & Unit Test	course and Unit Test completed as per scheduled.
3. <u>Agenda 3</u> - Regarding school Internship program.	The school Internship program is running duly as per scheduled.
4. <u>Agenda 4</u> Regarding Guest Lecture & National Seminar.	Guest lecture on philosophy has been done on 24/11/23. An off line national seminar has been scheduled in the month of January.
5. <u>Agenda 5</u> - Regarding educational Tour.	The educational tour has been done. B. ed 1 <sup>st</sup> year & D. ed. ed. 1 <sup>st</sup> year student will be taken to Chandrakurni on 8/11/2023
6. <u>Agenda 6</u> - Regarding Teaching Aids competitions	As per decided it has been done on 24/11/2023
7. <u>Agenda 7</u> Any other matter with the permission of the chair Regarding fresher party	done

  
VICE-Principal / ICAC coordinators

  
PRINCIPAL  
Columbia College  
Principal




## NOTICE

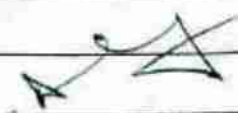
This is to inform the members of Academic Committee that meeting is being scheduled on 04/10/2023 at Seminar hall at 3:30 PM.

It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below -

### Agenda of the Meeting -

1. To confirm the last meeting minutes
2. Regarding Guest Lecture
3. Regarding course status
4. Regarding Model exam & Unit test
5. Regarding University examinations.
6. Regarding CC Fest Cultural Events and sports
7. Any other matter with the permission of the chair.

  
Vice Principal / IQAC co-ordinator

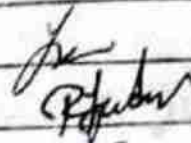
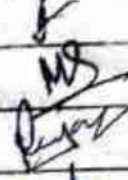

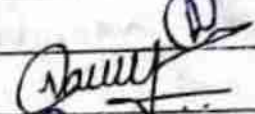

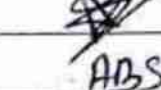
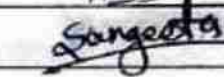
  
Principal

PRINCIPAL  
Columbia College  
Rampur (C.G.)

Name of the committee member

Signature

1. Ms. Yogita Talakar
2. Ms. Rekha Yadav
3. Ms. Ishwari Jyotiram Gore
4. Ms. Manisha Sahu
5. Mrs. Rangana Thakur
6. Dr. Rupali Mukherjee
7. Ms. Deepak Pandey
8. Mr. Namesh Kumar Sahu
9. Mr. Shubham Sahu
10. Mr. Arjun Kumar Baghel
11. Ms. Chanchal
12. Ms. Sangeta Jaiswal

## Minutes of the Meeting -

Date - 04/12/2023

Time - 3:00 PM

Venue - Seminar Hall

Taken By - Principal, Dr. Arun Kumar Sahu

## Agenda of the Meeting

1. To confirm the last meeting minutes.
2. Regarding Guest lecture.
3. Regarding course status
4. Regarding Model exam & Unit Test



5. Regarding University examination
6. Regarding CC Fest Cultural Events and sports
7. Any other matter with the permission of the chair.

Attended By -

1. Yogita Palokar
2. Dr. Anu Ouley
3. Rekha Yadav
4. Dr. Rupali Mukherjee
5. Sangeeta Ijardani
6. Chanchal
7. Mrs Ranjana Thakur
8. MS. Ishwari Jadhav Gaoze
9. MS. Manisha Gaoze
10. Mr. Deepak Purohit

## Minutes of the Meeting

### Agenda 1

To confirm the last meeting minutes.  
Confirmed.

### Agenda 2 - Regarding Guest Lecture

Dr. Abha Debey madam suggested that a career awareness program will be organized in the form of a guest lecture. For the guest lecture a date has to be finalized from the Nursing Department.

### Agenda 3 - Regarding course status

The syllabus of B. Ed. I<sup>st</sup> & B. Ed. III<sup>rd</sup> semester is to be completed in the month of December. The topic was also discussed that after completion of the syllabus, there should be revision classes also conducted.

### Agenda 4 - Regarding model exam & unit test

It was discussed that the model exam will be conducted on the



basis of notification of University exam.  
Model exam from B. Ed III<sup>rd</sup> semester should  
be conducted first on 12/12/2023 - 13/12/2023

Agenda 5. Regarding university exam.

It has been discussed whether  
the university exam should be held in  
may be December last week or January  
1<sup>st</sup> week. All preparations should be done  
accordingly.

Agenda 6 - Regarding C.C. Fest cultural events  
and sports.

Due to Big events & sports are  
going on in Columbia group of Institutions  
there will be one day open theater  
will be organized in Columbia college.  
All types of activity will be  
organized in the 1 one day open theater,  
including singing, dancing, Rangoli  
mimicry etc.

Agenda 7. Any other matter with the permission  
of the chair.

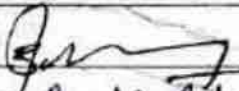
It has been discussed that an offline  
national seminar will be organized in the  
month of January. So the date brochure,  
speakers & all preparations are to be finalized.


# Action Taken Report

Agenda	Action Taken
1. To confirm the last meeting minutes	confirmed.
2. Regarding Guest Lecture	A Guest Lecture has been organized on 30/12/2023 on the topic of Health and Hygiene, the guest speaker was Mrs. Ragini Sarjare (Royal College, Raynandgaon)
3. Regarding Course status	The syllabus of B.ed I <sup>st</sup> sem & B.ed. III <sup>rd</sup> sem is completed in the month of December D. E. ed. course/syllabus is going on as per scheduled.
4. Regarding model exam & Unit Test	As per decided, B.ed III <sup>rd</sup> sem model exam conducted on 12/12/2023 - 13/12/2023 Model exams of B.ed. first semester will be conducted after the University notifications.



Agenda	Actions Taken
5. Regarding University exam.	University exams for B.ed <sup>11<sup>th</sup></sup> started from 29 <sup>th</sup> Dec. All preparations have been done.
6. Regarding CC. Fest Cultural events and sports.	On Sat. Open Theater was organized on 16 December 2023 in which students participated in singing and dancing activities and acting.
7. Any other matter with the permission of the chair.	As per discussion an offline seminar is to be organized in the month of January. preparations for which was to be done in December, which has not been done yet.

  
 vice principal / IQAC coordinator

  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C. G.)

PRINCIPAL  
 Columbia College  
 Raipur (C. G.)

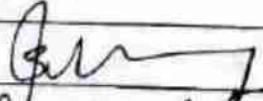
02 of 2024


## NOTICE

This is to inform the members of Academic Committee that meeting is being scheduled on 02/01/2024 at seminar hall at 3:00 PM. It is mandatory for each member to attend the meeting on time. The Agenda of the meeting is given below-

### Agenda of the meeting -

1. To confirm the last meeting minutes.
2. Beginning of new Academic session of B.Ed. II & IV semester.
3. Regarding course status of B.Ed & S.El.Ed.
4. Regarding Guest Lecture.
5. National seminar / webinar
6. Regarding Unit test / model Test
7. School Internships of S.El.Ed. I<sup>st</sup> year
8. Any other matter with the permission of the chair.

  
Vice Principal / IGAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Rampur (C. G.)



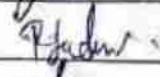
Name of the Committee members.

Signature

1. Mr. Yogita Talokar



2. Ms. Rekha Yadav



3. Ms. Ishwari Jyotiram Gore



4. Ms. Manisha Sahu



5. Mrs Ranjana Thakur



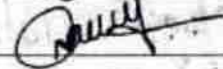
6. Dr. Rupali Mukherjee



7. Mr. Sceptak Pandey



8. Mr. Namesh Kumar Sahu



9. Mr. Shubham Sahu

ABS

10. Mr. Anun Kumar Baghel

ABS

11. Ms. Chanchal

Berna

12. M. Sangeeta Jindar

Sangeeta

## Minutes of the Meeting

Date - 02/02/2024

Time - 3:00 PM

Venue - Seminar hall.

Taken By - Principal Dr. Anun Kumar Subey

## Agenda of the Meeting

1. To confirm the last meeting minutes

2. Regarding guest lecture

3. Regarding beginning of new Academic session of B. Ed. II<sup>nd</sup> sem & B. Ed. IV sem.

4. Regarding course status.


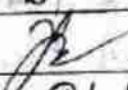



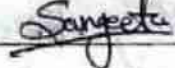


5. National seminar/webinar

6. Regarding Unit Test / Model Test

7. School Internship of B-Ed I<sup>st</sup> year.

8. Any other matter with the permission of the chair.

Attended By -

Ms. Ishwari Jagdish Gore	
Mr. Yogita Talakar	
Mrs. Rekha Yadav	
Mrs. Rajana Thakur	
Dr. Rupali Mukherjee	
Sangeeta Jindani	
Chanchal	
Mr. Deepak Bandyopadhyay	

Minutes of the Meeting

1. To confirm the last meeting minutes.  
The minutes of the previous meeting have been confirmed.

2. Beginning of new academic session of B-Ed II & IV semester.

As per discussion B-Ed 2<sup>nd</sup> sem exams have been done on 1<sup>st</sup> January. Hence their classes will be started from 15<sup>th</sup> January.

Time table etc has to be prepared for that. B-Ed 2<sup>nd</sup> semester classes will be decided only after the university exam.



3. Regarding course status of B.Ed. & D.El.Ed.

B.Ed. 1<sup>st</sup> semester course is almost complete. D.El.Ed. course is running on as per schedule.

4. Regarding Guest Lecture.

It has been decided in the meeting that the topic of guest lecture will be Difference between Teaching strategy and Teaching Methods.

It was decided that the guest lecture speaker would be Miss Ruchi Sachan.

5. And regarding National Seminar.

It was decided in the meeting that an offline seminar would be organized in January. The topic, venue, date and speaker for the offline seminar have to be finalized as soon as possible.

6. Regarding unit test model test.

It has been discussed that unit test of D.El.Ed. first year & second year will be conducted from 10/1/2024 - 13/01/2024.

The date of model exam of B.Ed. 1<sup>st</sup> semester will be from 17<sup>th</sup>.

7. Regarding school Internships of D.El.Ed. 1st year.


D.El.Ed. 1st year students from 17.1.2024 will go to for school observations.

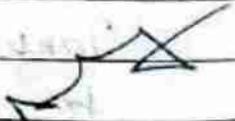
~~Students who are still admitted~~

Those students who have just taken admission and who could not do school observations earlier will have one more week of school observations.

8. Any other matter with the permission of the chair.

Principal sir suggested that after the exam, spoken english classes should be conducted and sessions should also be organized for teachers.

  
Vice-Principal/IOAE coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Rajpur (C. G.)



## Action Taken Report

SN	Agenda	Action Taken
1.	To confirm the last meeting minutes.	Confirmed
2.	Begining of new Academic Session of B.Ed II & IV Semester.	B.Ed first semester exam will be completed by 17 <sup>th</sup> February and B.Ed 4 <sup>th</sup> Semester Classes started from 15 <sup>th</sup> January.
3.	Regarding Course Status of B.Ed & D.El.Ed	B.Ed 1 <sup>st</sup> Semester course completed and D.El.Ed course is running as scheduled.
4.	Regarding Guest Lecture	Lecture on placement and guidance was held by Udaan Academy. Date - 20/01/2024
5.	Regarding National Seminar	Not Conducted
6.	Regarding unit test model test.	Completed
7.	Regarding school observation of D.El.Ed 1 <sup>st</sup> year	Completed

S.No.


Agenda

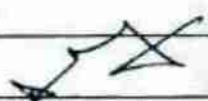
Action Taken

8.

Any other matter with the permission of the Chair.

Spoken English Classes started from 15 February.

  
Vice Principal / TICAC coordinators



PRINCIPAL

Columbia College  
Rampur (C. G.)



# NOTICE

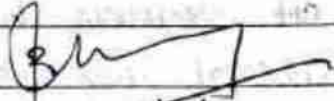
05 02 2024


This is to inform the members of Academic Committee, that meeting is being scheduled on 05/02/2024 at Seminar hall at 3.00 pm. It is mandatory for each member to attend the meeting on time. The Agenda of the meeting is given below.

## Agenda of the meeting -

1. To confirm the last meeting minutes held on 02/02/2024
2. Regarding Course Status and Scholal observation in B.Ed II Semester.
3. Regarding Unit test in D.El.Ed I and D.El.Ed II year.  
Date - 20/02/2024 to 29/02/2024
4. Regarding Conduction of Guest Lecture.
5. Inviting Suggestion for University B.Ed Curriculum Enrichment.
6. Regarding Celebration of important days -
  - (1) Basant Panchami - 14/02/2024
  - (2) National Science Day - 28/02/2024
7. Any other matter the Permission of the Chair.

7. Any other matter discussed with the permission of the chair.

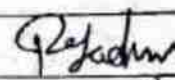
  
vice principal / ISAC coordinator

  
Principal

Name of committee member

PRINCIPAL  
Columbia College  
Raipur (C.G.)

Ms. Rekha Yadav



Ms. Ranjana Thakur



Ms. Ishwari Tyotiram Gore



Ms. Manisha Sahu

Dr. Rupali Mukherjee



Mr. Deepak Pandey



Mr. Namesh Kumar Sahu



Mr. Shubham Sahu



Mr. Suraj Kumar

Mr. Arjun Kumar Baghel



Ms. Chanchal

ABS

Ms. Sangita Tjardar

ABS

Ms. Roshni Verma





## Minutes of the meeting

Date - 05/02/2024

Time - 03:00 Pm

venue - Seminar Hall

Taken By - Principal Dr. Arun Kumar Dubey

### Agenda of the meeting -

1. To confirm the last meeting minutes held on 02/02/24.
2. Regarding course status and school observation in B.Ed. II<sup>nd</sup> semester.
3. Regarding unit test in D.El.Ed. I<sup>st</sup> and D.El.Ed. II<sup>nd</sup> year. Date - 20/02/24 to 29/02/24
4. Regarding conduction of guest lecture.
5. Inviting suggestion for university B.Ed. curriculum enrichment.
6. Regarding celebration of important days -
  - (1) Basant Panchami - 14/02/2024
  - (2) National Science Day - 28/02/2024
7. Any other matter with the permission of the Chair.

Attended By-

Name of committee members-

Ms. Rekha Yadav

Mrs. Ranjana Thakur

Ms. Ishwari Jyotiram Gore

Ms. Manisha Sahu

Dr. Rupali Mukherjee

Mr. Deepak Pandey

Mr. Nimesh Kumar Sahu

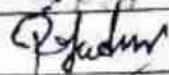
Mr. Shubham Sahu

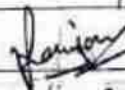
Mr. Arjun Kumar Baghel

Ms. Chanchal

Ms. Sangita Jaiswal

Ms. Roshni Verma





ABS

MS











ABS

ABS

MS



## MINUTES OF THE MEETING -

Agenda 1:

To confirm the last meeting minutes conducted on 02/01/2024.

After presenting the action taken the previous meeting was confirmed in the meeting.

Agenda 2:

Regarding course status and school observation in B.Ed II Semester.

The session has not started yet.

Agenda 3:

Regarding unit test in D.El.Ed I and D.El.Ed II from 20/02/2024 to 29/02/2024

Will be done on 20/02/2024 to 29/02/2024 till.

Agenda 4:

Regarding conduction of guest lecture.

On the demand of students guest lecture will be provided on online assessment.

### Agenda 5:

Inviting suggestions for University  
B. Ed Curriculum enrichment.

All staff members were asked to submit the innovative ideas, recent development in their specified subject and areas and also invited suggestions to the Pt. R.S.U. for upgrading the B. Ed syllabus.

### Agenda 6:

Regarding Celebration for important days -

1> Basant Panchami 14/02/2024

A program of worship and bhajan will be organised.

2> National Science Day 20/02/2024

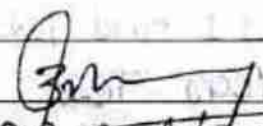
It was decided by the Committee members that an exhibition would be organised by the pupil teachers on 28/02/2024 - Science Day.

### Agenda 7:

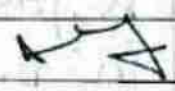
Any other matter with the permission of the Chair.



No other matters with the permission of the Chair.



Vice-Principal / ICAC Coordinator



Principal

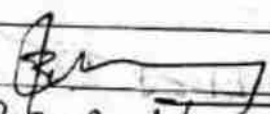
PRINCIPAL  
Columbia College  
Bairnsdale (C.G.)


## ACTION TAKEN REPORT

S.No	Agenda	Action Taken
1.	To confirm the last meeting minutes conducted on 02/02/2024.	Last month's meeting confirmed.
2.	Regarding course status and school observation in B.Ed II semester	Observation of all pupil teachers of B.Ed II semester from 26/02/2024 to 11/03/2024
3.	Regarding unit test in D.El.Ed I & II year 20/02/2024 to 29/02/2024	D.El.Ed I and D.El.Ed 2nd year Test Completed from 20/02/2024 to 29/02/2024
4.	Regarding conduction of Guest Lecture.	On this occasion guest lecturer was organised by Dr. Rajesh Awasthi
5.	Inviding Suggestion for university B.Ed curriculum enrichment.	Suggestions were given by all the teachers.



S.No.	Agenda	Action Taken
6.	Regarding celebration of Important days - 1> Basant Panchami 14/02/2024	Has been celebrated
	2> National Science Day 28/02/2024	On this occasion, an exhibition of science related scientists was organized
7.	Any other matter with the permission of the chair.	No other matters was raised on the meeting.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Golumbia College  
Raipur (C. G.)

# NOTICE

28 02 2024

This is to inform the members of Academic Committee that meeting is being scheduled on 01/03/2024 at Seminar hall at 3.00 pm.

It is mandatory for each member to attend the meeting on time.

The agenda of the meeting is given below -

## Agenda of the Meeting :

1. To Confirm the last meeting minutes held on 05/02/2024.  
Regarding course status.
2. Regarding Units of B. Ed II Semester  
2 Unit in B. Ed IV Semester  
1 Unit in D. Ed Ed 1<sup>st</sup> & 2<sup>nd</sup> year.
3. Regarding Conduction of Guest Lecture.
4. Regarding 1<sup>st</sup> Unit test in B. Ed II and B. Ed IV Semester A 20/03/2024 to 23/03/2024 in 2<sup>nd</sup> Unit test.
5. Regarding 5<sup>th</sup> Unit test in D. Ed Ed 1<sup>st</sup> year and 4<sup>th</sup> Unit test in D. Ed Ed 2<sup>nd</sup> year 15/03/2024 to 23/03/2024
6. Any other matter the permission of the chair.



VICE-Principal / IQAC coordinator

Principal

PRINCIPAL  
Columbia College  
Raipur (C. G.)

Name of Committee member

Signature

1. Dr. Azun Kumar Dubey

2. Ms. Yogita Talwar

ABSENT

3. Ms. Rekha Yadav

4. Ms. Ishwari Jyotiram Gore

5. Ms. Manisha Sahu

6. Ms. Ranjana Thakur

7. Dr. Rupali Mukherjee

8. Mr. Deepak Pandey

9. Mr. Nimesh Kumar Sahu

10. Mr. Shubham Sahu

11. Mr. Anjun Kumar Baghel

12. Ms. Chanchal

13. Ms. Sangita Izardar

14. Ms. Reshmi Verma

## Minutes of the meeting :

Date : 19/03/2024

Time : 3.00 pm

Venue : Seminar hall

Taken By : Principal, Dr. Arun Kumar Dubey

### Agenda of the meeting :-

Agenda 1 : To confirm the last meeting minutes held on 05/02/2024.

• Regarding course status.

Agenda 2 : Regarding 1<sup>st</sup> Units of B.Ed II Semester  
2<sup>nd</sup> Unit in B.Ed IV Semester  
1 Unit in D.El.Ed 1<sup>st</sup> & 2<sup>nd</sup> years.

Agenda 3 : Regarding conduction of Guest Lecture.

Agenda 4 : Regarding 1<sup>st</sup> Unit test in B.Ed II<sup>nd</sup> Semester and B.Ed IV Semester on 20/03/2024 to 23/03/2024 in 2<sup>nd</sup> Unit test.

Agenda 5 : Regarding 5<sup>th</sup> Unit test in D.El.Ed 1<sup>st</sup> year and 5<sup>th</sup> Unit test in D.El.Ed 2<sup>nd</sup> year. 15/03/2024 to 23/03/2024


Agenda 6 : Any other matters the permission of the Chair.



Attended By :

Name of Committee Member	Signature
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Dr. Arun Kumar Dubey



Ms. Jagita Talakar

ABSENT

Ms. Rekha Yadav



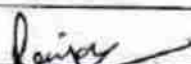
Ms. Ishwari Jyotiram Gore



Ms. Manisha Sahu



Ms. Ranjana Thakur



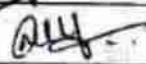
Dr. Rupali Mukherjee

ABS

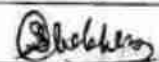
Mr. Deepak Pandey



Mr. Namesh Kumar Sahu



Mr. Shubham Sahu



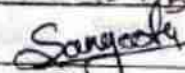
Mr. Arjun Kumar Baghel

ABSENT

Ms. Chanchal

ABSENT

Ms. Sangita Izardar



Ms. Roshni Verma



## MINUTES OF THE MEETING

### Agenda 1 :

To confirm the last meeting minutes held on 05/02/2024.

After presenting the action taken the previous meeting was confirmed in the meeting.

### Agenda 2 :

Regarding course status.

- 2 Units of B.Ed II Semester
- 2 Units in B.Ed IV Semester
- 1 Unit in D.El.Ed 1st & 2nd years

In this month, B.Ed 2nd and B.Ed 4th Semesters have to be completed and 1 Unit of D.El.Ed 1st and 2nd years has to be completed.

### Agenda 3:

Regarding Conduction of Guest Lecture

- 1> It was decided that on 15/03/2024, a guest lecture on the subject of Educational Psychology will be organized by Dr. Chakradhar Nayak in online mode.
- 2> It was decided to organize a guest lecture of B.Ed 4th Semester on the subject of online assessment of learning on 19/03/2024 by Mrs. Mandakini Sharma

### Agenda 4:

Regarding 1 Unit test in B.Ed II Semester and B.Ed IV Semester in 2nd Unit test 20/03/2024 to 23/03/2024 -

Due to some reason the unit test has been postponed to the upcoming month.



Agenda 5:

Regarding 5<sup>th</sup> Unit test in D.E.Ed  
1<sup>st</sup> year and 4<sup>th</sup> Unit test in D.E.Ed  
2<sup>nd</sup> year 15/03/2024 to 25/03/2024

It was decided by all the Committee members that the 5<sup>th</sup> Unit test of D.E.Ed 1<sup>st</sup> and 2<sup>nd</sup> year student will be conducted from 15/03/2024 to 23/03/2024.

Agenda 6:

Any other matters the permission of the chair.


1. Life skill program

Life skill program will be added in which life skill training program on interview skill will be organized.

2. Instruction

All the class in-charges have to check whether the assignment copy, test copy, practical copy of their class has been checked or not.

  
Vice-Principal/ICAC coordinator

  
Principal  
Columbia College  
Raipur (C.G)

## Action Taken Report

S. No.	Agenda	Action Taken
1	To confirm the last meeting minutes conducted on 05/02/2024.	Last month's meeting confirmed
2.	Regarding Course Status 2 units of B.Ed II sem. 2 Units in B.Ed IV sem. 1 unit in D.El.Ed 1 <sup>st</sup> year and 2 <sup>nd</sup> year.	1 1/2 Unit of B.Ed II Sem. Complete 1 1/2 Unit of B.Ed 4 <sup>th</sup> Semester Completed. 1 Unit of D.El.Ed 1 <sup>st</sup> year and D.El.Ed 2 <sup>nd</sup> year has been completed.
3.	Regarding Conduction of Guest Lecture.	1. The first Guest Lecture was Completed on 15/03/2024 by Dr. Chakradhar Natak on the subject of Educational Psychology. 2. The Second Guest Lecture was completed on 19/03/2024 by Mrs. Mandakini Sharma on Online Assessment of Learning.

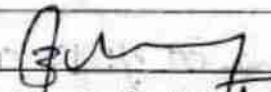


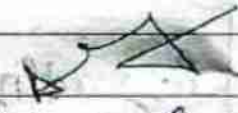
S.No.	Agenda	Action Taken
4.	Regarding 1st unit test in B.Ed II semester and B.Ed-IV semester in 2nd unit test 20/03/2024 to 23/03/2024	Due to some reasons, the first unit test of B.Ed II semester and 2nd unit test of B.Ed 4th semester will be conducted in April.
5.	Regarding 5th unit test in D.El.Ed 1st year and D.El.Ed 2nd year in 4th unit test Date - 15/03/2024 to 23/03/2024	D.El.Ed. 1st year and D.El.Ed 2nd year test Completed from 15/03/2024 to 23/03/2024
6.	Any other matters <sup>with</sup> the permission of the Chair.	
	L. Life Skill Program	L. Life Skill program on anchoring skill was completed by Mrs. Shubha Mishra on 22/03/2024

2. Life Skill program  
on "Careers in  
Defence Service"  
skill was completed  
by Dr. S.K. Moudick  
Date - 30/03/2024

2> Instruction

The work of all  
class incharges is  
going on continuously.

  
Vice principal / IOAC Coordinator

  
Principal



# NOTICE

28 03 2024

This is to inform the members of Academic Committee that meeting is being scheduled on 01/04/2024 at Seminar hall at 3.00 pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

## Agenda of the meeting -

1. To confirm the last meeting minutes held on 11/03/2024.
2. Regarding Course Status  
2 Units of B.Ed II semester  
 $\frac{1}{2}$  Units of B.Ed IV semester
3. Regarding 5<sup>th</sup> Unit test in D.El.Ed 2<sup>nd</sup> year  
Date - 08/04/2024 to 10/04/2024
4. Regarding Revision Classes D.El.Ed 1<sup>st</sup> and 2<sup>nd</sup> year.
5. Regarding Practical Examination B.Ed IV semester.
6. Regarding 1<sup>st</sup> Unit test of B.Ed II Semester and 2<sup>nd</sup> unit test B.Ed IV Semester  
Date - 08/04/2024 to 12/04/2024

7. Regarding 2nd Unit test B.Ed II Semester and Model test of B. Ed IV semester.

Date - 29/04/2024 to 02/05/2024

8. Any other matters <sup>with</sup> the permission of the Chair.

Celebration important day and events of the month of April 2024.

VICE-Principal/IOAC Coordinator

Principal

Name of Committee Members

Signature

MS. Rekha Yadav

MS. Ishwari Jyotiram Gore

MS. Manisha Seny

MS. Ranjana Thakur

Dr. Rupali Mukherjee

ABSENT

Mr. Deepak Pandey

Mr. Nameesh Kumar Seny

Mr. Shubham Seny

Mr. Arjun Kumar Baghel

ABSENT

MS. Chanchal



MS. Sangita Izardar

MS. Roshni Verma

Sangita  
Roshni

## Minutes of the meeting :-

Date : 01/04/2024

Time : 3.00 pm.

venue : Seminar hall

Taken by : Principal, Dr. Arun Kumar Dubey

### Agenda of the meeting -

Agenda 1 : To confirm the last meeting minutes held on 11/03/2024

Agenda 2 : Regarding Course status

2 Unit of B.Ed II semester

1/2 Unit of B.Ed IV semester

Agenda 3 : Regarding 5th Unit test in D.El.Ed  
2nd year. Date: 08/04/2024 to 10/04/2024

Agenda 4 : Regarding Revision classes D.El.Ed  
1st and 2nd year.

Agenda 5 : Regarding Practical Examination  
B.Ed IV semester.

Agenda 6 : Regarding 1st unit test of  
B.Ed II semester and 2nd unit test B.Ed IV

Semester - Date - 08/04/2024 to 12/04/2024



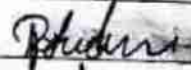






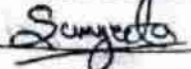

Agenda 7 : Regarding 2nd unit test B.Ed II Semester and Model test of B.Ed IV Semester.

Date - 29/04/2024 to 02/05/2024

Agenda 8 : Any other matters the permission of the chair.

Celebration important days and events of the month of April 2024.

Attended By :

Name of Committee Member	Signature
Dr. Arun K. Dubey	
Dr. Abla Dubey	
Ms. Rekha Yadav	
Ms. Isexari Jyotirm Gorse	
Ms. Manisha Sahu	
Ms. Ranjana Thakur	
Dr. Rupali Mukherjee	ABSENT
Mr. Deepak Pandey	
Mr. Namesh Kumar Sahu	
Mr. Shubham Sahu	ABSENT
Mr. Arjun Kumar Baghel	ABSENT
Ms. Chanchal	ABSENT
Ms. Sangita Izardar	
Ms. Rashni Verma	
	



## MINUTES OF THE MEETING -

Agenda 1: To confirm the last meeting minutes held on 11/03/2024

After presenting the action taken the previous meeting was confirmed in the meeting.

Agenda 2: Regarding course status.

2 Unit of B.Ed II semester

$\frac{1}{2}$  Unit of B.Ed IV Semester

In this month  $1\frac{1}{2}$  unit of B.Ed II Semester and  $1\frac{1}{2}$  unit of B.Ed 4th semester has to be completed.

Agenda 3: Regarding 5th unit test in D.El.Ed 2nd year.

The 5th unit test of D.El.Ed 2nd year is to be conducted in this month.

Agenda 4: Regarding Revision Classes D.El.Ed 1st and 2nd year.

Revision classes of D.El.Ed 1st year and D.El.Ed 2nd year are to be conducted from this month.

Agenda 5: Regarding practical Examination B.Ed IV Semester.

The practical examination of B.Ed 4th semester is to be conducted in this month.

Agenda -

6. Regarding 1st Unit test of B.Ed II Semester and 2nd Unit test B.Ed IV semester  
Date - 08/04/2024 to 12/04/2024

In this month the 1st unit test of B.Ed II semester and 2nd unit test of B.Ed 4th Semester are to be conducted.

Agenda 7: Regarding 2nd unit test B.Ed II Semester and model test of B.Ed IV Semester  
Date - 29/02/2024 to 02/05/2024

In this month the II unit test of B.Ed 2nd semester and model test of B.Ed 4th Semester will be conducted.

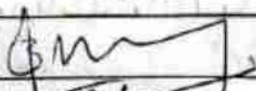
Agenda 8: Any other matters with the permission of the Chair.


Celebration important days and events of the month of April 2024.

- Life Skill Training Program 06/04/2024  
13/04/2024
- Dr. Bhimrao Ambedkar Jayanti 15/04/2024
- World Health Day 08/04/2024
- Earth Day 22/04/2024
- Ramanujacharya Jayanti 26/04/2024
- Save Bird Campaign 15/04/2024
- Instruction - All the Class-Incharges



have to check whether the assignment copy, test copy, practical copy of their class has been checked or not.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

## Action Taken Report

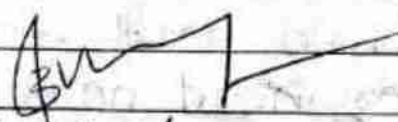
S.No	Agenda	Action taken
1	To confirm the list meeting minutes conducted on 11/03/2024.	Last month's meeting confirmed
2.	Regarding Course Status 2 Unit of B.Ed II Semester 1/2 Unit of B.Ed IV Semester	2 Unit of B.Ed II Semester Completed 1/2 Unit of B.Ed IV Semester Completed • B.Ed II semester, E.A. mang due to late joining, two units were not completed
3.	Regarding 5th Unit test in D.El.Ed 2nd year	D.El.Ed 2nd year test Completed from 08/04/2024 to 10/04/2024

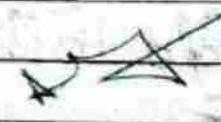
S.No	Agenda	Action taken
4.	Regarding Revision Classes D.El.Ed 1st & 2nd years.	Revision classes of D.El.Ed 1st and D.El.Ed 2nd year are continuously functioning.
5.	Regarding Practical Examination B.Ed IV Semester	Due to the date of practical exam not being confirmed, it will be conducted next month.
6.	Regarding 1st unit test of B.Ed II Semester and 2nd unit test B.Ed IV Semester Date- 08/04/2024 to 12/04/2024	B.Ed II Semester and B.Ed IV Semester test completed from 08/04/2024 to 12/04/2024
7.	Regarding 2nd unit test B.Ed II Semester and model test of B.Ed IV Semester Date- 29/04/2024 to 02/04/2024	The 2nd unit test of B.Ed II Semester and model test of B.Ed IV Semester has been completed from 29/04/2024 to 02/05/2024



S.No.	Agenda	Action taken :
8.	Any other matter with the permission of the Chair.	
1.	Life Skill Training Program -	<p>(1) The first life skill program was completed on 06/04/2024 by Electoral literacy Committee, on the subject of election awareness program.</p> <p>(2) The second Life-Skill program was completed on 13/04/2024 by Mrs. Sushree Mahapatra on subject of Interview skill.</p>
2.	World Health day	World Health day was organized on 08/04/2024 by Dr. Anamika Singh on the subject first Aid training program.
3	Dr. Bhimrao Ambedkar Jayanti	Organizing a speech on the occasion of Dr. Bhimrao Ambedkar's birth anniversary. The event was

		organized on 15/04/2024.
4.	Save Bird Campaign 15/04/2024	Save Bird Campaign has completed the organization of Sakora Sajao Competition on 15/04/2024
5	Earth Day and Ramanujacharya Jayanti 22/04/2024 26/04/2024	This program was not conducted due to the date of D.E.E.D final practical exam being announced.
6.	Instruction	The work of all class incharges is going on continuously.

  
VICE PRINCIPAL/ICAC Coordinators

  
Principal  
PRINCIPAL  
Columbia College  
Relpur (C. G.)



## NOTICE

27 04 2024

This is to inform the members of Academic Committee that meeting is being scheduled on 06/05/2024 at Seminar hall at 3.00 pm.

It is mandatory for each member to attend the meeting on time.

The Agenda of the meeting is given below.

### Agenda of the meeting :-

1. To Confirm the last meeting minutes held on 01/04/2024.

2. Regarding Revision classes D.El.Ed 1<sup>st</sup> and 2<sup>nd</sup> year.

3. Regarding farewell Programme B.Ed IV Semester and D.El.Ed 2<sup>nd</sup> year.

4. Regarding Practical Examination D.El.Ed 2<sup>nd</sup> year.

5. Regarding 5 Day's faculty Development programme.

6. Regarding University Examination programme B.Ed II and IV Semester

7. Regarding final Examination D.El.Ed 1<sup>st</sup> and 2<sup>nd</sup> year.

8. Regarding Model test  
D.El.Ed 1st year and D.El.Ed 2nd year  
04/05/2024 to 14/05/2024

9. Regarding Model test of B.Ed II Semester  
13/05/2024 to 16/05/2024

10. Regarding practical examination B.Ed III semester  
04/05/2024, 09/05/2024

11. Regarding celebration important days  
and events of the month of May 2024

i> Life Skill Training program 04/05/2024  
11/05/2024


ii> Rabindranath Tagore Jayanti 09/05/2024

iii> World's Mother's Day - 14/05/2024

iv> Maharana Pratap Jayanti 22/05/2024

v> Anti Tobacco Day 31/05/2024

12. Any other matter with the permission  
of the Chair.



VICE-Principal/IOAC Coordinator



Principal  
PRINCIPAL  
Columbo College  
Raipur (C. G.)



Name of Committee members

Signature

~~Ms. Rekha Tadar~~

Ms. Rekha Tadar

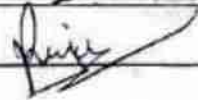


Ms. Ishwari Jyotiram Gore

Ms. Manisha Sahu



Ms. Ranjana Thakur



~~Dr. Arun Kumar Dubey~~

Mr. Deepak Pandey



Mr. Namesh Kumar Sahu



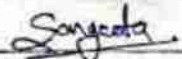
Mr. Arjun Kumar Baghel



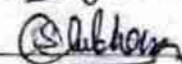
Ms. Chanchal



Ms. Sangita Izardar



Mr. Subham Sahu



Ms. Rashni Verma



## Minutes of the meeting

Date : 06/05/2024

Time : 3:00 pm

Venue : Seminar hall

Taken by : Principal, Dr. Arun Kumar Dubey

### Agenda of the meeting -

Agenda 1 : To confirm the last meeting minutes held on 01/04/2024

Agenda 2 : Regarding Revision Classes D.El.Ed 1st and 2nd year.

● Agenda 3: Regarding farewell programme  
B.Ed. IV Semester & D.El.Ed 2nd year

Agenda 4: Regarding practical examination  
D.El.Ed 2nd year.

Agenda 5: Regarding 5 Days faculty development  
program

Agenda 6: Regarding University examination  
programme B.Ed II and IV semester.

Agenda 7: Regarding final examination  
D.El.Ed 1st and 2nd year.

Agenda 8: Regarding Model test  
D.El.Ed 1st year and D.El.Ed 2nd year  
01/05/2024 to 14/05/2024

Agenda 9: Regarding model test of B.Ed  
II Semester.

13/05/2024 to 16/05/2024

Agenda 10: Regarding practical examination B.Ed IV Sem.  
04/05/2024, 09/05/2024

Agenda 11: Regarding celebration important  
days and events of the month of  
May 2024.

1. Life skill training program 04/05/2024

11/05/2024





- ii > Rabindranath Tagore Jayanti 09/05/2024
- iii > World Mother's Day 14/05/2024
- iv > Maharana Pratap Jayanti 22/05/2024
- v > Anti-Tobacco Day 31/05/2024

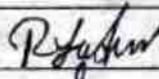
Agenda 12: Any other matters with the permission of the chair.


### Attended By

Name of Committee members	Signature
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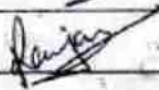
Dr. Arun Kumar Dubey	
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Dr. Abha Dubey	
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Ms. Rekha Yadav	
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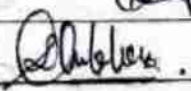
Ms. Iswari Jyotiram Gore	
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Ms. Manisha Sahy	
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Ms. Ranjana Thakur	
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Mr. Deepak Pandey	
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Mr. Nameesh Kumar Sahy	
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Mr. Shubham Sahy	
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Mr. Arjun Kumar Baghel	ABSENT
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Ms. Chanchal	ABSENT
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Ms. Sangita Izardar	ABSENT
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Ms. Rashni Verma	
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## Minutes of the meeting:-

Agenda 1: To confirm the last meeting minutes held on 02/04/2024

After presenting the action taken the previous meeting was confirmed in the meeting.

Agenda 2: Regarding Revision classes  
D.El.Ed 1st and 2nd year.

Revision classes of D.El.Ed 1st and 2nd year have been completed.

Agenda 3: Regarding farewell programme  
B.Ed 4th Semester and D.El.Ed 2nd year.

It was decided by all the members in the meeting that a farewell programme will be organised for the pupil teachers of B.Ed IV Semester and D.El.Ed 2nd year on 10th May.

Agenda 4: Regarding practical examination  
D.El.Ed 2nd year



This exam was to be held in may but due to the university date being released earlier, the practical exam of D.El.Ed 1st year has been done on 26/04/2024 and the practical exam of D.El.Ed 2nd year has been done on 27/04/2024.

Agenda 5: Regarding 6 days faculty development program

Online National Level Faculty Development Program  
Empowering Educators for the 21<sup>st</sup> Century  
from 21/05/2024 to 26/05/2024

S.No	Date	Day	Name of the Resource persons	Topic's
1	21/05/2024	Tuesday	Dr. Riya Tiwari	New Trends in EdTech
2	22/05/2024	Wednesday	Prof. Arvind Kumar Pandey	Indian Knowledge System
3	23/05/2024	Thursday	Dr. K.M. Bhandarkar	Research Format & Test Development
4	24/05/2024	Friday	Dr. Preeti K Suresh	Strengthening the Research Ecosystem in Alignment with the Provisions of NEP 2020
5	25/05/2024	Saturday	Dr. Divya Sharma	Ethical & Professional values: spine of Teaching Profession

6.	26/05/2024	Sunday	Dr. Ramana S.	Rights of the Persons with Disabilities Act 2016
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Agenda 6: Regarding University examination programme B.Ed II semester and IV Semesters.

Under the University examination program, the B.Ed 2nd semester exam will be conducted from 11/06/2024 to 21/06/2024 and the exam date of B.Ed 4th Semesters has not been released yet.

Agenda 7: Regarding final examination D.El.Ed 1st and 2nd year.

D.El.Ed 1st year final exam will be conducted between 15/05/2024 to 30/05/2024 in the month of may and D.El.Ed 2nd year final exam will be conducted between 15/05/2024 to 27/05/2024.

Agenda 8: Regarding model test

D.El.Ed 1st year and D.El.Ed 2nd year 01/05/2024 to 14/05/2024

The model test of D.El.Ed 1st year and D.El.Ed 2nd year is going on which will be completed by 14 may 2024.



Agenda 9 : Regarding model test of B.Ed II Semester 13/05/2024 to 16/05/2024

It was decided in the meeting that the model test of B.Ed II Semester will be conducted from 13/05/2024 to 16/05/2024.

Agenda 10 : Regarding practical examination B.Ed IV Semester.

Under the practical examination, the final psychometric practical of B.Ed 4th Semester has been conducted on 04/05/2024 and the second practical final viva-voce on teaching experience examination will be conducted on 09/05/2024.

Agenda 11 : Regarding celebration important days and events of the month of May 2024.

i> Life Skill training program.  
(04/05/2024, 11/05/2024)

ii> Rabindranath Tagore Jayanti 09/05/2024

iii> World Mother's Day 14/05/2024

It was decided by the committee members that this program is starting from 01/05/2024 and the model test of D.El.Ed 1st year and D.El.Ed 2nd year is ending on 14/05/2024, hence Life Skill training program, Rabindranath Tagore Jayanti, World Mother's Day, these

programs are cancelled.

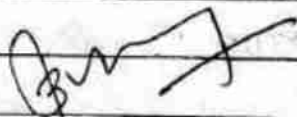
iv) Mahatma Pratap Jayanti 22/05/2024

This program is cancelled due to the annual examination of D.El.Ed 1st year and D.El.Ed 2nd year.

v) Anti Tobacco Day 31/05/2024

It was decided by the committee members that anti-tobacco day will be celebrated on 31/05/2024 through online mode in which posters will be prepared by the students and sent through mobile.

Agenda 12: Any other matters with the permission of the Chair.



Vice-Principal/IGAC Coordinator



Principal

**PRINCIPAL**  
Columbia College  
Raipur (C.G.)



## Action Taken Report

S.No.	Agenda	Action taken
1	To Confirm the last meeting minutes held on 01/04/2024	Last month's meeting confirmed
2	Regarding Revision Classes D.El.Ed 1st and 2nd year.	It has been completed
3	Regarding farewell programme. B.Ed 4th Semester and D.El.Ed 2nd year.	Farewell programme of B.Ed 4th Semesters and D.El.Ed 2nd year has been completed on 10/05/2024
4	Regarding practical Examination D.El.Ed 2nd year	D.El.Ed 1st year practical exam has been completed on 26/04/2024 and D.El.Ed 2nd year practical exam has been completed on 27/04/24
5	Regarding 6 day's faculty development program	Faculty Development program has been completed from 21/05/2024 to 26/05/2024

S.No	Agenda	Action taken
6.	Regarding university examination programme B.Ed II Semester and IV Semesters.	The final exam of B.Ed II Sem. will run from 11/06/2024 to 03/07/2024 and the final exam of B.Ed 4th Sem. will run from 13/06/2024 to 05/07/2024.
7.	Regarding final examination D.El.Ed 1st and 2nd year.	The annual examinations of D.El.Ed 1st year and D.El.Ed 2nd year have been completed from 15/05/2024 to 31/05/2024.
8.	Regarding model test D.El.Ed 1st year and D.El.Ed 2nd year. 01/05/2024 to 14/05/2024	The model test of D.El.Ed 1st year and D.El.Ed 2nd year have been completed from 01/05/2024 to 14/05/2024.
9.	Regarding model test of B.Ed. II Semesters	The model test of B.Ed II Semesters was to be held between 13/05/2024 to 16/05/2024. But due to the farewell party of B.Ed IV Semesters and D.El.Ed 2nd year, this model test has been completed from 14/05/2024 to 17/05/2024.



S.No.	Agenda	Action taken
10.	Regarding practical examination B.Ed IV Semester.	Final psychometric Assessment exam was completed on 04/05/2024 & Final viva voce on teaching experience exam was completed on 09/05/2024.
11.	Regarding Celebration important days and events of the month of May 2024.	
i	Life Skill training program (04/05/2024, 11/05/2024)	These three programs have been cancelled
ii	Rabindranath Tagore Jayanti (09/05/2024)	due to model test of D.El.Ed 1st year and
iii	World Mother's Day (14/05/2024)	D.El.Ed 2nd year.
iv	Maharani Pratap Jayanti (22/05/2024)	This program has been cancelled due to the final examination of D.El.Ed 1st & D.El.Ed 2nd year.
v	Anti-Tabacco Day (31/05/2024)	Anti Tabacco Day is celebrated on 31/05/2024 through online mode.
12	Any others matters with the permission of the Chair.	No others matters was raised on the meeting.

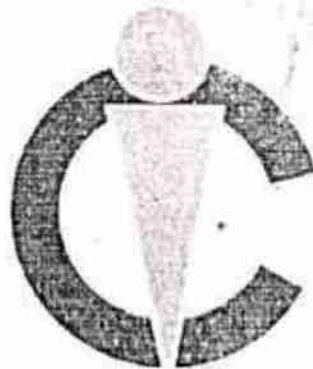
Vice Principal/IOAC Coordinator

Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

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## LIBRARY COMMITTEE

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## COLUMBIA COLLEGE

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समिति के सभी सदस्यों को सूचित किया जाता है कि महालय समिति की मागामी बैठक दिनांक 26-07-23 को प्राचार्य कक्ष में आयोजित की जायेगी।

भाप सभी सदस्यों की उपस्थिति अनिवार्य है बैठक की कार्य सूची इस प्रकार है।

1. पत्रिका कृय करने हेतु चर्चा।
2. न्याय की अनुमति से कोई अन्य बात।





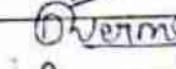
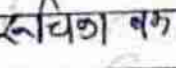
  
उप प्राचार्य

आई. ए. सी. समन्वयक

  
प्राचार्य

PRINCIPAL  
Columba College  
Raipur (C. G.)

समिति के सदस्यों के नाम

नाम	पद	हस्ताक्षर
श्री. मान मनीष कुमार जैन	समन्वयक	
श्री. मान देवेन्द्र वर्मा	सदस्य	
श्री. मति शाहिना मिश्रा	सदस्य	
श्री. मति डॉ. रुपाली मुखर्जी	सदस्य	
डॉ. वमी	हाला	
रुचिंदा वर्मा	हाला	

# बैठक के कार्यवृत्त

दिनांक: 26-07-23  
 समय: 3.00 दोपहर  
 स्थान: प्राचार्य कक्ष  
 अध्यक्ष: डॉ. अरुण कुमार डूबे  
 कार्य सूची

1. पत्रिका रूप करने हेतु चर्चा।
2. अध्यक्ष की अनुमति से कोई अन्य बात।

## समिति के सदस्यों के नाम

नाम	सदस्यता	हस्ताक्षर
1. डॉ. अरुण कुमार डूबे	अध्यक्ष	<input checked="" type="checkbox"/>
2. श्रीमान मनीष कुमार जैन	सदस्य	<input checked="" type="checkbox"/>
3. श्रीमान देवेन्द्र वर्मा	सदस्य	<input checked="" type="checkbox"/>
4. श्रीमति शाहिना मिर्जा	सदस्य	<input checked="" type="checkbox"/>
5. श्रीमति डॉ. रूपली मुखर्जी	सदस्य	<input checked="" type="checkbox"/>
6. डॉली वर्मा	सदस्य	<input checked="" type="checkbox"/>
7. रुचिका वर्मा	सदस्य	<input checked="" type="checkbox"/>

## बैठक के कार्यवृत्त

कार्य सूची - 1. पत्रिका रूप करने हेतु चर्चा

प्राचार्य मधेदय एवं प्रबन्धन व बैठक में भाग लेने वाली समिति के सदस्यों के समक्ष पत्रिका जे.सी.जी.माट प्रकाशन नील कमल, ईदराबाद को माजीवन रूप करने हेतु चर्चा की गई प्रबन्धन की अनुमति एवं प्राचार्य प्राचार्य मधेदय के निर्देशानुसार जे.सी.जी.माट पत्रिका को माजीवन रूप करने की सहमति जनी।





कार्य सूची - 2: मध्यम की मनुमति से कोई अन्य बात।

क्या है की अन्य मामले पर चर्चा नही की गई।

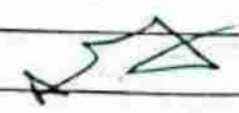
उप सहायक  
भारत प्रशासकीय समन्वयक

सहायक  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

## Action taken Report

(चर्चा के माध्यम से पट की गरिजायें वादी)


क्र.सं.	कार्यसूची	चर्चा के माध्यम से पट की गरिजायें वादी
1.	कार्यसूची 1: पत्रिका लूप करने हेतु चर्चा।	जे. ए. जी. भाट पत्रिका को 'आजीवन खरीदने पर लक्ष्मण' की प्रकल्पना व साधारण पट के द्वारा निर्देशानुसार नीलमल प्रखरान ईदराबाद को भाडे की कॉपी व मान कर देकर आजीवन भुगतान के रूप में 10050/- भेजा गया।
2.	कार्यसूची 2: अध्यक्ष की मनुमात्र से कोई अन्य बात।	किसी अन्य बात पर चर्चा नहीं की गई।


  
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समिति के सभी सदस्यों को सूचित किया जाता है कि  
 गृहालय समिति की मागामी बैठक दिनांक 6-10-2023 को  
 प्राचार्य कक्ष में आयोजित की जायेगी।  
 आप सभी सदस्यों की उपस्थिति अनिवार्य है।  
 बैठक की कार्यसूची इस प्रकार है।



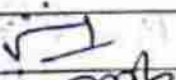

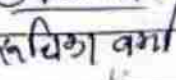
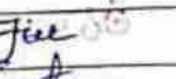
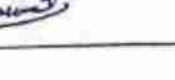
1. शिक्षा में परिवर्तन/बदलाव के संदर्भ में नई पुस्तकें/पत्र-  
 पत्रिकाओं का पुस्तकालय में समावेश करना।
2. सभी विद्यार्थी, महाविद्यालय सदस्य पुस्तकालय का उचित  
 उपयोग कर सकें इसके लिए रणनीति तय करना।
3. अध्यापकों की मनुष्यता से कोई अन्य बात।

  
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 आई.ए.ए.सी. सामन्वयक

  
 प्राचार्य

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समिति के सदस्यों के नाम

नाम	घनाक्षर
1. श्रीमान मनीष कुमार जैन	सामन्वयक 
2. श्रीमान देवेन्द्र वर्मा	सदस्य 
3. श्रीमति शाहिना मिश्रा	सदस्य 
4. श्रीमति डॉ. रुपाली मुखर्जी	सदस्य 
5. डॉली वर्मा	सदस्य 
6. रुचिष वर्मा	सदस्य रुचिष वर्मा
7. जीतु नायक	सदस्य 
8. शपन्त	सदस्य 

# बैठक के कार्यवृत्त (minutes of meeting)

तारीख : 06-10-2023

समय : 3:00 बजे पर

स्थान : प्राचार्य कक्ष

मध्यक्षता : डॉ. मरुण कुमार दुबे

## कार्य सूची (Agenda)

1. शिक्षा में परिवर्तन/बदलाव के संदर्भ में नई पुस्तकें/पत्र-पत्रिकाओं को पुस्तकालय में समावेश करना।
2. श्री. विद्याधी, मण्डलमित्री सदस्य पुस्तकालय का उचित उपयोग कर रहे इसके लिए योजना तय करना।
3. मध्यक्ष की मनुसति से कोई अन्य बात।

## समिति के सदस्यों के नाम

नाम	हस्ताक्षर
1. डॉ. मरुण कुमार दुबे	मध्यक्ष
2. श्री. मान मनीष कुमार	समन्वयक
3. श्री. मान देवेन्द्र वर्मा	सदस्य
4. श्री. मति शाहिना मिश्रा	सदस्य
5. श्री. मति डॉ. सपाली मुखर्जी	सदस्य
6. डॉ. ली. वर्मा	सदस्य
7. रुचिका वर्मा	सदस्य
8. जीतु नाथ	सदस्य
9. अनंत	सदस्य

बैठक के कार्यवृत्त :-

कार्य सूची - 1. शिक्षा में परिवर्तन/बदलाव के संदर्भ में नई पुस्तकें/पत्र-पत्रिकाओं को पुस्तकालय में समावेश करना।



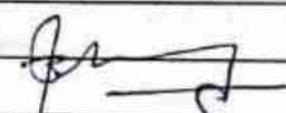
समिति के अध्यक्ष व समिति के सभी सदस्यों के  
समक्ष चर्चा हुई शोध सम्बंधित पुस्तक व मैगजिन/  
फ्रीमलेन धैरुपाली मुखर्जी मेडम द्वारा प्रस्ताव रखा गया।


परीक्षा दर्पण विद्यार्थी सनत द्वारा प्रस्ताव रखा गया।  
द्व. गढ़ सामान्य अध्ययन की पुस्तक लेखक श्रीराम पटेल  
विद्यार्थी जीतु नायक द्वारा प्रस्ताव रखा गया। पुस्तक को  
शरीर देने पर चर्चा हुई।

कार्य सूची - 2 :- सभी विद्यार्थी, महादामिष्ठ सदस्य  
पुस्तकालय का उचित उपयोग कर सके  
इसके विवेक शक्ति तय करना।

सभी विद्यार्थी व महादामिष्ठ सदस्य में जागरूकता  
लाना। व समय-समय पर ग्रंथालय विभाग द्वारा तैयार  
हेबल के अनुसार उपस्थिति सूची प्राचार्य स्व. को सौंपना  
E-attendance का उपयोग करे। धरणी का उपयोग सभी  
विद्यार्थी व महादामिष्ठ सदस्य करें।

कार्य सूची - 3 :- अध्ययन की अनुमति से कोई अन्य  
मामले पर बात।  
किसी अन्य मामले पर चर्चा नहीं की गई।


  
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## Action taken Report

(चर्चा के माध्यम पर की गई कार्यवाही)

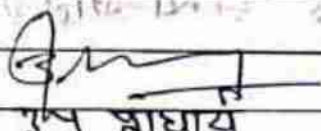
क्रमांक	कार्य सूची	चर्चा के माध्यम पर की गई कार्यवाही
1.	कार्य सूची-1. शिक्षण पत्रिकाओं/बदलाव के सम्बन्ध में नई पुस्तकों/पत्रिकाओं का पुस्तकालय में समावेश करना।	पुस्तकालय विभाग में नई पुस्तकें व पत्रिकाओं पर चर्चा हुई जो शिक्षक व छात्र छात्राओं द्वारा पुस्तकालय विभाग को सौंपी गयी जल्द ही पुस्तकें खरीदने की प्रक्रिया जारी है।
2.	कार्य सूची-2. सूचना विद्यापीठ, मजदूमित्र स्वस्थ पुस्तकालय का उचित उपयोग करके इसके लिए खानी तैयार करना।	सभी मजदूमित्र स्वस्थ व छात्र छात्राओं को उचित मार्गदर्शन देना स्वयं सम्भव है।
3.	कार्य सूची-3. अध्यक्ष की अनुमति से कोई अन्य कार्य।	कोई अन्य कार्य पर चर्चा नहीं हुई।

  
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समिति के सभी सदस्यों को सूचित किया जाता है कि गृह्यालय समिति की मागामी बैठक दिनांक 2-1-2024 को प्राचार्य कक्ष में आयोजित की जायेगी। आप सभी सदस्यों की उपस्थिति अनिवार्य है बैठक की कार्य सूची इस प्रकार है।

1. सभी दत्तों पर छात्र-छात्रों के लिए भांडा एवं प्रेरणा दायक पुस्तकों का संग्रहण कर छात्र-छात्रों को विकसित करना।
2. शिक्षण, एन.ए. और शिक्षण उपकरण परीक्षा (Teacher Employment Exam) जैसी प्रतियोगी परिक्षाओं के लिए न्यु संस्करण पुस्तकों का गृह्यालय में संग्रहण करना।
3. मध्यक की अनुमति से कोई अन्य बात।






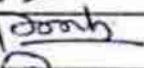
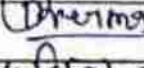
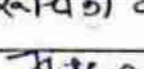
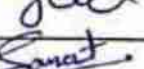

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समिति के सदस्यों के नाम

नाम हस्ताक्षर

- |                              |         |   |
|------------------------------|---------|---|
| 1. श्री मान मनीष कुमार जैन   | समन्वयक |  |
| 2. श्री मान देवेन्द्र वर्मा  | सदस्य   |  |
| 3. श्री मति शारिना मिश्रा    | सदस्य   |  |
| 4. श्री मति डॉ. रूपाली मुरली | सदस्य   |  |
| 5. डॉली वर्मा                | सदस्य   |  |
| 6. रुचिष्ठा वर्मा            | सदस्य   |  |
| 7. जीतु नायडु                | सदस्य   |  |
| 8. सनत                       | सदस्य   |  |

## बैठक के कार्यक्रम (Minutes of meeting)

तारीख :- 2-1-2024

समय :- 3:00 दोपहर

स्थान :- प्राचार्य कक्ष

अध्यक्षता :- डॉ. नरेश कुमार डूबे

### कार्यसूची (Agenda)

1. सभी स्तरीय पर छात्र-छात्राओं के लिए आनंद एवं प्रेरणादायक उत्सवों का संयोजन उत्तर-छात्राओं को विकसित करना।
2. ए.आर. एन-आर और शिक्षक उपकरण परीक्षा जैसी प्रतियोगी परीक्षाओं के लिए न्यू संस्कृत संस्थानों का कक्षाखाल में संयोजन करना।
3. अध्यक्ष की मनुमति से कोई अन्य बात।

### समिति के सदस्यो के नाम

नाम	हस्ताक्षर
1. डॉ. नरेश कुमार डूबे	अध्यक्ष
2. श्रीमान मनीष कुमार जैन	समन्वयक
3. श्रीमान देवेन्द्र वर्मा	सदस्य
4. श्री मति शाहिना मित्रा	सदस्य
5. श्री मति डॉ. रुपाली मुखर्जी	सदस्य
6. डॉली वर्मा	सदस्य
7. रुचिका वर्मा	सदस्य
8. जीतु नायक	सदस्य
9. शनस	सदस्य



नैतिक कार्यवृत्त

कार्य सूची - 1 :- सभी एन्से पर दात्र दात्रों के लिए  
मानक एवं प्रेरणादायक पुस्तकों का संग्रह  
कर दात्र दात्रों को विश्व रित्त करना।

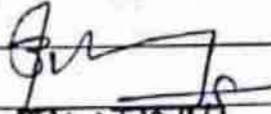
समिति के सभी सदस्यों की उपस्थिति में निम्नविध  
पर चर्चा हुई। दात्र-दात्रों का मानक व प्रेरणादायक  
पुस्तकों का छात्रालय में समावेश की चर्चा हुई।  
ग्रंथालय विभाग द्वारा दात्र-दात्रों के द्वारा पुस्तकों की  
सूची मांगी गयी और जल्द ही शरीरने पर बात हुई।


कार्य सूची - 2 :- स्वी-डेट, स्वी.जी-डेट और टि.ए.ए.  
उपक्रम परीक्षा जैसी प्रतियोगी परीक्षाओं के  
लिए नए संस्कृत पुस्तकों का ग्रंथालय में संग्रह करना।

समिति के सभी सदस्यों के समक्ष प्रतियोगी  
परीक्षाओं सम्बंधित पुस्तक शरीरने पर चर्चा हुई।  
और समिति के सभी सदस्यों द्वारा पुस्तक सूची  
ग्रंथालय विभाग को उपाने पर चर्चा हुई और जल्द  
ही इन पुस्तकों को शरीरने पर भी बात हुई।

कार्य सूची - 3 :- अध्यक्ष की अनुमति से जे.ए. मन्थन

अध्यक्ष की अनुमति से जे.ए. मन्थन पर चर्चा  
की गई।

  
उप प्राचार्य  
अ.वि.सू. ए.सी. समन्वयक

  
प्राचार्य  
Columbia College  
Raipur (C. S.)

## Discussion taken Report (चर्चा के माध्यम पर की गई कार्यवाही)

क्रमांक	कार्य सूची	चर्चा के माध्यम पर की गई कार्यवाही
1	कार्य सूची-1 सभी स्तरीय पर छात्र छात्राओं के लिए सनिट व प्रेखादायक पुस्तकों छात्रगृहों का छात्र छात्राओं को बिक्री कराना	छात्र छात्राओं द्वारा पुस्तक सूची गुरुकुल विभाग को लौटा दी गई। गुरुकुल विभाग द्वारा पुस्तक सूची को मंजूर एवं दिया गया और पुस्तकें जल्द ही गुरुकुल विभाग में छात्र छात्राओं के लिए उपलब्ध होगी। जो पुस्तकें खरीदने के माध्यम से भगामी भी रंग में खरीदी जाएगी।
2	कार्य सूची-2 सी.टे.ए, सी.जी.टे.ए और शिक्षक उपकरण परीक्षा लेनी प्रतियोगी परीक्षाओं के लिए नमूने पुस्तकें का गुरुकुल में सांभाला जाना।	प्रतियोगी परीक्षाओं सम्बंधित पुस्तकें को खरीदने पर चर्चा की गई। पुस्तकें सी.टे.ए छात्र छात्राओं द्वारा गुरुकुल विभाग को लौपी जायेंगी। जल्द ही पुस्तकें खरीदकर गुरुकुल विभाग में उपलब्ध होगी।
3	कार्य सूची-3 भूधर की मनुमति से कोई अन्य बात पर चर्चा नहीं की।	भूधर की मनुमति से कोई अन्य बात पर चर्चा नहीं की।

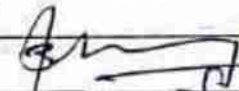



## सूचना

28 03 2024

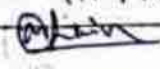


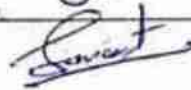
समिति के सभी सदस्यों को सूचित किया जाता है कि गृह्यालय समिति की भागामी बैठक दिनांक 02-4-2024 को प्राचार्य कक्ष में आयोजित की जायेगी। भाग सभी सदस्यों की उपस्थिति अनिवार्य है। बैठक की कार्य सूची इस प्रकार है।

1. भागामी सत्र 2023-24 के लिए उपपत्र (पत्रिका) शि श्रेणी/ छात्र छात्राओं द्वारा कोरि नरी पत्रिकाओं का सम्मेलन भाग गृह्यालय विभाग में करना। ये तो पहले दिनों में दे देवे। शर्त जानकारी के साथ।
2. भागामी सत्र 2023-24 के लिए नरी पुस्तकों का गृह्यालय विभाग में सम्मेलन न्यु सत्र के साथ व पुस्तक सम्बंधित सम्बन्ध जानकारी उपलब्ध है।
3. अध्यक्ष की अनुमति से कोरि सन्यकरण।

  
 उप प्राचार्य  
 आरि. सू. ए. सी. स्वतन्त्रमक

  
 प्राचार्य  
 Columbia Coll. S  
 Raipur (C. G.)

समिति के सदस्यों के नाम.

नाम	व्यवस्था	हस्ताक्षर
श्री मान मनीषा कुमार लैन	समन्वयक	
श्री मान देवेन्द्र वर्मा	सदस्य	
श्री प्रति शांती मिश्रा	सदस्य	
श्री प्रति डा. रूपाली मुखर्जी	सदस्य	ABSENT
डॉली वर्मा	सदस्य	Direkram
रुचिका वर्मा	सदस्य	रुचिका वर्मा
जीतु नायक	सदस्य	जीतु
इपनत	सदस्य	

# बैठक के कार्यक्रम

तारीख: 24-10-24

समय: 3:00 दोपहर

स्थान: प्राचार्य कक्ष

अध्यक्षता: डॉ. मरुण कुमार श्रेष्ठ

## कार्यसूची (Agenda)

1. मागामी सत्र 2024-25 के लिए Prospectus (पत्रिका) रिक्रिके/ सत्र छात्राभ्यास ड्राय केहि नई पत्रिकाको का सम्बन्ध मागल गृह्यालय विभाग मे कला घे तो डके सभ मे दे देवे ईका जानकारी के साथ।
2. मागामी सत्र 2024-25 के लिए नई पुस्तको का गृह्यालय विभाग मे सम्बन्ध न्य संकलन के साथ व पुस्तको सम्बन्धित सम्बन्ध जानकारी उपलब्ध हो।
3. अध्यक्ष की अनुमति से कोई अन्य बात।

## समिति के सदस्यों के नाम

नाम	पद	हस्ताक्षर
डॉ. मरुण कुमार श्रेष्ठ	अध्यक्ष	
श्री मान मणीष कुमार जैन	समन्वयक	
श्री मान इवेन्दु वर्मा	सदस्य	
श्री मति शाहिना मिश्रा	सदस्य	
श्री मति डॉ. शपाली मुखर्जी	सदस्य	ABSENT
डॉली वर्मा	सदस्य	
रुचिका वर्मा	सदस्य	रुचिका वर्मा
जीतु नामक	सदस्य	
सनत	सदस्य	



## बैठक के कार्यवृत्त

कार्यवृत्ति-1 :- भागामी सत्र 2024-25 के लिए नई पुस्तकें (पत्रिका) शिक्षण/ छात्र-छात्राओं को खरीदने का समीक्षा समारंभ गृहसचय विभाग में करना ऐसे 15 दिनों में दे देवे पूर्ण जानकारी के साथ।


समिति के सभी सदस्यों के समक्ष निम्न बिंदु पर चर्चा हुई। चर्चा के आधार पर छात्र-छात्राओं और शिक्षण गण द्वारा नई पत्रिकाओं की सूची जल्द ही गृहसचय विभाग को सौंपने की बात हुई।

कार्यवृत्ति-2 :- भागामी सत्र 2024-25 के लिए नई पुस्तकें का गृहसचय विभाग में समीक्षा न्यू लॉन्डन के साथ व पुस्तक सम्बंधित समस्त जानकारी उपलब्ध है।

भागामी सत्र 2024-25 के लिए नई पुस्तकें और न्यू लॉन्डन के साथ पुस्तकें को खरीदने पर चर्चा हुई। पुस्तकें की सूची छात्र-छात्राओं और शिक्षण गण द्वारा जल्द ही गृहसचय विभाग को सौंपने की बात हुई।

कार्यवृत्ति-3 :- अध्यक्ष की अनुमति से कोई अन्य बात।

अध्यक्ष की अनुमति से कोई अन्य बात पर चर्चा नहीं हुई।

  
उप प्राचार्य

भारि. ए. ए. सी. स्वतन्त्र

Columbia College  
Raipur (C. G.)

  
प्राचार्य

PRINCIPAL  
Columbia College  
Raipur (C. G.)

# Action taken Report

(चर्चा के माध्यम पर की गई जायेगी)

क्रमांक	कार्य सूची	चर्चा के माध्यम पर की गई जायेगी
1.	कार्य सूची-1. भागामी सूत्र 2024-25 के लिए उपपत्र (पत्रिका) शिक्षण/सत्र छात्रागो द्वारा कोई नई पत्रिका को सम्बन्ध भागालय विभाग में जाना चलो 5 से 7 दिनों में दे देवे प्रतियोगिता के साथ	उपपत्र में शिक्षण/सत्र-छात्रागो द्वारा नई पत्रिका को का सम्बन्ध देते गुंथालय विभाग में नहीं लोपा गया।
2.	कार्य सूची-2 भागामी सूत्र 2024-25 के लिए नई पुस्तक को का गुंथालय विभाग में सम्बन्ध न्यु सम्बन्ध के साथ व प्रतियोगिता सम्बन्धित सम्बन्धित जानकारी उपलब्ध है	सत्र छात्रागो द्वारा पूर्व में प्रतियोगिता में प्रतियोगिता लोपा के व प्रतियोगिता लोपा के गुंथालय विभाग द्वारा खरीदी गई भागामी सूत्र के लिए पुस्तक की सूची शिक्षण व सत्र/छात्रागो द्वारा नहीं मिली।
3.	कार्य सूची-3 अध्यक्ष की अनुमति से कोई बात	अध्यक्ष की अनुमति से कोई अन्य बात पर चर्चा नहीं हुई।



Date  
07/08/23

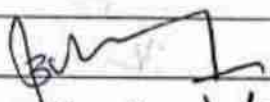
NOTICE


This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 08/08/2023 at principal chamber at 2:30 pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

Agenda of the meeting

Agenda 1 - Regarding error in marksheet.

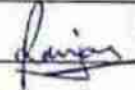


Agenda 2 - Any other matter discussion with the permission of the chairperson.

  
vice principal / IQAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (B. G.)

Name of committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. T. Padmanjali

Date  
25/09/23

## NOTICE

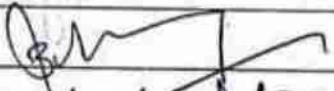
This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 26/09/2023 at principal chamber at 2:30 Pm. It is mandatory for each members to attend the meeting on time. The agenda of the meeting is given below.


### Agenda of the meeting -

Agenda-1 - To confirm the minutes of previous meeting i.e. held on 08.08.2023.

Agenda-2 - Regarding purchasing of english medium books in the library.

Agenda-3 - Any other matter discussion with the permission of chairperson.

  
vice principal / IQAC coordinator

  
Principal

PRINCIPAL  
Golumbs College  
Rampur (C. G.)

### Name of committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. J. Padmanjali

  
NA

JK



# NOTICE

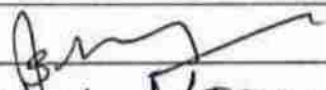
This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 17/10/2023 at principal chamber at 2:30 Pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

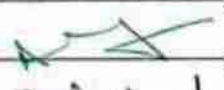
## Agenda of the Meeting:-

Agenda-1: To confirm the minutes of previous meeting i.e. held on 26/09/23.

Agenda-2: Regarding work load of pupil teacher during internship.

Agenda-3: Any other matter discussion with the permission of the chairperson.

  
vice principal / ISAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

## Name of Committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. T. Padmajali

  
MA  
12

Date  
05/12/2023

## NOTICE

This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 06/12/2023 at principal chamber at 11:30 Am. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

### Agenda of the Meeting:-

Agenda-1. To confirm the minutes of previous meeting i.e. held on 17/10/2023.

Note - This meeting of November and December were taken together.

Agenda-2. Regarding Grievance mechanism.

Agenda-3- Regarding Grievance of the students.

Agenda-4- Any other matter discussion with the permission of the chairperson.

vice principal / IGAC coordinator

Principal

PRINCIPAL  
Columbia College  
Rajpur (G. G.)

Name of Committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. T. Padmajali

Ranjana  
MS  
2



Date  
01/01/2024

## NOTICE

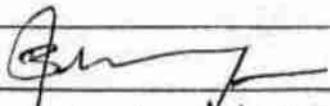
This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 02/01/2024 at principal chamber at 3:00PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-


### Agenda of the Meeting

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 06/12/23.

Agenda 2 - Regarding Grievances of students.

Agenda 3 - Any other matter discussed with the permission of the chair

  
vice principal/IGAC coordinator

  
Principal

PRINCIPAL  
Columbia College  
Raipur (C. G.)

Date  
01/02/2024

# NOTICE

This is to inform the members of Grievance Redressal committee that meeting is being scheduled on 06/02/24 at principal chamber at 03:00 Pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

## Agenda of the meeting:-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02/01/2024.

Agenda 2 - Regarding Grievances of students.

Agenda 3 - Any other matter discussed with the permission of the chair.

vice Principal / ISAC coordinator

name of committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. J. Padmayali

Chairperson

Principal

PRINCIPAL  
Columbi...



# NOTICE


This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 12/03/24 at principal chamber at 03:00PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-


## Agenda of the meeting:-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 06/02/24.

Agenda 2 - Regarding grievances of students.



Agenda 3 - Any other matter discussed with the permission of the chair.

  
vice principal / TSAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Bilpur (C. O.)

Name of committee members

- (1) Mrs. Ranjana Thakur
- (2) Ms. Manisha Sahu
- (3) Mrs. J. Padmanjali

  
MS  


# Notice.

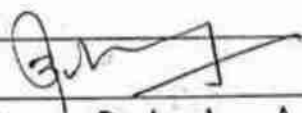
This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 08/04/24 at Seminar hall at 3.00 PM. It is mandatory for all members to attend the meeting on time. The agenda of the meeting is given below. -


## Agenda of the meeting -

Agenda - 1 - To confirm the minutes of previous meeting i.e. held on 05/03/24.

Agenda - 2 - Regarding Grievance of Students

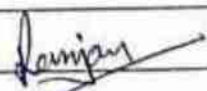
Agenda - 3 - Any other matter discussed with the permission of the Chair.

  
Vice Principal  
DPAE Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

## Name of Committee Members

- ① Mrs. Ranjana Thakur
- ② Ms. Manisha Sahu
- ③ Ms. J. Padmanjali

  
Ms  
J



# NOTICE


This is to inform the members of Grievance Redressal Committee that meeting is being scheduled on 06/05/24 at Seminar hall at 3:00 PM. It is mandatory for all members to attend the meeting on time. The agenda of the meeting is given below -


## Agenda of the meeting -

Agenda-1 - To confirm the minutes of previous meeting i.e. held on 08/04/24



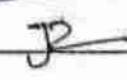
Agenda-2 - Regarding Grievance of Students

Agenda-3 - Any other matter discussed with the permission of the Chair.

  
Vice Principal  
DQA Co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
Rohtak (C.G.)

## Name of the Committee Members. -

- ① Mrs. Ranjana Thakur 
- ② Ms. Manisha Gohel 
- ③ Mrs. J. Padmanjali 

Date - 08/08/2023

Time - 2:30 Pm

venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey (Chairman)

### Agenda of the meeting

Agenda 1: Regarding error in Marksheet.

Agenda 2: - Any other matter discussed with the permission of the chair.

### Attended By:

Name of committee members

Signature

1. Mrs. Ranjana Thakur

*Ranjana*

2. Ms. Manisha Sahu

*MS*

3. Mrs. J. Padmauli

*J*

### Minutes of the Meeting -

Agenda 1: Regarding Error in Marksheet.

The following points were discussed under this agenda -

1. We have received the Marksheet of B.Ed. 6th semester student Gayatri Sahu in which in place of her photograph, a pasted photograph of another student was found.



Agenda 2 - Any other matters discussion with the permission of chairperson.

The following points were discussed under this agenda-

1. It was discussed that on the request of the students, it was decided by principal sir that due to internship, students can come to college in civil dress on Friday instead of Thursday, but even if there is any academic or non-academic programme, they will have to wear uniform on Friday.

Vice principal / IQAC coordinator

Principal

PRINCIPAL  
Colombia College  
Raipur (S. S.)

Date - 26/09/2023

Time - 2:30 Pm

Venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey (Chairman)

Agenda of the meeting :-

Agenda 1. To confirm the minutes of previous meeting i.e. held on 08.08.2023

Agenda 2. Regarding purchasing of english medium books in the library

Agenda 3. Any other matter discussion with the permission of the Chairperson.

Attended By:

Name of Committee members

Signature

1. Mrs. Rajana Thakur

*Rajana*

2. Ms. Manisha Sahu

*MS*

3. Mrs. J. Padmajali

*J2*



## Minutes of the Meeting

Agenda 1 - To conform the minutes of previous meeting i.e. held on 08.08.2023.

The following points were discussed under this agenda -

The minutes of the previous meeting have been conformed.

Agenda 2: Regarding purchasing of English medium books in the library.

The following points were discussed under this agenda -

1. On the demand of students for English medium books of some other authors, apart from the books available in the library, the requirement for the books was given to Library Incharge Mr. Manish Jain.

Agenda 3: Any other matter discussion with the permission of the chairperson.

1. It was discussed that students complained that there is no proper seating arrangement for the students going for internship in Government Higher Secondary School Maudher colony.

vice principal / ISAC coordinator

Principal

Date - 17/10/2023

Time - 2:30 Pm

Venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey (Chairman)

### Agenda of the meeting

Agenda 1: To conferm the minutes of previous meeting i.e. held on 26/09/2023.

Agenda 2: Regarding work load of pupil teacher during intership.

Agenda 3: - Any other matter discussion with the permission of the chairperson.

Attended By :-

Name of Committee members

signature

1. Mrs. Ranjana Thakur

2. Ms. Manisha Sahu

3. Mrs. J. Padmajali

Raj

J2



## Minutes of the Meeting:-

Agenda 1 :- To confirm the minutes of previous meeting i.e. held on 26/9/23.

The minutes of the previous meeting have been confirmed.

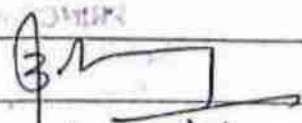
Agenda 2 :- Regarding work load of pupil teacher during internship.


The following points were discussed under this agenda-

1. It was discussed that during the internship program, B.Ed. students in Govt. Hr. sec. school Mandhar Basti and Govt. Hr. sec. school Mandhar colony are being given excessive workload.

Agenda-3:- Any other matter discussion with the permission of the chairperson.

No other matter discussed with the permission of the chair.

  
vice principal / ISAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Roorkee (C. G.)

Date - 06/12/2023

Time - 11:30 Am.

venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey

### Agenda of the meeting

Agenda 1. To confer on the minutes of previous meeting i.e. held on 17/10/23.

Agenda 2. Regarding Grievance mechanism.

Agenda 3. Regarding Grievance of the students.

Agenda 4. Any other matter discussion with the permission of the chairperson.

### Attended By -

Name of committee members

signature

1. Mrs. Ranjana Thakur

2. Ms. Manisha Sahu

3. Mrs. J. Padmanjali









## Minutes of the Meeting:-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 17/10/23.

The minutes of the previous meeting have been confirmed.

Agenda 2 - Regarding Grievance mechanism.

The following points were discussed under this agenda -

- (1) To resolve grievance of -
    - (i) Admission.
    - (ii) Examination
    - (iii) Attendance
    - (iv) Teaching learning
    - (v) Discipline
    - (vi) Grievance related to infrastructure.
    - (vii) Ragging.
    - (viii) Sexual harassment.
    - (ix) Girls and boys Hostel.
    - (x) Any other grievance not categorised above.
- Mechanism

- (2) The students who have grievance can directly approach to the grievance committee with written application or through lost complaint online or may use suggestion box.

2. After Receiving the grievance specified to particular committee, the grievance committee forwarded that appeal to that specific committee.

3. The Grievance of the students will be resolved within 7 days or it depends on the severity of the case in that condition immediate action will be taken.

4. The Grievance which involve finance related matter will be resolved after getting permission from the management.

### Agenda 3. Regarding Grievance of students

The following points were discussed under this agenda

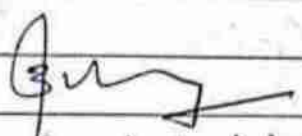
1. B.Ed. 3<sup>rd</sup> sem student vaesha sen's application is that she has given birth to a child just 4 days ago and needs maternity leave.

2. It was suggested by the chairman Dr. Anur Kumari Dubey that students whose attendance is less than 75% from B.Ed. 3<sup>rd</sup> sem. Their parents should be called and talked to and they should be asked to maintain 75-80% attendance.



Agenda 4 - Any other matter discussion with the permission of the chairperson.

No other matter discussion with the permission of the chair.



vice principal / IQAC coordinator



Principal

**PRINCIPAL**  
Columbia College  
Bairour (C. G.)

PRINCIPAL

Columbia College  
Bairour (C. G.)

Name of Committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. T. Padmajali

~~Manisha~~  
~~MS~~  
T

Date - 02/01/2024

Time - 03:00 PM

Venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey (Chairman)

Agenda of the meeting :-

Agenda-1. To confirm the minutes of previous meeting i.e. held on 06/12/23.

Agenda2 - Regarding Grievances of students

Agenda3 - Any other matter discussed with the permission of the chair.

Attended By -

Name of committee members

1. Mrs. Ranjana Thakur
2. Ms. Manisha Sahu
3. Mrs. T. Padmajali

~~Manisha~~  
~~MS~~  
T



## Minutes of Meeting :-

Agenda 1 - To confirm the previous meeting i.e. held on 06/12/23

The minutes of the previous meeting have been confirmed.

Agenda 2 - Regarding grievance of students

The following points were discussed under this agenda

1. It was decided by the committee members that B.Ed. 3<sup>rd</sup> sem students Bindiya Sahu, Shilpa Sharma and Shubham Lakra could not submit the internship record on time due to some personal reason. Therefore, they should be given additional time to submit till January 10.01.2024.

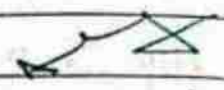
2. It was discussed by the committee members that there is an application of Ankita Mishra, a student of B.Ed. 1<sup>st</sup> sem., in which she has applied for one month leave dt. on 25/11/23 to 25/12/23, due to typhoid.

3. It was discussed by the committee members that the marriage of B.Ed. 1<sup>st</sup> sem. student Alfiya Parveen has been fixed, hence she has applied for leave from 12/12/2023 to 25/12/23.

g. Agenda 3- Any other matter discussed with the permission of the chair

No other matter discussed with the permission of the chair.

3m  
vice principal / ISAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Ratour (G. G.)



Date - 06/02/2024

Time - 03:00 PM

Venue - Principal Chamber

Taken By - Dr. Arun Kumar Dubey Chairman

Agenda of the meeting:-

Agenda 1:- To confirm the minutes of previous meeting i.e. held on 02/01/2024.

Agenda 2:- Regarding Grievances of students

Agenda 3:- Any other matter discussed with the permission of the chair.

Attended By -

Name of committee members

1. Mrs. Rajana Thakur RT
2. Ms. Manisha Sahu MS
3. Mrs. J. Padmanjali JP

## Minutes of Meeting:-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02/01/24

The minutes of previous meeting have been confirmed.

Agenda 2 - Regarding Grievances of students.

The following points were discussed under this agenda.

1. It was decided by the committee members that B.Ed. 3<sup>rd</sup> sem. students Annapurna Netam, Mona Kujave, Sachin Dhirhe, Deepak Bahawal, Faizprakash Sahu, Tushar Lahore, Akshay Kujave, Sakshi, Chhaya Soni could not submit Teaching Model Aids and assignment ~~see~~ copy on time due to some personal reason. Therefore they should be given additional time to submit till 22/02/23.

2. It was discussed by the committee members that there is an application of Khiteshwari Sahu a student of B.Ed. 4<sup>th</sup> sem, in which she has applied for 22 days leave H.on 25/01/24 to 15/02/24, due to stomach related problem.



It was decided by the committee members that some students of D.E.D. first year have applied for extension of assignment date in which the students have requested to submit the assignment from 11/01/24 to 17/01/2024. The list of students is given below-

- ① Prachi Netam
- ② Palak Dhruv
- ③ Sita Rajwade
- ④ Nikhil Baghel
- ⑤ Kajal Alishad
- ⑥ Upendra Nagresh
- ⑦ Omkar
- ⑧ Yanshika
- ⑨ Pushpanjali
- ⑩ Padma
- ⑪ Mohish
- ⑫ Balram

Agenda-3 - Any other matter discussed with the permission of the chair.

No other matter discussed with the permission of the chair.

Date - 12/03/24

Time - 03:00 Pm

Venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey chairman

Agenda of the meeting

Agenda 1 - To confirm the minutes of previous minutes of meeting i.e. held on 06/02/24

Agenda 2 - Regarding grievances of students.

Agenda 3 - Any other matter discussed with the permission of the chair.

Attended By -

Name of committee members -

(1) Mrs. Ranjana Thakur

(2) Ms. Manisha Sahu

(3) Mrs. J. Padmajali

Ranjana  
MS  
JR



## Minutes of the Meeting

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 08/02/24.

The minutes of previous meeting have been confirmed.

Agenda 2 - Regarding grievance of Students -

The following points discussed under this agenda

① It was discussed by the committee members that there is an application of Arjun Kumar a student of B.Ed. 4<sup>th</sup> Sem. He has applied for 15 days leave on 29/02/24 to 14/03/24 due to their Marriage.

② It was discussed by the committee members that there is an application of Alana Khan a student of B.Ed. 4<sup>th</sup> Sem. She has some financial problem due to this reason she applied to deposit the fees in two installments.  
1<sup>st</sup> - ₹ 000      2<sup>nd</sup> - ₹ 985/-.

③ It was discussed by the committee members that there is an application of Rakhi Nishad a student of D.B.Ed. 1<sup>st</sup> year. She has applied for 1 month leave on 17/02/24 to 07/03/24 due to their marriage.

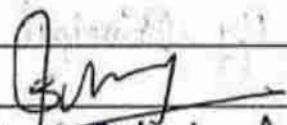
It was discussed by the Committee members that D. Ed (D)


④ Monika Verma applied for late Submission of practical copy & file. but the date of submission not mention application date 13/02/24

⑤ It was discussed by the committee members that there is an application of Verma Rahul Deepak (D. Ed) (Hyer) He has applied for late submission of Assignment. but the date was not mentioned. Application date - 08/02/24

Agenda-3- Any other matter discussed with the permission of the Chair.

No other matter discussed with the permission of the Chair.

  
Vik. Principal  
IQAC Coordinator.

  
Principal.  
PRINCIPAL  
Solumba College  
Raipur (C. G.)



Date — 08/04/24

Time — 3:00 PM.

Venue — Seminar hall

Taken By — Dr. Anur Kumar Debey

### Agenda of the meeting —

Agenda-1 To confirm the minutes of previous meeting  
i.e. held on 05/03/24.

Agenda-2 Regarding grievance of students -

Agenda-3 Any other matter discussed with the permission  
of chair.

### Attended By —

name of Committee Members

① Mrs. Ranjana Thakur

② Ms. Manisha Sahu

③ Mrs. J. Padmanjali

Ranjana  
Ms.  
P

## Minutes of the meeting

Agenda-1 - To confirm the minutes of previous meeting i.e. held on 05/03/24.

The minutes of the previous meeting have been confirmed.

Agenda-2 - Regarding Grievances of Students -


The following points discussed under this agenda-


① It was decided by the committee members that the student of D.S.O.D 1<sup>st</sup> year Navina Patel could not submit their computer file on time due to some personal reason. Therefore they apply for additional time.

② It was decided by the committee members that the students of D.S.O.D 1<sup>st</sup> year Nikhil Baghel, Prachi Netam, Yanshika Sharma and Rajal Verma are applied for leave for their exams.

Agenda-3 - Any other matter with the permission of the Chair.

No other matter with the permission of chair.

  
Vice Principal  
QAAC Coordinator

  
PRINCIPAL  
Gulumb College  
Rampur (U.P.)



Date - 06/05/24  
Time - 3.00 PM.  
Venue - Seminar hall  
Taken by - Dr. Anu Kumar Dubey

### Agenda of the meeting -

Agenda 1 - To confirm the last meeting  
i.e. held on 08/04/24.

Agenda 2 - Regarding grievance of students.

Agenda 3 - Any other matter discussed with  
the permission of Chair.

### Attended By -

- ① Mrs. Ranjana Thakur
- ② Ms. Manisha Sahu
- ③ Mrs. J. Padmanjali.

*Ranjana*  
Ms.  
*J.P.*

## Minutes of the meeting

Agenda 1 - To confirm the minutes of previous meeting that is held on 08/04/24.

The minutes of the previous meeting have been confirmed.

Agenda 2 - Regarding grievance of students

The following points discussed under this agenda


- ① It was decided by the committee members that the student of B.Ed. 4th Sem. Anen Somau could not attend the final psychometric assessment practical exam due to his child illness on 4th may 2024.
- ② It was decided by the committee members that the student of B.Ed. 4th Sem. Manju Patre could not attend the final psychometric assessment practical exam due to her delivery was through Caesarean on 2<sup>nd</sup> may and exam held on 2<sup>nd</sup> may 2024.
- ③ It was decided by the committee members that the student of B.Ed. 4th Sem (2021-23) Narayani Desai last year student due to some personal reason she is not attend the psychometric assessment exam. Due to this she apply for attend the Psychometric




assessment practical exam and also attend the final  
vivo-voce on teaching experience.

④ Raza Ali apply for reschedule their practical exam on teaching  
Agenda-3. Any other matter with the permission of <sup>expansy</sup>  
the Chair.

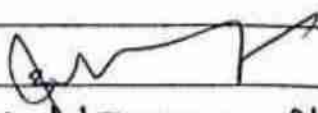
No other matter with the permission of Chair.


  
Vice Principal  
QAAE Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

## Action - Taken Report

S.N.	Agenda	Action - Taken
1.	Regarding Error in marksheet.	Correction in the marksheet containing Errors of B.Ed. 4th semester student Gayatri Sahu was done by sending it to Pandit Ravishankar Shikla University.
2.	Any other matter discussed with the permission of the chair.	Permission on wearing civil dress on Friday granted.

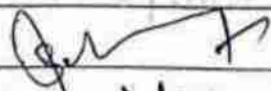
  
vice principal / IQAC coordinator


  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



# Action-Taken Report

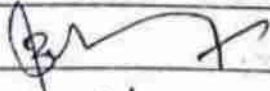
SN.	Agenda	Action-Taken
1.	Agenda-1: To confirm the previous meeting minutes.	confirmed.
2.	Agenda-2: Regarding purchasing English medium books in the library.	The requisition of books given by the students was given to Librarian Manish Jain.
3.	Agenda-3: Any other matter discussion with the permission of the chairperson.	Principal sir talked to the principal of Govt. Hsc. Sec. School Maudhar Colony and made proper seating arrangement for the students.

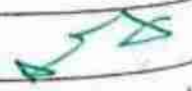
  
 vice principal / ISAC coordinators

  
 Principal  
**PRINCIPAL**  
 Columbia College  
 Raour (V. G.)

# Action-Taken Report

SN.	Agenda	Action-Taken
1.	To confirm the previous meeting minutes.	Confirmed.
2.	Regarding work load of pupil teacher during internship.	The work load of the students was reduced by talking to the school principal.
3.	Any other matter discussion with the permission of the chair.	No other matter discussed with the permission of the chair.


  
Vice principal / TOAC coordinator

  
Principal  
PRINCIPAL  
Columbia College of  
Roorkee (U.P.)

PRINCIPAL  
Columbia College of  
Roorkee (U.P.)



# Action-Taken Report

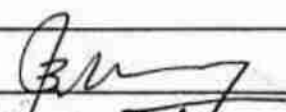
S.N	Agenda	Action-taken
1	Agenda 1- To confirm the previous minutes of meeting i.e. held on 17/10/23	The minutes of previous meeting have been confirmed.
2	Agenda- Regarding Grievance mechanism	All students and faculty members were informed of the Grievance mechanism.
3	Agenda 3- Regarding Grievance of students	1. Maternity leave application of B.Ed. 3rd semester student vaesha sen was approved by chairman Dr. Anen Kumar Dubey. 2. Principal eir talk to the parents about their attendance.
4	Agenda 4- Any other matter discussion with the permission of the chair.	No other matter discussed with the permission of the chair.
	vice principal / ISAC coordinator	 Principal PRINCIPAL Columbia College Raipur (C.G.)


start  
15/02/2023

Page No	
Date	

## Action-Taken-Report

SN	Agenda	Action-Taken
1.	Agenda 1 - To confirm the previous meeting i.e. held on 06/12/23	The minutes of the previous meeting have been confirmed.
2.	Agenda 2 - Regarding grievance of students	(1) Bindiya Sahu, Shilpa Sharma and Shubham Lakra student of B.Ed III <sup>rd</sup> sem. had submitted their internship record till 10.1.24. (2) Leave application of B.Ed. I <sup>st</sup> sem. student Ankita Mishra was sanctioned by principal sir for treatment of typhoid. (3) Leave application of B.Ed. I <sup>st</sup> sem. student Alfiya parveen was sanctioned by principal sir.
3.	Agenda 3 - Any other matter discussed with the permission of the chair	No other matter discussed with the permission of the chair.

  
Vice Principal / ISAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)




# Action-Taken Report

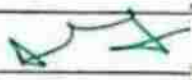
Sl. No.	Agenda	Action-Taken
1.	Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02/10/24	The minutes of previous meeting have been confirmed
2.	Agenda 2 - Regarding grievances of students	1. Those students of B.Ed. 2 <sup>nd</sup> semester who have not yet submitted their model and assignment. He was called and again directed to submit their assignment and model as soon as possible.  2. Leave application of B.Ed. 4 <sup>th</sup> sem. student Khilashree Sahu was sanctioned by principal sir for treatment of stomach related problem.
		3. The application of DE Ed. 1 <sup>st</sup> year 412 students who had requested for additional time for assignment submission and had applied, were sanctioned by principal sir. And all those

students have submitted their assignment work on time.

3 Agenda-3- Any other matter discussed with the permission of the chair.

No other matter discussed with the permission of the chair.

  
vice principal / IQAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)




## Action Taken Report


S.No.	Agenda	Action Taken
1)	To confirm the minutes of the previous meeting i.e. held on 06/02/24.	All the task was completed decide by the committee members.
2)	About Grievance of student	<ol style="list-style-type: none"> <li>1. Leave application of B.Ed. 4th Semester Student - Arjun Kumar Sanctioned by Principal Sir.</li> <li>2. Permission granted for the deposit of fees in installment of B.Ed. 4th Semest Student - Alana Khan. By Principal Sir.</li> <li>3. Leave application of B.Ed.Ed. 1st year Student Rakhi Sanctioned by Principal Sir.</li> <li>4. Extra time given for the submission of practical records. by Principal Sir.</li> </ol>

PRINCIPAL  
 G. B. P. College  
 Rajahmundry (A.P.)

S. No.	Agenda	Action Taken.
		5. Permission given for the late submission of Assignment.
3)	Any other matter with the permission of Chair.	<del>All applications with the permission of Chair.</del> All applications of students related with their problems are discussed in committee.

  
Vice-Principal  
AC Coordinator

Columbia College  
Raipur (C. G.)


  
Principal.  
PRINCIPAL  
Columbia College  
Raipur (C. G.)




# Action - Taken

S.No.	Agenda	Action Taken.
①	To confirm the minutes of the previous meeting i.e. hold on 05/03/24.	All the task was completed decided by the committee members.
②	About Grievance of Students.	<p>1. Navina Patel student of D.El.Ed 1<sup>st</sup> year was sanctioned additional time to submit their file.</p> <p>2. Leave applications for exams of D.El.Ed 1<sup>st</sup> year students Nikhil, Kajal, Yashika, Prachi was sanctioned by Principal Sir.</p>
③	Any other matter with the permission of the chair	No other matter with the permission of chair.

PRINCIPAL  
Columbia College  
(C.G.)

  
Vice Principal  
IQAI Coordinator

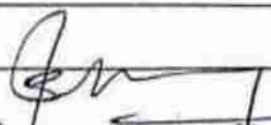
  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)


### Action Taken.

S.No.	Agenda	Action Taken
①	To confirm the minutes of previous meeting that is held on 08/04/24.	All the task was completed decided by the committee members.
②	About Grievance of students	<p>1. Arun Sooran student of B.ed. 4th semester was suggested by principal Sir that he can give his final psychometric assessment exam from another college i.e. held on 4th Mar.</p> <p>2. Manju Patre student of B.ed. 4th semester informed that she could not attend final practical of psychometric assessment by telephone. Principal Sir suggested that she will appear this exam in coming session.</p> <p>3. Narayani Devi last year student of B.ed. 4th sem (2021-22) was allowed by principal sir to appear psychometric</p>



S. No.	Agenda	Action Taken.
		Assessment practical exam on 4th may 2024.
		④ Rosa Ali student of B.Ed. 4th sem was not attend the final viva-voce on Teaching Experience. due to some personal reason. She was suggested that she can give this exam from another college.
	③ Any other matter with the permission of the chair.	No other matter discuss with the permission of chair.

  
 Vice Principal  
 IQAC Coordinator

  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C. G.)

Anti Ragging  
&  
Discipline Committee



Date  
27/07/23

Page No.	
Date	

## NOTICE

All members of the Anti-ragging Committee are hereby informed that the meeting has been scheduled at 2:30 P.m on 02/8/23 P.m.

Place - Principal chamber

### Agenda of Meeting →

- (1) Regarding awareness of ragging issues in the college campus.
- (2) Regarding filling online anti-ragging form.
- (3) Regarding framing of schedule of meeting.
- (4) Any other matter discussed with the permission of the chair.

### Members

### Signature

- 1) Dr. Arun Kumar Dubey
- 2) Dr. Rupali Mukherjee
- 3) Mr. Jay Kumar Khatri
- 4) Mr. Manish Jain
- 5) Mr. Shrivam Yadav
- 6)
- 7) Mr. H.L. Yadav
- 8) Mr. Rajeev Patel
- 9) Mr. Shirsankar Sarna

Absent  
Shiv

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Page No. \_\_\_\_\_  
Date: / /

vice principal / IQAC coordinator

Principal

PRINCIPAL  
Columbia College  
Rajpur (C.G.)

name of committee member

Blank lined area for writing the names of committee members.



Date - 02.08.23  
 Time - 2:30 Pm.  
 Venue - Principal chamber  
 Taken By - Dr. Arun Kumar Dubey  
 (Chairman)

Agenda of the Meeting

Agenda 1: Regarding Awareness of ragging issues in the college campus.

Agenda 2: Regarding filling online anti-ragging form.

Agenda 3: Regarding framing of schedule of meeting.

Agenda 4: Any other matter discussed with the permission of the chair.

Attended By:

Name of committee Member	Signature
1. Dr. Arun Kumar Dubey	
2. Dr. Rupali Mukherjee	
3. Mr. Jay Kumar Khatri	
4. Mr. Manish Jain	
5. Mr. Shriram Yadav	
6.	
7. Mr. H.L. Yadav	Absent
8. Mr. Rajeev Patel	
9. Mr. Shivsankar Sarwa	

Minutes of the Meeting:-

Agenda 1: Regarding Awareness of ragging issues in the college campus.

The following points were discussed under this agenda-

- (1) Committee Members were informed that to make the campus ragging free, Awareness programme should be conducted in the entire campus like - Putting up ragging free slogans or posters.
- (2) Instructions related to anti-ragging should be posted at the following places in the college - Bus, Canteen, Hostel, college building, Prospectus, website.
- (3) All members are informed to visit the premises regularly and inform immediately if any incident related to ragging occurs.

Agenda 2: Regarding filling online anti-ragging form.

The following points were discussed under this agenda-



- (1) It was decided by the members that during admission, students should be made to fill the online UGC anti-ragging form.
- (2) If any student is found involved in ragging, strict action will be taken against him by the college and parents also will be informed and called to college.

### Agenda 3 - Regarding framing of schedule of meeting.

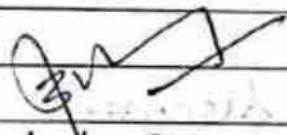
The following points were discussed under this agenda.

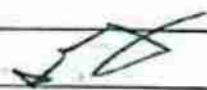
- (1) It has been decided that meeting will be conducted on quarterly basis 1<sup>st</sup> Wednesday of the month.
- (2) Our campus is ragging free and if any issue occurs immediate meeting will be called and strict action will be taken.

### Agenda 4: Any other matter discussed with the Permission of the chair.

The following points were discussed under this agenda-

① It was decided by the members that complete information related to anti-ragging has to be given to the students in the induction programme.

  
 Vice-Principal /  
 IQAC Coordinator

  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C. G.)



## Action-Taken Report

S.N.	Agenda	Action-Taken
1.	Agenda 1 - Regarding Awareness of Ragging Issue in the college campus.	Posters and slogans have been put up across the campus to create awareness regarding anti-ragging.
		2. Instructions related to anti ragging are available in the Bus, canteen, hostel college building, Prospectus, website.
2.	Agenda 2 - Regarding filling Online anti ragging form.	After admission, B.Ed 1st Semester students were made to fill the UGC Anti Ragging Online form.
3.	Agenda 3 - Regarding framing of Schedule of meeting.	The next meeting of the Anti Ragging committee will be scheduled on 1 November 2023.
4.	Agenda 4: Any other matter discussed with the permission of the chair.	Students were given detailed information related to anti-ragging during the induction programme.
	vice principal / IQAC coordinator	Principal

# NOTICE

This is to inform the members of Anti-ragging and discipl committee that meeting is being scheduled on 01/11/23 at principal chamber at 03:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

## Agenda of the Meeting:-

- (1) To confirm the minutes of previous meeting i.e. hold on 02/08/23.
- (2) Regarding getting the students to conduct anti-ragging related programmes in the induction programme.
- (3) Regarding making students aware of UIC's anti-ragging guidelines and college's anti-ragging guidelines.
- (4) Any other matter discussed with the permission of the chair.

31/10/23  
vice principal/TSAC coordinator

Principal  
College  
Legal

Name of committee members

Signature

Dr. Rupali Mukherjee

Mr. Jay Kumar Khatri

Mr. Manish Jain

Mr. Shriram Yadav

Ms. Indu Yadav

Mr. H.L. Yadav

Mr. Rajeev Patel

Mr. Shirsankar Sarwa

Prashant

Prashant

Prashant

Prashant

Prashant

Prashant

Prashant



Date - 01/11/2023

Time - 3:00 PM

Venue - Principal chamber

Taken By - Dr. Anup Kumar Dubey (Chairman)

Agenda of the meeting :-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02/08/23.

Agenda 2 - Regarding getting the students to conduct anti-ragging related programmes in the induction programme.

Agenda 3 - Regarding making students aware of UGC's anti-ragging guidelines and college's anti-ragging guidelines.

Agenda 4 - Any other matter discussed with the permission of the chair.

Attended By :-

Name of Committee members

Signature

1. Dr. Rupali Mukherjee



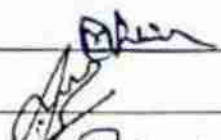
2. Mr. Jay Kumar Khatri



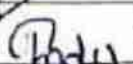
3. Mr. Manish Jain



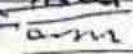
4. Mr. Shriram Yadav



5. Ms. Indira Yadav



6. Mr. H.L. Yadav



7. Mr. Rajeev Patel



8. Mr. Shiveshwar Sahu



## Minutes of the Meeting :-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02.08.23.

The minutes of previous meeting i.e. held on 02.08.23 have been confirmed.

Agenda 2 - Regarding getting the students to conduct anti-ragging related programmes in the induction programme.

The following points were discussed under this agenda -

1. It was decided that in the induction program, an act related to anti-ragging would be conducted by the students of B.Ed. 3<sup>rd</sup> sem for awareness.

Agenda 3 - Regarding making students aware of Ugc's anti-ragging guidelines and college anti-ragging guidelines.

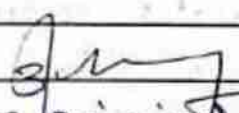
The following points were discussed under this agenda -

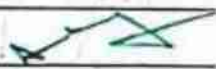
1. It was decided that by the committee members that the anti-ragging guidelines of the Ugc and the anti-ragging guideline of the college will be explained to the student in the class and during the induction prog.



Agenda 4 - Any other matter discussed with the permission of the chair.

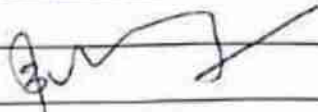
No other matter discussed with the permission of the chair.


  
vice principal / ISAC coordinator

  
Principal  
PRINCIPAL  
Gohmbie College  
Ratour (B.G.)

# Action-Taken Report

S.N	Agenda	Action-Taken Report
1.	Agenda 1- To confirm the minutes of previous meeting i.e. held on 02.08.23.	The minutes of previous meeting i.e. held on 02.08.23 have been confirmed.
2.	Agenda 2- Regarding getting the students to conduct anti-ragging related programmes in the induction Programme.	A very beautiful drama was presented by the students of B.Ed. 3 <sup>rd</sup> semester in the induction program to create awareness about anti-ragging
3.	Agenda 3 Regarding making students aware of UGC's anti-ragging guideline & college anti-ragging guideline.	students were informed about the anti-ragging guidelines of the UGC and the anti-ragging guidelines of the college during the class and induction Program.
4.	Any other matter discussed with the permission of the chair.	No other matter discussed with the permission of the chair.

  
vice principal / ISAC coordinator

  
Principal





## NOTICE

This is to inform the members of Anti-Ragging and discipline committee that meeting is being scheduled on 04/01/23 at seminar hall at 3:00PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

### Agenda of the meeting:-

- (1) To confirm the minutes of previous meeting i.e. hold on 01/11/23.
- (2) Regarding Ragging issue.
- (3) Regarding Ragging related awareness programme.
- (4) Any other matter discussed with the permission of the chair.

  
Vice Principal/IGAS coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (B.G.)

### Name of committee members

1. Dr. Rupali Mukherjee Present
2. Mr. Jay Kumar Khatri Present
3. Mr. Manish Jain Present
4. Mr. Shriram Yadav Present
5. Ms. Torika Yadav Present
6. Mr. H.L. Yadav Absent
7. Mr. Rajeev Patel Present
8. Mr. Shivsanjeev Sarda Present



Date - 04/01/23

Time - 03:00 PM

Venue - Seminar hall

Taken By - Dr. Arun Kumar Dubey (Chairman)

### Agenda of the meeting:-

(1) To confirm the minutes of previous meeting i.e. held on 01.11.2023.

(2) Regarding Ragging Issue.

(3) Regarding Ragging related awareness programme.

(4) Any other matter discussed with the permission of the chair.

### Attended By -

#### Name of committee members

1. Dr. Rupali Mukherjee

Rupali

2. Mr. Jay Kumar Khatri

Jay

3. Mr. Manish Jain

Manish

4. Mr. Shriram Yadav

Shriram

5. Ms. Tonde Yadav

Tonde

6. Mr. H.L. Yadav

Absent

7. Mr. Rajeev Patel

Rajeev

8. Mr. Shivsankar Sarda

Shiv

## Minutes of the Meeting :-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 01.11.2023.

The minutes of previous meeting i.e. held on 01.11.2023 have been confirmed.

Agenda 2 - Regarding Ragging issue.

The following points were discussed under this agenda

1. In the meeting, all the committee members were discussed about the ragging incidents in the entire campus and were asked to inform the chairman or committee coordinator if any incidents ragging related incidents are found anywhere.

Agenda 3 - Regarding ragging related awareness programme.

The following points were discussed under this agenda.

1. It was decided by the committee members that to make the students aware about anti-ragging, videos related to anti-ragging given in the UGC website will be shown.

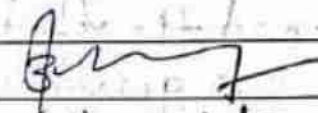



Agenda 4 - Any other matter discussed with the permission of the chair.

The following points were discussed under this agenda.

(1) During the meeting, Boys Hostel warden Mr. Shriram Yadav told that every Friday he conduct a meeting with students and solve the problems of the students.

(2) Chairman Dr. Anur Kumar Dugg Dubey suggested that Girls Hostel warden Indu Yadav should also do such practice.

  
vice-principal / TOAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (B. G.)

Action-Taken Report

S.N.	Agenda	Action Taken
1.	Agenda 1- To confirm the minutes of previous meeting ie. held on 01.11.23.	The minutes of previous meeting i.e. held on 01.11.23. have been confirmed.
2.	Agenda 2- Regarding Ragging Issue	No ragging issue was found anywhere in the entire campus.
3.	Agenda 3- Regarding ragging related awareness programme.	A Program was organised by the Anti-ragging committee to create awareness about ragging, in which <del>Dr.</del> vice principal Dr. Abha Dubey informed the students about Ugc guidelines on anti ragging and various videos related to the effects of ragging were shown.
4.	Agenda 4- Any other matter discussed with the permission of the chair.	Girls hostel warden Indu Yadav was suggested by chairman Dr. Anur Kumar Dubey that like boys hostel warden Mr. Shriam Yadav she should hold a meeting with the hostel students once a week and solve their problems.



Date : 30/03/2024

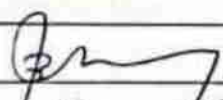
Page No.	
Date	


## NOTICE

This is to inform the members of Anti-Ragging and Discipline Committee that meeting is being scheduled on 03/04/2024 at Seminar Hall at 3:00 PM. It is mandatory for each member to attend the meeting on time.

The agenda of the meeting is given below:

- 1) To confirm the minutes of the meeting i.e. held on 04/01/2024
- 2) Regarding Ragging issue.
- 3) Regarding maintaining discipline at college campus.
- 4) Any other matter with the permission of the chair.

  
Vice Principal/IDAC  
Coordinator

  
Principal  
Signature

### Name of Committee Members

- 1) Dr. Rupali Mukherjee
- 2) Ms. Jay Kumar Khatri
- 3) Mr. Manish Jain
- 4) Mr. Shubram Yadav

ABSENT  


- 5) Ms. Indu Yadav
- 6) Ms. H.L. Yadav
- 7) Ms. Rajeev Patel
- 8) Ms. Shirsankar Sarangi

~~Ardu~~  
~~Ardu~~  
— ~~Rinu~~  
Shiv



Minutes of the Meeting

Page No.	
Date	

Date : 03/04/2024

Time : 3:00

Venue : Seminar Hall

Patron by : Dr. Arun K. Duley

Agenda of the meeting

- 1) To confirm the minutes of the meeting i.e. held on 04/01/2024
- 2) Regarding ragging issue
- 3) Regarding maintaining discipline at college campus.
- 4) Any other matter with the permission of the chair.

Attended by

- 1) Dr. Rupali Mukherjee
- 2) Mr. Jay Kumar Khatri
- 3) Mr. Manish Jain
- 4) Mr. Shriram Yadav
- 5) Ms. Indu Yadav
- 6) Ms. H.L. Yadav
- 7) Mr. Rajeev Patel
- 8) Ms. Shivshankar Sawan

ABSENT

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

Agenda 1: To confirm the minutes of the meeting i.e. held on 04/01/2023

Meeting minutes was confirmed after presenting the AQAR to the committee members

Agenda 2: Regarding Ragging Issue

It was found in the meeting and informed by the members that there was no ragging issue found in the campus. ~~So~~ Our campus is ragging free campus.

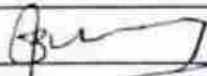
Agenda 3: Regarding maintaining discipline at college campus.


All the members were asked to maintain discipline at the campus and adopt zero tolerance policy against any anti-discipline issue at college premises. It was also reported that no anti-discipline issue arisen during the month.

Agenda 4: Any other matter with the permission of the chair  
Anti-Ragging form to be filled during the time of admission and mandatory for



each students.

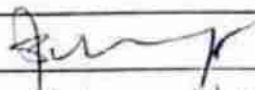
  
Vice-Principal

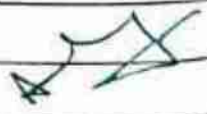
  
Principal  
PRINCIPAL  
Columbia College  
Rampur (C. G.)

# ACTION TAKEN REPORT

Page No.	
Date	

S.No.	Agenda	Action Taken
1	To confirm the minutes of the meeting i.e. held on 04/01/2023	
2	Regarding Ragging issue	NO ISSUE of Ragging.
3	Regarding maintaining discipline at college campus	NO DISCIPLINE ISSUE.
4	Any other matter with the permission of the chair.	

  
Vice-Principal / S.O.C. Coordinator

  
Principal  
Principal  
College  
Rajshahi



# Social Awareness / Extension Committee




Date 13.08.2023


## Notice

This is to inform the members of social awareness / extension committee and student council that the meeting is being scheduled on 05.08.2023 at Seminar Hall at 2.30 pm. It is mandatory for each member to attend the meeting.

### Agenda of the meeting -

1. Regarding Independence Day celebration
2. Regarding celebration of world photography Day.
3. Regarding celebration of National Sport Day celebration in practice school
4. Any other matter with the permission of the chair

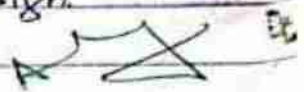



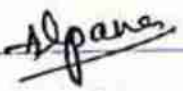
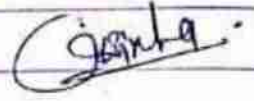

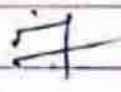
  
Vice Principal/  
IGAC Coordinator

  
Principal



Name of Committee member

Sign

1. Dr. Arun Kumar Debey - Chairman, Principal 
2. Dr. Alka Debey - IGAC Coordinator, Vice Principal 
3. Ms. Rakha Yadav 
4. Mrs. Yojita Talakar 
5. Mrs. Alpina Sinha 
6. Ms. Sopiha Saha 
7. Dr. Neelam Arora - Coordinator 
8. Mrs. Shabina Mishra 

Minutes of the meeting

Date - 5.8.2023

Time - 2.30 pm

Venue - Seminar Hall

Taken by - Dr. Arun Kumar Dubey  
Principal / chairman

Agenda of the meeting

1. Regarding the celebration of Independence Day

The following points were decided under the discussion.

Independence Day will be celebrated in collaboration with the institutions of the Columbia group

2. Regarding celebration of World Photography Day

On this agenda committee decided that on the occasion of World Photography Day expert will be invited to give a lecture on 'How to do proper photography'

After this a photography competition will be organised



in which student teachers will capture the natural scene in their cameras and present it. Mobile camera can also be used.

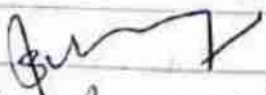
Topic - Nature through my Lens


3 Regarding the celebration of National Sport Day in Practice School  
29.8.2023

On the above topic, committee decided that National Sport Day will be celebrated in practice school.

Student teachers will prepare for it in collaboration with their school principal, teachers and students. These games can be both indoor and outdoor as per facilities available in the schools.

No other matter was raised in the meeting.

  
Vice Principal/  
IGAC Coordinator

  
Principal

Meeting Attended by -

Ms. Neelam Arora

Ms. Rekha Yadav

Ms. Yogita Talwar

Ms. Topika Sinha

Ms. Alpana Sinha

Ms. Shahar Mishra

## Action Taken Report

SALA	Agenda	Action Taken
1	Regarding the celebration of Independence Day	Independence Day celebrated with
2	Regarding the celebration of World Photography Day	Expert lecture organised on the occasion of World Photography Day Date - 12.08.2023 Trainer - Mr. Amit Chouhan Professional Photographer  Photography competition organised on 19.08.2023 at Columbia College Campus  Theme - Nature through my lens
3	Regarding the celebration of National Sport Day in Practice School	National Sport Day organised in Practice School

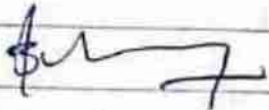


Agenda

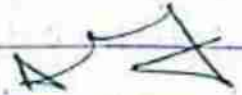
Action Taken

4. Any other matter with the permission of the chair

No other matter was raised in the meeting



Vice Principal /



Principal

IOAC coordinator

Notice

Date 11.9.2023

### Notice

This is to inform the members of Social Awareness and Extension Committee that meeting is being scheduled on 05.09.2023 at Seminar Hall at 2.30 pm

It is mandatory to each member to attend the meeting on time.

The Agenda of the meeting is given below -

Agenda of the meeting

- To confirm the minutes of previous meeting
- Regarding celebration of important Days / Events in the month September 2023 i.e. -

Jannashtami 6.9.2023

Essay Competition on world literacy Day 8.9.23

Workshop making Eco friendly Earthenware  
14.9.23 to 16.9.23

Hindi Pious Poetry competition 14.9.23

World Ozon Day 16.9.23

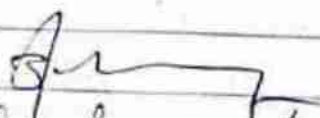
Ganesh chaturthi celebration 19.9.23

Creative Art skill development  
25-29 Sep 2023




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
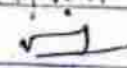
Any other matter with the permission of the  
chair.

  
Vice Principal

IGBC coordinator

  
Principal

Name of the Committee member

1. Dr. Anur Kumar Dubey      Chairman / Principal 
- Dr. Abhe Dubey      Vice Principal
2. Ms. Rakha Yadav      Pradhan
3. Mrs. Alpara Saxena      Alpara
4. Ms. Supika Sinha      Supika
5. Mrs. Yogita Talwar      Yogita
6. Dr. Neelesh Arora      Co. coordinator 
7. Mrs. Shabina Mishra      

## Minutes of the meeting

Date - 5.9.2023

Time - 2.30 pm

Venue - Seminar Hall

Taken By - Dr. Arun Kumar Dubey  
Chairman, Principal

Agenda of the meeting -

To confirm the meeting of previous meeting

Regarding the celebration of important days / Events i.e.

1. Janmashtami

2. Essay competition on world literacy day

3. Workshop making Eco friendly Earthenware Earthenware

4. Hindi Diwas Poetry Competition

5. World Ozone Day

6. Ganesh Chaturthi celebration

7. Creative Art skill development



Any other matter with the permission of the chair  
Attended By: \_\_\_\_\_

Name of the committee member \_\_\_\_\_ Sign \_\_\_\_\_

Ms Rakha Yadav

Rakha

Ms Sanyal Srivastava

Sanyal

Ms Yogita Talekar

Yogita

Ms Ananya Srivastava

Ananya

Ms Neelam Arora

Neelam

Mrs. Shalini Mishra

Shalini

## Minutes of the meeting

### Agenda - 1

1. To conform the minutes of previous meeting held on \_\_\_\_\_

All the tasks taken in the previous meeting were completed

### 2 Agenda - 2

Regarding the celebration of important days/Event

2. Regarding celebration of Janneshthami

It was decided in the meeting that Janneshthami could be celebrated with the Columbias group of Institutes.

3. Essay Competition on World Literacy Day

The committee decided that -  
To celebrate World Literacy Day an essay competition will be organised at Columbia College, the theme of which will be "Literacy and Sustainable Society"



## Workshop on ~~Environment~~ Eco-friendly Earthquake

It was decided by the members that experts on this subject are not available yet.

Therefore, this workshop is postponed till a future date.

### 3. Hindi Divas poetry competition

At this point it was decided that the poetry and speech competition would be organised by Columbia College, Raipur etc.

The Theme

"हिन्दी देरी की शान हमारी परचम"

### 5. World Ozone day - 16.9.2023

On this subject committee decided that a Webinar on Energy conservation will be organized.

Details are as follows —

Webinar on Energy conservation and management

Date: 16.9.2023

Time: 11:30 am

Key note speaker

Mr. Sanjay Kumar Mishra

Energy Auditor

New Delhi for Re-rolling Mill Sector

in Chattisgarh

5. Fresh Chaturday Celebration 19.9.23

On this subject the Committee said that all student-teachers will organise this day in their respective practice schools and exchange information about the culture.


6. Creative Art Skill Development Programme


It was decided in the meeting that above program will be organised at Govt. H.S. school, Mandar Basit on 4 Oct. 2023

Trainer - Mrs Rita Khadewal

7. Any other matter with the permission of the chair

8. No other matter/issue was raised in the meeting

  
Vice Principal /  
SAC coordinator

  
Principal

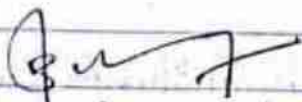



## Action Taken Report

S No.	Agenda	Action Taken
1.	To confirm the minutes of previous meeting	All the task taken in the previous meeting were completed
2.	Celebration Janmashtami	Janmashtami celebrated with Columbus Group of Institute
3.	Essay Competition on World Literacy Day	On the occasion of world Literacy Day essay competition was organized at Columbus College Raipur Theme - Literacy and Sustainable Society
4.	Workshop on making Eco friendly. Essthen were	Due to unavailability of expert at this time the workshop could not be organised hence this workshop has been postponed to the next date

S.No	Agenda	Action Taken
5	Hindi Diwas & poetry Competition	On the occasion of Hindi Diwas, poetry & speech competition was organised in Columbus College
6	Ozone Day 16.9.23	<p>On the occasion of Ozone Day a webinar was organised in Columbus College</p> <p>Topic - Energy Conservation and management Date - 16.9.23 Time - 11.30 am Keynote speaker Mr. Sonjay K. Mishra Energy Auditor.</p>
7	Ganesh chaturthi	Ganesh chaturthi was organised by student teachers in their respective practice schools and it was also organised in girls Hostel.
8	Creative Art skill Development Program	This program was organised at Hoshor secondary school Mandar Bati on 4.10.2023



Agenda	Action Taken
	Student teachers, school students participated in the program Trainer — Mrs. Rita Khendelwal
9. Any other matter with the permission of the chair	No other matter was raised in the meeting
 Vice Principal/ JGPE coordinator	 Principal

Date 07.10.23

## Notice

This is to inform the members of Social Awareness / Extension Committee that the meeting is being scheduled on 4.10.2023 at seminar hall at 9:30 pm

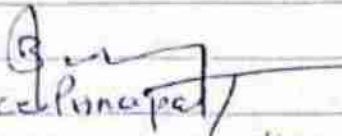
It is mandatory to each member to attend the meeting

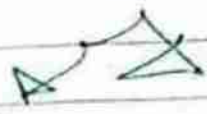
## Agenda of the meeting

1. To confirm the minutes of previous meeting held on \_\_\_\_\_
2. Regarding the celebration of World Nature Day  
Sushil Jayanti, Lal Bahadur Jayanti 3.10.23 7.10.23
3. Regarding the celebration of World Nature Day 3.10.23  
Training on Vermi Composting
4. Regarding the organisation of community Activity on Swachh Bharat Abhiyan 4.10.23
5. Regarding the celebration of World Wild Day - Rangoli competition  
Swami Anand Jayanti 6.10.23
6. Any other matter with the permission of the chair



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Vice Principal  
ICOME coordinator

  
Principal

Name of the committee member

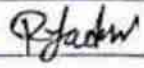
Sign

Dr. Anam Kumar Debay


Chairman Principal



Ms Rakta Yadav



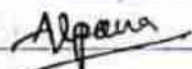
Ms Topika Sinha



Ms Yogita Talakar



Mrs Alpana Sinha



Mrs. Sahana Mishra



Mrs. Neelam Arora



## Minutes of the meeting

Date . . . 4.10.2023

Time - 2.30 pm

Venue - Seminar Hall

Taken By - Dr. Arun Kumar Dubey  
Chairman

## Agenda of the meeting

- 1 To confirm the minutes of previous meeting held on 4.10.2023

All the tasks have been completed except agenda no. 4

Workshop on making Ecofriendly Earthware  
The expert of this workshop busy with the festival of Navratri, hence the workshop could not be organised

The committee members suggested that the next date should be fixed for the workshop

- 2 Regarding the celebration of Gandhi Jayanti  
Lal Bahadur Shastri Jayanti

The committee decided that on the occasion of Gandhi Jayanti, an exhibition on the biography of Gandhiji should be organised

This event should be organised in collaboration with Azim Premji Foundation, e.s.



A discussion program should also be organised on this occasion.

The committee suggested that Dr. Chitanshujan Kar, former Professor and Head of Literature & Language PTRSU, Raipur be invited as the chief guest for the discussion program.

### 3. Regarding the celebration of World Nature Day

The committee members suggested that on this occasion it would be appropriate to organise a workshop on 'How Vermicompost is made made'.

### 4. Regarding the organisation of community activity on Swachh Bharat Abhiyan

The suggestion of all the committee members was that cleanliness campaign should be run in school under Swachh Bharat Abhiyan.

### 5. Regarding the celebration of World Wild Day

#### Swami Anantaram Jayanti

It was decided in the meeting that on the occasion of World Wild Day, Rangoli competition would be organised.

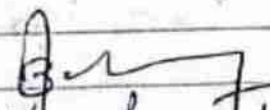
177 Columbia College


To celebrate Swami Atmaram Jayanti committee suggested that it should be conducted under 'Abhivyahti program' Under this students will present their creations

6. Any other matter with the permission of the chair.

With the permission of chair person it was decided in the meeting that Columbia College will conduct a free Eye Check Up Camp in collaboration with College of Nursing

This camp will be organised with the help of M.S.M. Eye Institution Raipur

  
Vice Principal  
IOAC Coordinator

  
Principal



## Action taken Report

S.No.                      Agendas    Action Taken

1 To conform the minutes of previous meeting held on \_\_\_\_\_

Agenda No. : 4  
Workshop on making Earthware i.e. Ecofriendly Earthware

All the task have been completed except Agenda No 4

The expert of this workshop busy with the festival of 'Navratri' hence this workshop could not be organised

The committee members suggested that the next date should be fixed for this workshop

2 Regarding the celebration of Gandhi Jayanti and Lal Bahadur Shastri Jayanti

An exhibition on the Biography of Gandhiji was organised in collaboration with Azim Premji foundation as Rector. Along with the exhibition a discussion program was also organized in which Dr. Chitranjan Kar former Prof. Panjab University was the chief speaker

SAP:

Agenda

Action Taken

3. Regarding the celebration of World Wild Day Nature Day

On this occasion workshop organised on how to prepare Verminproof compost

4. Regarding the organisation of Community Activity on Swachh Bharat Abhiyan

Swachh Bharat Abhiyan was organised in practice schools. Student teachers cleaned the surroundings of their practice schools. Slogans, Bhassas, Quiz competition were organised in practice school

5. Regarding the celebration of World Wild Day and Swami Atmanand Jayanti

Rangoli competition was organised on the occasion of World Wild Day. On the occasion of Swami Atmanand Jayanti Abhiyakti (सिद्धि) program was organised in which student teachers presented their writings. <sup>hand</sup> <sub>(writing)</sub> on Swami Atmanand ji



minutes - 1st meeting Action Taken Report

Agenda

Action Taken

6. Any other matter with the permission of the chair.

The following Agenda was taken with the permission of the chair  
per se Sir

Agenda

Columbia College  
Rajpur will conduct a free EYE check up camp in collaboration with Columbia College of Nursing


The camp will be organised in collaboration with MSM Eye Hospital Rajpur. e.e


Columbia College, Rajpur organised a free eye check up camp with in the collaboration with Columbia Nursing College Rajpur.

This camp was organised with the help of MSM Eye Hospital, Rajpur e.e

continue to next page.

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Vice Principal/  
IGAC coordinator

  
Principal



## Notice

Date 21.10.2023

This is to inform the members of social awareness / extension committee that the meeting is being scheduled on 4.11.2023 at seniors hall at 2.30 pm

It is mandatory to each member to attend the meeting

### Agenda of the meeting

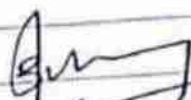
1. To confirm the minutes of previous meeting held on


Postponed workshop is making Eco-friendly Environment

2. Regarding the organizing life habiting skill program

3. Organizing educational tour on the occasion of children's day 2.11.23

4. Any other matter with the permission of chair

  
Vice Chairman /  
ICARE co-ordinator

  
Principal

Name of the committee member

Dr. Anur Kumars Dubey : Chairman / Inceptor ✓ X

Dr. Abhis Dubey : Vice Inceptor

Ms. Rakha Yadav : Pyadar

Ms. Gopika Sinha ~~Gopika~~

Ms. Alpana Sinha ~~Alpana~~

Ms. Yogita Talekar ~~Yogita~~

Ms. Sahana Mishra ~~Sahana~~

Dr. Neelam Arora ~~Neelam~~



## Minutes of the meeting

Date - 4.10.2023

Time - 2.30 pm

Venue - Seminar Hall

Taken by - Dr. Arun Dubey, Chair Person/  
Principal

Agenda of the meeting.

1. To conform the minutes of the previous meeting Workshop on making Ecofriendly Earthenware

It was decided by the committee that this workshop will be organised on 6.11.2023  
The Resource Person will be Mr. Pawan Dhivar

2. Regarding organising life skill program

It was decided by the members that this life skill Training Program will be organised on 4.11.2023  
The Resource Person will be Dr. Anil Kalele former Professor, Durga College, Raipur. CG

3. Regarding organising educational tour on the children's day

The committee decided that due to Purnima Vacation this programme will be conducted on 08.11.2023

The committee decided Koushly's Temple Chandaskhuri as the place for the educational tour so that the students could be introduced to the historical heritage.

4. Any other matter with the permission of chair

No other matter was raised in the meeting.



Vice Principal /  
IGAC co-ordinator

Principal

Attended By

Name of the committee member

Dr. Neelam Bhanu

†

Ms. Rakha Yadav

Ms. Yashita Talwar

afu

Ms. Gopika Sinha

Ms. Shahina Mishra

□

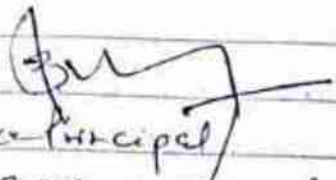
Ms. Aparna Sinha

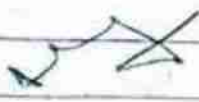


## Action Taken Report

Agenda	Action Taken
1. To conform the minutes of previous meeting Workshop on making Ecofriendly Earthware	This workshop was organised on 6.11.2023. Students learned to make Diwali Sur from clay, they became familiar with their culture.
2. Regarding organising life skill program	This life skill Training program was organised on 4.11.2023. Topic - Communication Skill. Resource Person - Dr. Anil Kalele, former Professor, Durg College, Raipur.
3. Regarding educational tour on the occasion of children day	This educational tour was organized on 8.11.2023. On this occasion the students got acquainted with historical place Kaushtaj's Temple, Chandrakum.
4. Any other matter with the permission of chair	No other matter was raised in the meeting.

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Vice-Principal  
IOAC coordinator

  
Principal



## Notice

Date 09.11.2023

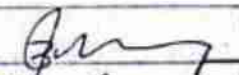
This is to inform the member of social awareness and extension committee that meeting is being scheduled on 22.11.23 at seminar hall at 2.30 pm

It is mandatory to each member to attend the meeting

The agenda of the meeting is given below

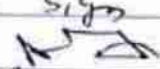
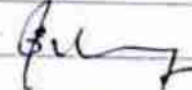
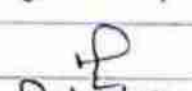
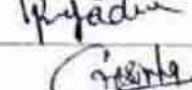
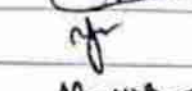
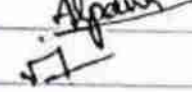


Agenda

1. To confirm the minutes of previous meeting
2. About the celebrating important days and events of the month of December '23
3. Any other matter with the permission of the chair

  
Vice Principal/  
I/OAC co-ordinator

  
Principal

Name of the Committee member -

- |    |   | Sign  |
|----|---|---|
| 1. | Dr. Anand Kumar Dubey - Chair person / Principal      |  |
| 2. | Dr. Abhis Dubey - Vice Principal / I/OAC co-ordinator |  |
| 3. | Dr. Neelam Anand - Co-ordinator                       |  |
| 4. | Ms. Rekha Yadav                                       |  |
| 5. | Ms. Gopika Sinha                                      |  |
| 6. | Mrs. Yogita Talekar                                   |  |
| 7. | Mrs. Alpana Sinha                                     |  |
| 8. | Ms. Sahini Mishra                                     |  |

## Minutes of the meeting

Date - 22.11.23  
Time - 2.30 pm  
Venue - Principal's chamber  
Taken By - Dr. Arun Kumar Debey

## Agenda of the meeting

1. To conform the minutes of the previous meeting  
All the task taken in the previous meeting were complete
2. About the celebrating important days and events of the month of December 2023
3. Any other matter with the permission of the chair

The suggestions of the committee regarding agenda number-2 were as follows

The committee suggested that all such events should be celebrated with generate a feeling of social goodwill and respect for culture among the students

The committee decided that the following days and events will be celebrated in the month of December 2023

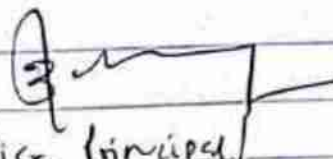


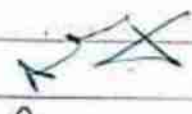
1. World AIDS Day - 1.12.23
2. World Conservation Day - 3.12.23
3. International Day against Corruption - 9.12.23
4. Human Rights Day - 10.12.23
5. Energy Conservation Training Day - 14.12.23
6. Kishan Dhas - 23.12.23

Agenda - 3 -

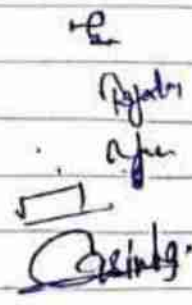
Any other matter with the permission of the chair

No other matter raised in the meeting

  
 Vice Principal/  
 ICAC coordinator

  
 Principal

Attended By  
 Dr. Neelam Arora  
 Ms. Rekha Yadav  
 Mrs. Yogita Palokar  
 Mrs. Shalini Mishra  
 Ms. Gopika Sinha  
 Mrs. Aparna Girdhar

  
 Secretary

## Action Taken

Ags	Action Taken
1 To conform the minutes of previous meeting	All the task in the previous meeting were complete
2 About the celebrating important days and events of the month of DEC. 2023	
1 World Aids Day	<p>On this occasion/day awareness about AIDS was created among the students by forming a human chain at Columbia College Raipur, 1.12.2023, 10:30 AM</p>
2 International Day against Corruption	<p>On this day a speech competition was organised to attract the attention of children towards eradicating corruption Topic "गरीबों के हितों का रक्षण" (Protection of the interests of the poor) 14.12.23 02.01 pm</p>



3. World Conservation Day  
On the occasion of World Conservation Day student's view were invited on this topic  
"Endangered Species and their conservation"  
3.12.23

4. Human Rights Day  
21/12/23  
5/12/23  
was organised on the occasion of Human Rights Day  
14.12.2023  
Time - 02.00 pm

5. Energy Conservation Day  
On the occasion of this day an essay competition was organised  
Topic -  
3/12/23  
14.12.23 - 02.00 pm

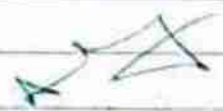
6. Kishan Diwas  
farmer (Kishan) awareness campaign was organised on the occasion of Kishan Diwas at Gram Bhandy  
Panchayat representatives also participated

in this program  
A rally was  
organised in the  
village and after  
talking to them  
information was given  
about government  
schemes related to  
farmers and  
agriculture.

Any other matter  
with the permission  
of chair

No other matter  
was raised in the  
meeting

Vice Principal/  
AOAC co-ordinator



Principal  
PRINCIPAL  
Columbo College  
Rajpur (G. S.)

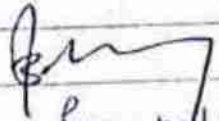


## Notice


Date - 26/12/2024

This is to inform the members of social awareness / extension committee that the meeting is being scheduled on 03/1/2024 at Seminar hall at 2.30 pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below -

1. To confirm the minutes of the previous meeting
2. About the celebrating important days and events of the month of January 2024
3. Any other matter with the permission of the chair


  
Vice Principal


IGAC coordinator

  
Principal  
PRINCIPAL  
Colombia College  
Raipur (C. G.)

Name of the Committee Members

Signature

  
Dr. Anur Kumar Dubey  
Dr. Neelam Anand  
Dr. Rakha Yadav

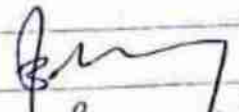
  
Dr.  
Rakha

## Notice

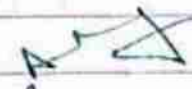
Date - 26/12/2024

This is to inform the members of social awareness / extension committee that the meeting is being scheduled on 03/1/2024 at Seminar hall at 2.30 pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below -

1. To confirm the minutes of the previous meeting.
2. About the celebrating important days and events of the month of January 2024
3. Any other matter with the permission of the chair


  
Vice Principal

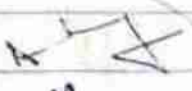
IOAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (B. G.)

Name of the Committee Members

Signature

  
Dr. Anur Kumari Dubey  
Dr. Neelam Anand  
Ms. Rekha Yadav

  
The  
Principal



4/10/21

Ms. Shubina Mishra

Ms. Yagita Talokari

Ms. Alpema Singh

Ms. Gopika Sinha

-  
-  
- Alpema  
- Gopika

## Minutes of the meeting

Date - 03/01/2024  
Time - 2:30pm  
Venue - Seminar Hall  
Taken by - Dr. Anur Kumar Dubey

### Agenda of the meeting

- 1) To confirm the minutes of the previous meeting i.e. held on 22/11/2023  
All the work taken in the previous meeting were complete.
- 2) Regarding the celebrating important days and events of the month of January 2024.
- 3) Any other matter with the permission of the chairs.

### Attended by

Name of the Committee members

Signature

Dr. Anur Kumar Dubey

Ms. Yogita Tachokar

Ms. Alpana Singh

Ms. Gopika Singh

Ms. Rekha Yadav

Ms. Shabina Mishra













1/1/24  
1/1/24  
1/1/24  
1/1/24  
1/1/24  
1/1/24



## Minutes of the meeting:-

Agenda  
To confirm the last meeting minutes. The minutes of the previous meeting have been confirmed.

Agenda:- 2 Regarding About the celebrating important days and events of the month of Jun. 2024

The following points were discussed under this Agenda:-

Regarding Makar Sankranti celebration:-

① It was decided by the Committee members that since the date of 14/01/2024 was Sunday, this program would be fixed on date 10/01/2024 and on the occasion of Makar Sankranti a kite making competition would be organized for the students.

② Regarding Indian Army day.

It was decided by the Committee members that due to some reason this program would not be organized on 15/01/2024, this program will be organized on 19/01/2024 and under this program a discussion will be held on the History and importance of Indian Army Day.

Agenda:- 3 Any other matter discussed with the permission of the Chair.  
No other matter discussed with the permission of the Chair.

## Action Taken Report

S.No.	Agenda	Action Taken
1)	Agenda-1 To Confirm the minutes of previous meeting held on 3/01/2024	All the class in the previous meeting were complete.
2)	About the celebrating important days and events of the month of Jan 2024	
1)	Makar Sankranti Celebration	Along with kite making students flew the kites made by them and 10/01/2024 Makar Sankranti celebrated.
2)	Indian Army Day	on the occasion of this day discussion on the History and importance of Indian Army day was organised. 19/1/2024 - 2:00 pm.
3)	Any other matter with the permission of the Chair  [Signature] Vice Principal / PAC Co-ordinator	No other matter was raised on the meeting.  [Signature] Principal PRINCIPAL Columbia College Raipur (C.G.)



## NOTICE

Date


03/01/2024

This is to inform the members of Social Awareness Committee that the meeting is being scheduled on 07/02/2024 at Seminar hall at 2:30 pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.


Agenda-1 :- To Confirm the minutes of previous meeting i.e. held on 03/1/2024.

Agenda-2 :- About the celebrating important days and events of the month of February 2024

Agenda-3 :- Any other matter discussed with the permission of the Chair.

  
Vice principal

POAC Co-ordinator

  
Principal  
PRINCIPAL  
Columbie College  
Ratpur (G. G.)

## Name of the Committee Members

## Signatures

- 1. Mrs. Alpana Singh
- 2. Ms. Geetika Singh
- 3. Ms. Rekha Yadav
- 4. Ms. Shreya Mishra
- 5. Mrs. Yogita Talwar

Alpana  
Geetika  
Rekha  
Shreya  
Yogita



## Minutes of the meeting

Date - 07/02/2024 (Wednesday)

Time - 0:30pm

Venue - Office room

Taken by - Dr. Arun Kumar Dubey

### Agenda of the meeting :-

- 1) To confirm the minutes of the previous meeting i.e. held on 09/01/2024
- 2) Regarding the celebrating important days and events of the month of February 2024.
- 3) Any other matters discussed with the permission of the Chair.

### Attended by :-

Name of Committee Members

Signature

1) Dr. Arun Kumar Dubey

2) Dr. Akha Dubey

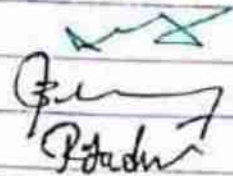
3) Ms. Rekha Yadav

4) Mrs. Pulpana Singh

5) Mrs. Jagita Talwar

6) Ms. Geetika Singh

7) Ms. Shahina Mishra





Minutes of the meeting :-

Agenda:-1 To Confirm the last meeting Minutes.

The minutes of the previous meeting have been confirmed.

Agenda:-2 Regarding About the Celebrating important days and events of the month of Feb. 2024.

The following points were discussed Under this Agenda:-

(i) Regarding World Cancer Day :-


On the occasion of World Cancer Day it was decided by the committee member that since this meeting could not be held on 04/02/2024 last month, this meeting was decided on 10/02/2024, that people will be made aware of Cancer by giving Cancer awareness pamphlet by pupil teachers in village Semaria.


(ii) Regarding International Mother Tongue Day :-

On the occasion of International Mother Tongue Day it was decided in the meeting that the Regional literature, language, songs, proverbs of C.O. language would be explored and demonstrated by the pupil teachers through PPT with any online mode.



Agenda 3:- Principal Sir Advised that all scheduled activities falls before next meeting should be included in the agenda of recent meeting for their effective and systematic organisation.

  
Vice Principal  
BOAC Co-ordinator

  
Principal  
Sri Lanka College  
Kandy


## Action Taken Report


S.No.	Agenda	Action Taken
1)	To confirm the minutes of previous meeting held on 7/02/2024.	All the work in the previous meeting were complete.
2)	About the Celebrating important days and events of the month of Feb. 2024	
(i)	World Cancer Day Celebration	on the occasion of this day awareness drive about Cancer day was conducted by giving pamphlets to the pupil teachers in village demasia. (10/02/24)
(ii)	International Mother Tongue Day Celebration. (01/02/2024)	on the occasion of this day PPT presentation about International Mother tongue day was conducted by the pupil Teachers presented regional languages, dialects, idioms, Proverbs through PPT presentations 01/02/2024 - 02:00 PM.



3) Any other matter  
with the  
permission of the  
Chair.

All the faculty  
Member was  
informed it has  
been done as per  
the suggestion of  
the Chair person.

  
vice principal  
POAC Co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

## NOTICE

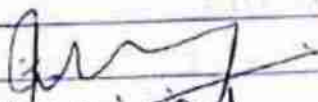
Date  
07/02/2024


This is to inform the members of Social awareness Committee that the meeting is being scheduled on 06/03/2024 at principal room at 03:00 pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below:-

Agenda - 1 To confirm the minutes of previous meeting i.e. held on 07/02/2024.

Agenda - 2 About the celebrating important days and events of the month of March every

Agenda - 3 Any other matter discussed with the permission of the Chair.

  
Vice principal  
RSAC Co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



Name of the committee members

Signature

Ms. Geetika Sinha

Ms. Rekha Yadav

Ms. Deepana Sinha

Ms. Shalini Mishra

Ms. Yajna Jalokar

Sinha

Yadav

Alpana

Mishra

Jalokar

Page No.

Date

## Minutes of the meeting :-

Date - 14/03/2024

Time - 08:00 PM

Venue - Office Room

Taken by - Dr. Arun Kumar Dubey

## Agenda of the meeting :-

- To confirm the minutes of the previous meeting i.e. held on 07/02/2024.
- Regarding the celebrating important days and events of the month of March 2024.
- Any other matter discussed with the permission of the chair.

## Attended by :-

Name of the Committee Member

Signature

Dr. Arun Kumar Dubey

Dr. Abha Dubey


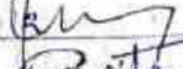

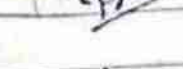
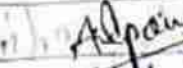


Ms. Geopika Sinha

Ms. Rekha Yadav

Mrs. Jagita Jalokar

Mrs. Alpana Sinha

Ms. Shabina Mishra




## Minutes of the meeting :-

Agenda :- 1) To Confirm the last meeting Minutes.  
The minutes of the previous meeting have been confirmed.

Agenda :- 2) Regarding About the Celebrating important days and events of the month of March 2004.

The following points were discussed under this agenda:

1) Regarding Save Bird Campaign :-

It was decided by the Committee members that on the occasion of Save Bird Campaign in geo tag photos and videos will be sent by the pupil teachers keeping food and water for Birds in the Campus & around their homes.

2) Regarding World Water Day celebration :-

It was decided by the Committee members that on the occasion of World Water Day, stop water wastage Campaign will be run. For this works, geo tag photos and videos will be sent by Pupil teachers while conserving water on 22 March 2004.

3) Regarding Martyrs Day (Bhagat Singh) :-



It was decided by the Committee members that on the occasion of Martyrs day a program of expression will be organized by the pupil teachers on 03 March 2024.

4) Regarding on Road Safety :-

It was decided by the Committee members that on the occasion of Road Safety will be organized on workshop.

5) Regarding World Theatre day :-

on the occasion of world theatre day was scheduled to be held on 07/03/2024 but due to some reasons it was postponed to 1/04/2024.

It was decided by the Committee Members that on the occasion of world theatre day will be organized by the on workshop.

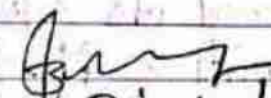
By the Mr. Raju Sharma (Theatre Artist  
Charalaini Gonda)  
on 1/04/2024 at CRET Seminar hall


Topic - "Rang Manch aur Jansamuday"

Agenda 3) Any other Matter discussed with the permission of the Chair.



Agenda :- 3) Committee Member should be  
take follow up of the  
programme status from the incharge of  
the programme for its successful  
completion and take accountability.

  
Vice Principal  
BAC/ Co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

# Action Taken Report

Sl. No.	Agenda	Action Taken
➔	To Confirm the minutes of previous meeting held on 14/03/2024.	All the task in the previous meeting were completed.
☞	About the Celebrating important days and events e/g the month of March 2024	
(i)	Save Bird Campaign	on the occasion of this day on Bird Campaign was organized on 20/03/2024
(ii)	World water day	on the occasion of this day on stop water wastage Campaign was organized. on 22/03/2024
(iii)	Road safety	on the occasion of this day on workshop was organized on 16/03/2024 at Seminar hall by Traffic police.



(i) Martyrs' day

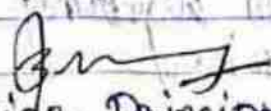
On the occasion of this day an expression was organized by the pupil teachers on 03/03/2024 at Seminar hall.

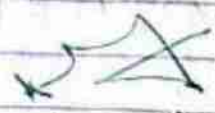
(v) World Theatre day

On the occasion of this day a workshop was organized by the Mr. Raju Sharma Theatre Artist Chandini Crowd on 01/04/2024 at CRET Seminar hall  
Topic - "Pong March aur Jernamukhey"

(vi) Any other matter with the permission of the Chair.

Committee Members should take follow up of the programme status from the incharge of the program for its successful completion and take accountability.

  
Vice Principal  
TQAC / Co-coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

## NOTICE

Date

01/04/2024

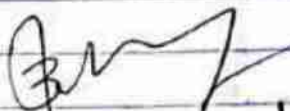
This is to inform the members of Social awareness and extension committee that the meeting is being scheduled on 03/04/2024 at office room at 02:00pm it is mandatory for each member to attend the meeting on time.

The agenda of the meeting is given below:-


Agenda:-1 To confirm the minutes of previous meeting i.e. held on 14/03/2024.

Agenda:-2 About the celebrating important days and events of the month of April 2024.

Agenda:-3 Any other matter discussed with the permission of the chair.



Vice principal  
POPE Co-ordinator



  

Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



# Name of the Committee Members

# Signature

✓	Ms. Geopika Sinha	
✓	Ms. Rekha Yadav	
✓	Mrs. Alpana Sinha	Absent
✓	Ms. Sheshina Mishra	jit
✓	Ms. Yagita Palokar	Absent

—: Minutes of the meeting:—

Date - 03/04/2024

Time - 08:30 pm

Venue - office Room

Taken by - Dr. Anur Kumar Dubey

Agenda of the meeting :-

- To Confirm the minutes of the previous meeting i.e. held on 14/03/2024.
- Regarding the celebrating important days and events of the month of April 2024.
- Any other matter discussed with the permission of the chair.

Attended by :-

Name of the Committee member

Signature

→ Dr. Anur Kumar Dubey

→ Dr. Adha Dubey

→ Ms. Gopika Singh

→ Ms. Deekha Yadav

→ Mrs. Deepana Singh

→ Mrs. Yashita Talwar

→ Ms. Shikha Mishra

[Signature]

[Signature]

[Signature]

[Signature]

Absent

Absent

[Signature]



—: Minutes of the meeting:—

Agenda 1 → To Confirm the last meeting minutes.  
The minutes of the previous meeting have been confirmed.

Agenda 2 → Regarding About the Celebrating important days and events of the month of April 2024.

The following points were discussed Under this agenda:—

1) Regarding World health day:—

It was decided by the Committee members that on the occasion of World health day, first Aid Training program would be organized by the team of Columbia College of Nursing. And since 07/04/2024 is Sunday, it will be organized on 08/04/2024.

2) Regarding Earth day:—

It was decided by the Committee members that on the occasion of World Earth Day, a Quiz Competition would be organized for pupil Teachers Related to Earth on 22/04/2024.

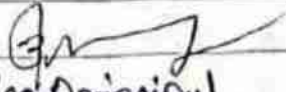

Agenda:—

3) Any other Matter discussed with the permission of the chair. All committee members are informed to write their meeting minutes on time.

BN  
Vice Principal  
SAC/ Co-ordinator

PRINCIPAL  
Principal

## Action Taken Report

S.No.	Agenda	Action Taken
1	To Confirm the minutes of previous meeting held on 03/04/2024.	All the task in the previous meeting were completed.
2	About the celebrating important days and events of the month of April 2024.	
3	World health day	on the occasion of this day on first aid Training program was organized by Dr. Anamika Singh, vice principal of CCN on: 02/04/2024.
4	Earth Day	This program was not conducted due to the date of D. Ed. Ed. 1st year & 2nd year final practical exam being announced.
5	Any other matters with the permission of the Chair.   Vice principal COAC/Coordinator	All the faculty Member was informed it has been done as per the Suggestion of the chair person.   Principal PRINCIPAL Columbia College



NOTICE

Date  
027/04/2024

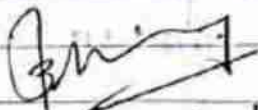
This is to inform the members of social awareness and extension committee that the meeting is being scheduled on 02/05/2024 at office room at 03:00 pm it is mandatory for each member to attend the meeting on time.

The agenda of the meeting is given below:

Agenda:-1 To confirm the minutes of previous meeting i.e. held on 03/04/2024.

Agenda:-2 About the Celebrating important days and events of the month of May 2024

Agenda:-3 Any other matter discussed with the permission of the chair.



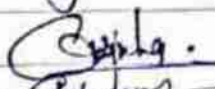
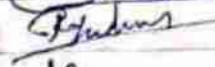
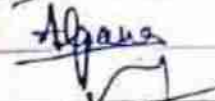
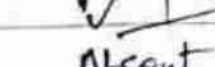
Vice Principal  
SOAC / coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

Name of the Committee Members

Signature

✓	Ms. Gopika Sinha	
✓	Ms. Rekha Yadav	
✓	Mrs. Alpana Singh	
✓	Ms. Shahina Mishra	
✓	Mrs. Yogita Talwar	Absent



## Minutes of the Meeting :-

Date - 01/05/2024  
Time - 08:00 PM  
Venue - Office room  
Taken by - Dr. Anur Kumar Dubey  
(Principal)

## Agenda of the meeting :-

1. To confirm the minutes of the previous meeting i.e. held on 03/04/2024.
2. Regarding the celebrating important days and events of the month of May 2024.
3. Any other matter discussed with the permission of the chair.

Attended by :-

Signature

Name of the Committee Members

- |   |                      |   |         |
|---|----------------------|---|---------|
| 1 | Dr. Anur Kumar Dubey | - |         |
| 2 | Dr. Abha Dubey       | - |         |
| 3 | Ms. Gopika Sinha     | - |         |
| 4 | Ms. Rekha Yadav      | - | Refused |
| 5 | Mrs. Anpara Sinha    | - | Aparna  |
| 6 | Mrs. Parita Talakoti | - | Absent  |
| 7 | Ms. Shabina Mishra   | - | Absent  |

—: Minutes of the Meeting:—

Agenda 1) To Confirm the last meeting minutes.

The minutes of the previous meeting have been confirmed.

Agenda 2) Regarding the celebrating important days and events of the month of May 2024.

The following points were discussed under this Agenda:—

1) Regarding World's Mother's Day:— (14/05/2024)

It was decided by the Committee members that the model test of B. Ed. 1<sup>st</sup> year, which was to be held on 10<sup>th</sup> and 11<sup>th</sup> May has been postponed to 18<sup>th</sup> and 19<sup>th</sup> May due to farewell programme and Mother's Day will not be celebrated on 14<sup>th</sup> May due to the commencement of model test to B. Ed. 2<sup>nd</sup> Semester.

2) Regarding World Anti Tobacco day:— (31/05/2024)

It was decided by the Committee members that on the occasion of Anti Tobacco day online poster making competition will be conducted by students in online mode.

3) No other matter discussed with the permission of the Chair.

vice principal / PTAAC / Co-ordinator

PRINCIPAL  
Col. P. S. R. Reddy  
Rajour (U.G.)



# Action Taken Report

S.No.

Agenda

Action Taken

1. To confirm the minutes of previous meeting held on 05/05/2024.

All the tasks in the previous meeting were completed.

2. About the celebrating important days and events of the month of May 2024.

3. World's Mother's day


This program was cancelled due to exams.


4. Anti-Tobacco day

Anti-Tobacco day is celebrated on 21/05/2024 through online mode.

5. Any other matter with the permission of the Chair

No other matter with the permission of the Chair.

  
Vice Principal  
PGAC/Co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
Rourkela (O.G.)

PLACEMENT

GUIDANCE &


COUPELLING

2023-2024



## Certificate

This is to certify that this register contains 42 pages and will be used for the purpose of Notice and meeting minutes of placement and Guidance committee only from 04/08/2023.

  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

Notice

Date - 4.8.23

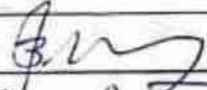
This is to inform the members of Placement Guidance & Councelling Committee that meeting is being scheduled on 11.8.23 at seminar hall at 2:30 pm

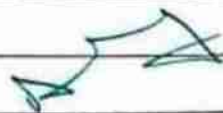
It is mandatory for each member to attend the meeting

The agenda of the meeting is given below -

Agenda of the meeting -

1. To confirm the minutes of previous meeting
2. Regarding organising life skill program in the month of August, September, October 2023
3. Regarding planning for placement of alumni
4. Any other matter with the permission of the chair

  
Vice Principal  
IPAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



Name of the committee members —

Dr. Arun Kumar Dubey - Chair Person & Principal

Dr. Abha Dubey  
Placement Officer & Vice Principal

Dr. Neelam Aarav  
Co-ordinator

Members :

Mrs. Kojita Talakar

Mrs. J. Padmanjali

Mrs. Jay Kumar Khatri

Minutes of the meeting

Date 11.8.23

Time 2:30 pm

Venue Seminar hall

Taken by - Dr. Arun Kumar Dubey  
Chair person / Principal

Agenda of the meeting -

1. To confirm the minutes of previous meeting.

All the task (decisions) taken in the previous meeting were completed.

2. Regarding organizing life skill program in the months of August, September and October - 2023.

The discussion held in the meeting is as follows:-

In a dynamic 21st century world it is increasingly recognised that student need to learn the global skill that is are critical for life long learning and success.

Keeping this in mind, the committee decided that life skill programs should be organized for the students in which information about global skills should be provided to them by the experts.




Therefore it was decided to organize life skill program every month

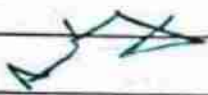
### 3 Regarding placement of Alumni

The committee suggested that student should be asked for their biodata

School should be found out where there are vacancies and work should be done for placement there. The committee also suggested that discussion should be held with Azim Premji foundation (C.S.) for placement and former students should be informed in the regards.




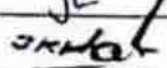
4. Any other matter with the permission of the chair  
No other issue came up in this meeting

  
Vice Principal/  
ICoAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

Attended By

Dr. Neelam Agrawal  
Mrs. Jagita Talwar  
Mrs. J. Padma singh  
Mr. Jay Kumar Klotri

## Action Taken Report

Agends	Action Taken
1. To confirm the minutes of previous meeting	All the task taken in the previous meeting were completed
2. Regarding organizing life skill programs in the months of August, September and October 2023	<p>As per the suggestions given by the committee the life skill programs was organized as follows -</p> <p>August - 2023            Life skill Program on Play as a Pedagogy            5.8.2023            Trainer - Dr. Neelam Arora</p> <p>26.8.2023            Play as a Pedagogy            Part - II            Trainer - Dr. Neelam Arora</p> <p>September - 2023            02.09.2023            Ancient Indian Thought of the Upanishad            Trainer            Mr. Ajay Dubey</p>



Agenda

Action Taken

7.9.2023

Rise and Shine

Trainer -

Dr. Abhis Dubey

Vice Principal

October - 2023

7.10.2023

Life Skill Program

organized on the

occasion of

Gandhi Jayanti on

7.10.2023

on this occasion

a discussion program

was organized on

Santhian Philosophy

question Answer

Session was also

included in the

28-10-2023

Life Skill program

was organized

on 28.10.2023

as per the time

received from the

trainer

Agenda

Action Taken

Life skill Program on  
28.10.2023

Resume and formal  
Applications Writing

Trainer -

Ms Neha Tolwani


Principal

New Dream Pradas  
school, Talibanda  
Raipur

4. Any other matter  
with the permission  
of the chair

No other issue come  
up in the meeting

Vice Principal /  
ICAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



Notice

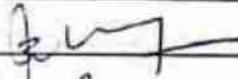
Date 02.10.2023


This is to inform the members of placement, guidance and counselling committee that the meeting is being scheduled on the 02.10.23 at the seminar hall at 2.30 pm

Agenda of the meeting


What will be the strategy to organize placement program for placement and guidance of student

Any other matter with the permission of the chair

  
Vice Principal  
ICRC coordinator


  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

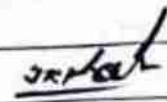
Name of the committee members

Dr. Anur Kumar Dubey - Ekam Lalita / Principal 

Dr. Abhis Dubey  
Placement officer & Vice Principal

Dr. Nandam Arora - Co-ordinator for 

Mrs. J. Padmanjali 

Mr. Jay Kumar Khatri 

Mr. Yogesh Talwar

*Y*

New Lam Area

*L*



## Minutes of the meeting

Date - 12.10.2023

Time 2:30 pm

Venue Seminar Hall

Taken by Dr. Arun Kumar Dubey

## Agenda of the meeting

1. To confirm the minutes of previous meeting. All the task taken in the previous meeting were completed.

2. What will be the strategy to organise placement program for the placement and guidance of the student.

The suggestions of the committee regarding this agenda was as follows -

Organising placement program in school where there are vacancies.

Contacting the placement agency for the placement of students.

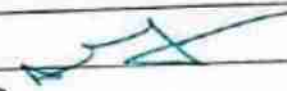
Preparing subject wise list of 4th semester student and conducting mock interview for placement of student.

Writing a letter to the Azim Premji Foundation so that they can inform us about the

placement time

3. Any other matter with the permission of the chair  
 No other issue come up this meeting

Vice Principal/  
 ICAC co-ordinators

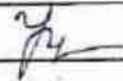
  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C.G.)

Attended By

Dr. Neelam Arora



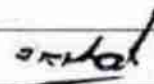
Mrs. Jagita Talwar



Mrs. J. Padmanjali



Mrs. Jay Kuman Kishor





## Action Taken Report

S.No.	Agenda	Action Taken
1.	To confirm the minute of previous meeting	All the task taken in the previous meeting were completed
2.	What will be the strategy to organize placement program and guidance of the student regarding placement program where there are vacancies	Information was taken regarding vacancies in various schools students were informed in the regular form time to time
	Contacting the placement agency for the placement of students	Students of session 2021-23 are informed to submit their biodata, resume, and passport size photograph to the college so that the students can be informed about vacancy, placement on time
	Priority subject were list of the 4th semester student	

## Agenda

## Action Taken

and conducting mock interviews for the placement.

This work will be completed in month January - 2024

Writing a letter to Azim Premji foundation. CS so that they can inform us about the placement.

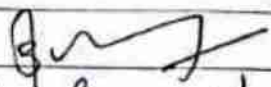
In this regard a meeting was held on date - 26.9.2023

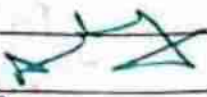
In the meeting the placement of students was discussed.

Azim Premji foundation (Shri Parthasarathi Shri Suresh Tiwari ji) assured that whenever placement work is done at their place, they will invite us.

Agreeing matter with the permission of the chair

No other matter came up in this meeting

  
Vice Principal/  
CGAE - Co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



## NOTICE

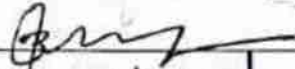
Date :- 02/01/2024


This is to inform the members of placement guidance and counselling committee that the meeting is being scheduled on the 04/01/2024 at the seminar hall at 2:30 p.m.

It is mandatory for each member to attend the meeting.

The agenda of the meeting is given below :-

- To Confirm the minutes of previous meeting.
- Regarding organising life skill training program in the months of January, February and March 2024.
- Regarding organising placement for B.E.d IV Sem & D.B.Ed. 2<sup>nd</sup> year. (2023-24).
- Any other matter with the permission of the chair.

  
Vice-Principal  
NSAC Co-ordinator

  
Principal  
Principal

Name of the Committee Members

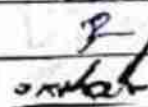
- Mrs. Jagita Talwar
- Mr. Neelam Anand
- Ms. Sapika Sinha
- Mrs. J. Pachmarjali
- Mr. Jay Kumar Khatri

Signature

ABSENT

ABSENT

Swinky



-: Minutes of the meeting :-

Date - 04/01/2024  
 Time - 2:30 PM  
 Venue - Seminar Hall  
 Taken by - Dr. Arun Kumar Dubey

Agenda of the meeting :-

- 1) To confirm the minutes of previous meeting
- 2) Regarding life skill training program in the months of Jan., Feb., March 2024.
- 3) Regarding organising placement for B. Ed. IV sem & D. Ed. 2nd year 2024.
- 4) Any other matters with the permission of the Chair.

Attended by :-

Name of the Committee members	Signature
-------------------------------	-----------

- |                          |   |        |
|--------------------------|---|--------|
| 1) Dr. Arun Kumar Dubey  | - |        |
| 2) Dr. Abha Dubey        | - |        |
| 3) Miss. Yogita Talwar   | - |        |
| 4) Dr. Neelam Arora      | - | Absent |
| 5) Ms. Gopika Sinha      | - |        |
| 6) Miss. J. Panchanjali  | - |        |
| 7) Mrs. Jay Kumar Thakri | - |        |



## Minutes of the meeting :-

Agenda - 1 To confirm the last meeting minutes  
The minutes of the previous meeting have been confirmed.

Agenda - 2 Regarding organising life skill training program in the months of January, February and March 2024.

The following points were discussed under this agenda :-

Regarding life skill training program in the month of January 2024.

It was decided by the committee members that the interpersonal Relationship skills program under the life skills program will be organized by Dr. Anita Shogemwar. (principal of CCAI)

It was decided by the committee members that the Effective Public Speaking and Persuasion under the life skill program will be organized by Mr. Mukesh Shah.

Regarding life skill training program in the month of February 2024.

It was decided by the committee members that the parent - child Relationship program under the life skill training program will be organized.

It was decided by the Committee members that the program "Groom yourself" will be organized. Under the life skill training program.

Regarding life skill training program in the month of March 2024.

It was decided by the Committee members that the "Anchoring skill" program Under the life skill training program will be organized by Shubh Mishra.

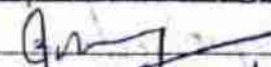
It was decided by the Committee members that the "Career in Defence Service" program Under the life skill training program will be organized by Mr. S. K. Maulick.


Agenda-3 Regarding organizing placement for B.Ed. IV Sem & D.Ed. Ed. year. (2023-24).

It was decided by the Committee members that Resumes would be collected from Pupil Teachers through google form and placement would be organized in the month of April.

Agenda-4 Any other matter with the permission of the Chair.

No other issue come up this meeting.

  
S. S. P. C. Co-ordinator

  
Principal  
Columbia College





# Action Taken Report

S.No.	Agenda	Action taken
1	To Confirm the minutes of previous meeting.	All the task taken in the previous meeting were completed.
2	Regarding Organising life skill training program in the months of Jan, Feb., March 2024.	As per the suggestions given by the Committee the life skill training program was organized as follows:-  January - 2024 Life Skill training program on Interpersonal Relationship Skills. on 06/01/2024 Resource person = Sr. Anita Dhagamulay.  January - 2024 life skill training program on Effective public speaking and patriotism on 13/01/2024. at CET Seminar hall Resource person - Mr. Mukesh Shah.  February - 2024 life skill training program on Parent-child Relationship in which a movie "Nil Bate Sannata" was telecasted. on 08/02/2024. at CET Seminar hall.

S.No.	Agenda	Action taken
		<p>February - 2024</p> <p>Life Skill training program on "Groom yourself" on 04/02/2024.</p> <p>Trainer:- Mrs. Pooja Singh</p>
		<p>March - 2024</p> <p>Life Skill training program on Anchoring Skill on 02/03/2024 at CRET Seminar hall.</p> <p>Resource person - Shubh Mishra</p>
		<p>March - 2024</p> <p>Life Skill training program on "Career in Defence Service" on 30/03/2024 at CRET Seminar hall.</p> <p>Resource person - Mr. S.K. Maulick (Principal of CRET)</p>
37	<p>Reorganising Organising placement for B.Ed. IV sem. &amp; M.Ed. Ed. 2nd year. (2023-24)</p>	<p>All the pupil teachers filled their Google form and sent their personal details and Resume.</p>



Sl. No.	Agenda	Action taken.
		And Placement Planning is being done.
4.	Any other matter with the permission of the chair.	No other issue come up this meeting.
	 NICE - Principal BAP Co-ordinator	 Principal COLUMBIA COLLEGE Raipur (C.G.)

## NOTICE

Date :- 01/04/2024

This is to inform the members of placement guidance and counselling Committee that the meeting is being scheduled on the 04/04/2024 at the office at 08:00 pm.

It is mandatory for each member to attend the meeting.

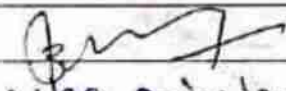
The Agenda of the meeting is given below :-

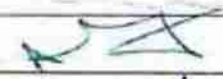
1) To Confirm the minutes of previous meeting.

2) Regarding Organising life skill training program in the month of April and May 2024

3) Regarding Conducting of Placement for B.Ed-IV Sem & Ed.Ed.Ed. 2nd year. (2023-24)

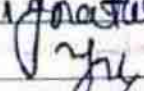

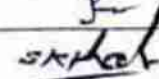
4) Any other matter with the permission of the Chair.

  
Vice principal  
PCAC/co-ordinator

  
Principal  
PRINCIPAL  
Columbia College

Name of the Committee Members

- |   |                      |
|---|----------------------|
| ✓ | Ms. Yogita Palokar X |
| ✓ | Ms. Neelam Aurora X  |
| ✓ | Ms. Gopika Sinha     |
| ✓ | Ms. J. Padmanjali    |
| ✓ | Mr. Jay Kumar Phadri |

Signature  
  
ABSENT  
  
B  




—: Minutes of the meeting:—

Date - 04/04/2024

Time - 3:30 pm

Venue - office Room

Taken by - Dr. Arunkumar Dubey.

Agenda of the meeting :-

1) To Confirm the minutes of previous meeting.  
i.e. held on 04/01/2024

2) Regarding organising life skill training program  
in the month of April & May 2024.

3) Regarding Conducting of placement for B.Ed. IT  
and ED. Ed. Ed. 2nd year (2023-24)

4) Any other matters with the permission of the  
Chair.

Attended by :-

Name of the Committee Member	Signature
Dr. Arun Kumar Dubey	
Dr. Abha Dubey	
Ms. Gopika Singh	
Ms. Jay Kumar Khatri	
Mrs. J. Paulmanjali	
Mrs. Yogita Palakay	
Dr. Neelam Arora	

## NOTICE

Date :- 01/04/2024

This is to inform the members of placement guidance and counselling committee that the meeting is being scheduled on the 04/04/2024 at the office at 08:00 pm.

It is mandatory for each member to attend the meeting.


The Agenda of the meeting is given below :-


1) To Confirm the minutes of previous meeting.

2) Regarding organising life skill training program in the month of April and May 2024

3) Regarding Conducting of placement for B.Ed-IV Sem & Ed. Ed. Ed. 2<sup>nd</sup> year. (2023-24)

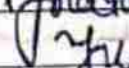

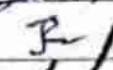
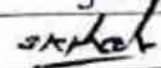
4) Any other matter with the permission of the chair.

  
Vice principal  
PGAC/co-ordinator

  
Principal  
PRINCIPAL  
Columbia College  
R. G. G.

Name of the Committee Members

- |                                     |                       |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Mrs. Yogita Palokar X |
| <input checked="" type="checkbox"/> | Dr. Neelam Awana X    |
| <input checked="" type="checkbox"/> | Ms. Gopika Sinha      |
| <input checked="" type="checkbox"/> | Mrs. J. Padarnjali    |
| <input checked="" type="checkbox"/> | Mr. Jay Kumar Phatri  |

Signature  
  
 ABSENT  
  
  




-: Minutes of the meeting :-

Date - 04/04/2024

Time - 3:30 PM

Venue - office Room

Taken by - Dr. Arunkumari Dubey.

Agenda of the meeting :-

- To Confirm the minutes of previous meeting.  
i.e. held on 04/01/2024
- Regarding organising life skill training program  
in the month of April & May (2024).
- Regarding Conducting of placement for B.Ed. II  
Sem and D. Ed. Ed. 2nd year (2023-24)
- Any other matters with the permission of the  
Chair.

Attended by :-

Name of the Committee Member	Signature
Dr. Arun Kumar Dubey	
Dr. Abha Dubey	
Ms. Gopika Sinha	
Mrs. Jay Kumar Khatri	
Mrs. J. Paulmani ali	
Mrs. Yogita Talwar	
Dr. Neelam Arora	

—: Minutes of the meeting:—

Agenda-1) To Confirm the last meeting minutes  
The minutes of the previous meeting have been confirmed.

Agenda:-2) Regarding organising life skill training program in the months of April & May 2024.

The following points were discussed under this Agenda:—

Regarding life skill training program in the Month of April 2024.

It was decided by the Committee members that the interlevel skill program under the life skill training program will be organized by Mrs. Sushree Mahapatra.

Regarding life skill training program in the Month of May 2024.

It was decided by the Committee members that the model test of P.Ed. 1st & 2nd year and B.Ed. 2nd semester Model test was canceled this life skill training program due to examination.



Agenda-3) Regarding Conducting of placement for B. Ed. IV Semester & Ed. Bl. Ed. 1<sup>st</sup> year (2023-24)


It was decided by the Committee members that a school will be identified for placement interview and will be invited for consultation and the placement interview program will be conducted for 5 days (20, 22, 25, 26, 27) April by inviting different schools.


Agenda-4) Any other matter with the permission of the chair.

Two matters with the permission of the chair.

1) All the students/teachers/pupil teachers are informed that those student/teachers who have not submitted the Google form for placement interview should submit the hard copy of their resume to the college by 08/04/2024.

2) Two members have been added to this Committee, Rashmi Verma and Sarita Verma.

  
Vice Principal  
BAC Co-ordinator



  
Principal  
PRINCIPAL  
Columbia College  
Raipur (U. G.)

## Action Taken report

Sl. No.	Agenda	Action Taken
1	To Confirm the minutes of previous meeting held on 04/1/2024.	All the work taken in the previous meeting were completed.
2	Regarding organising life Skill training program in the month of April and May 2024	As per the suggestions given by the Committee the Life Skill training program was organized as follows: -
		April - 2024:
		Life Skill training program on Interview Skill on Resource person - Mrs. Sushree Mahapatra.
		May - 2024:
		Life Skill training program was cancelled due to Model test and Annual Examination O.E.E. test and 2nd year and B.Ed. 2nd Sem. Model test was conducted.



S.No.	Agenda	Action Taken
3)	Regarding Conducting of placement for B.Ed. III Sem & D.Ed. 2nd year (2023-24)	Placement was conducted in the Campus of Columbia College in which four school came to take placement which are as follows:-
	(i)	The first school came from Sandipani vidya Mandir on 06/04/2024 in which priyanka Narware was selected for TGT English post.
	(ii)	The second school came from Gayatri vidyapeeth on 07/04/2024 in which Himan Patel was selected for PRT post.
	(iii)	The third school came from Gyandeep Vidya Mandir on 08/04/2024 in which Lipika Jhu (Economics), Jasmin (Chemistry) and Shubham (Physics) was selected for PGT post.

S.No.	Agenda	Action Taken
	(iv)	The fourth School came from New Aaram Pralga School on 07/04/2024 in which Akubham Sahu, Dilana Khan Qureshi, Jasmine and Priyanka Naware was selected for TGT post.
4	Any other matter with the permission of the Chair.	Two matter with the permission of the Chair.
	(i)	All the pupil Teachers filled their Google form and submitted the hard copy of the resume to the college.
	(ii)	Rashi Verma & Santasani Verma was added as Committee members.
	 Vice Principal Panel coordinator	 Principal PRINCIPAL Columbi College Rajpur (C. G.)



RESEARCH &

I P R COMMITTEE

Date  
31/07/23

## NOTICE

This is to inform the members of Research Committee and IPR that meeting is being scheduled on 03/08/23 at Principal chamber at 2:30pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

### Agenda of the meeting:

Agenda 1: Regarding objectives and functions of research and IPR committee.

Agenda 2: Regarding informing about the new research policy.

Agenda 3: Regarding submission of certificate of seminar, webinar and FDP or other research related work.

Agenda 4: Regarding planning for conduction national webinar.

Agenda 5: Regarding the new "Memorandum of Understanding" (MOU).

Agenda 6: Regarding scheduling the meeting of the committee.

Agenda 7: Any other matter discussed with the permission of the chair.




NOTICE

TEACH  
138

PRINCIPAL

Colony College

Rohtak (C.G.)

  
vice principal / IQAC coordinator

Principal

Name of committee members

Signature

01. Dr. Abha Dubey



02. Dr. Rupali Mukherjee



03. Dr. Neelam Arora



04. Ms. Rekha Yadav



Date - 03/08/23

Time - 3:00 PM

Venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey (Chairman)

Agenda of the meeting :-

Agenda 1. Regarding objectives and functions of research and IPR committee.

Agenda 2. Regarding informing about the new research policy.

Agenda 3. Regarding submission of certificate of seminar, webinar and FDP or other research related work.

Agenda 4. Regarding Planning for conduction national webinar.

Agenda 5. Regarding the new "Memorandum of Understanding" (MOU).

Agenda 6. Regarding scheduling the meeting of the committee.

Agenda 7. Any other matter discussed with the permission of the chair.



Attended By:

Name of committee members

- 1. Dr. Rupali Mukherjee
- 2. Dr. Neelam Arora
- 3. Ms. Rekha yadav

Forh  
H  
P. Yadav

Minutes of the meeting :-

Agenda I: Regarding objectives and functions of Research and IPR Committee.

The following points were discussed under this agenda -

(1) The committee members and all the new faculty members were given a brief orientation about the objectives and function of the research and IPR committee by the coordinator Dr. Abha Dubey. She suggested the members to create a research atmosphere in the college and also suggested the faculty members to encourage the pupil teachers for various research activities.

Agenda 2: Regarding informing about the new research policy.

The following points were discussed under this agenda -

(1) Chairman Dr. Arun Kumar Dubey explained in detail about the new revised research policy, in which the incentive policy of research was revised on 12.08.23. And also explained in detail about the incentives given by the college management for publishing research paper and books or book chapter, Monographs, Patent, copyright, externally funded research project, and presented, invited talk, session chaired in conferences.

Agenda 3: Regarding submission of certificate of seminar, webinar, FDP and/or other research related work.

The following points were discussed under this agenda -

(1) It was suggested by the co-ordinator Dr. Abha Dubey that the certificate of any research related work done by the faculty like seminar, webinar, FDP,



paper publish, book or book chapters publish etc. should be submitted first week of the month to research committee coordinator Dr. Rupali Mukherjee.

Agenda 4: Regarding planning for conduction national webinar.

The following points were discussed under this agenda-

- (1) It was decided by the members that as per the academic calendar, a webinar on "non-conventional energy resources" is to be organised in July. but due to some reason the webinar could not be held in July, hence it was proposed to hold it in September.
- (2) It was decided by the members that as per the academic calendar, a National webinar on "Navigating Generational Gap: Strengthening the parent child relationship" is to be organized on 28 August 2023.
- (3) Coordinator Dr. Abha Dubey suggested that students should also be provided an opportunity to express their views in this national webinar.

Agendas. Regarding the new "Memorandum of Understanding" (MOU).

The following points were discussed under this agenda -

(1) Coordinator Dr. Abha Dubey suggested that ~~a~~ understanding of the memorandum should be done with the following institutions

(i) Columbia Institute of engineering and technology.

(ii) Columbia College of science and commerce

(iii) Columbia college of Pharmacy.

(iv) Columbia college of Nursing.

Agendas. Regarding scheduling the meeting of the committee.

The following points were discussed under this agenda -

(1) It has been decided that meeting will be conducted on quarterly basis 1<sup>st</sup> Thursday of the month.

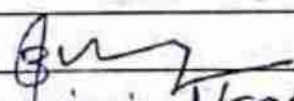


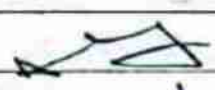
Agenda 7. Any other matter discussed with the permission of the chair.

The following points were discussed under this agenda-

(1) It was suggested by chairman Dr. Arun Kumar Dubey that all teachers have to publish two research papers in a year.

(2) It was suggested by chairman Dr. Arun Kumar Dubey that for the personal development of all the faculty members an online course should be registered in Swayam.

  
vice principal / IQAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Ranchi (Jharkhand)

## Action-Taken Report

S.N.	Agenda	Action-Taken
1.	Agenda 1. Regarding objectives and functions of Research and IPR committee.	All committee members and new faculty members were given a brief orientation by Dr. Abha Dubey regarding the objectives and functions of the research and IPR committee.
2.	Agenda 2. Regarding informing about the new research policy.	Chairman Dr. Arun Kumar Dubey explained in detail about the new revised research policy.
3.	Agenda 3. Regarding submission of certificate of seminar, webinar, FDP or other research related work.	All faculty members submit certificates of seminar, webinars, FDP and other research related work to the research committee in the first week of month.
4.	Agenda 4. Regarding planning for conducting national webinar.	To celebrate "Energy Conservation Day", webinar on Non-fossil Conservation Energy Resources was organised on 16 September 2023.
5.	Regarding the "new memorandums of understanding" (MOU).	MOU signed with the following institutions - 1. C.I.E.T, 2. C.G.S.C, 3. CCP, 4. CCN.





Date  
31/10/23

## NOTICE

This is to inform the members of research committee and IPR that meeting is being scheduled on 02/11/23 at principal chamber at 3:00pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

### Agenda of the Meeting:-

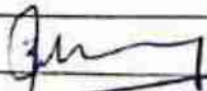
Agenda 1. To confirm the minutes of previous meeting i.e. held on 03.09.23.

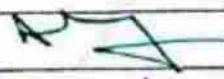
Agenda 2. Regarding conducting off line National seminar or FDP.

Agenda 3. Regarding giving information related to action research to students.

Agenda 4. Regarding information related to the progress of faculty members in online course swayam mooc.

Agenda 5. Any other matter discussed with the permission of the chair

  
vice principal / IQAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Room (C. 6)



Name of committee members

Dr. Abha Dubey

Prin

Dr. Rupali Mukherjee

Teacher

Dr. Neelam Arora

Head

Ms. Rekha Yadav

Referee

Date - 02/11/2023

Time - 03:00 PM

Venue - Principal Chamber

Taken By - Dr. Anur Ku. Dubey (Chairman)

### Agenda of the Meeting:-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 03.08.23.

Agenda 2 - Regarding conducting offline national seminar of FDP.

Agenda 3 - Regarding giving information related to action research to students.

Agenda 4 - Regarding information related to the progress of faculty members in online course swayam mooc.

Agenda 5 - Any other matter discussed with the permission of the chair.

### Attended By:-

Name of committee members

1. Dr. Rupali Mukherjee

2. Dr. Neelam Anora

3. Ms. Rekha Yadav

Chairman

-H

Rekha



## Minutes of the meeting :-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02.08.2023.

The minutes of previous meeting have been confirmed.

Agenda 2 - Regarding conducting offline seminar or FDP.

The following points were discussed under this agenda:

1. It was discussed by the committee members that an offline seminar or FDP will be scheduled in the month of January.

Agenda 3 - Regarding giving information related to action research to students.

The following points were discussed under this agenda.

1. It was decided that detailed information regarding action research would be given to the students by co-ordinator Dr. Abha Dubey.

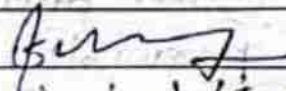
Agenda 4: Regarding information related to the progress of faculty members in online course Swayam MOOC.


The following points were discussed under this agenda:

1. chairman Dr. Arun Kumar Dubey suggested that all the faculty members have to register themselves in different subjects of Swayam MOOC, and after completion of the course, they have to opt for another course.

Agenda 5- Any other matter discussed with the permission of the chair.

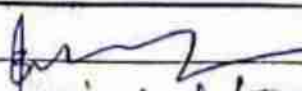

No other matter discussed with the permission of the chair.

  
Vice principal / IQAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



## Action-Taken Report

S.N.	Agenda	Action-Taken
1.	Agenda 1- To confirm the minutes of previous meeting i.e. held on 03.08.23.	The minutes of previous meeting i.e. held on 03.08.23 have been confirmed.
2.	Agenda 2- Regarding conducting offline seminar or FDP.	As per suggestion of committee coordinator Dr. Abha Dubey that an offline seminar or FDP will be scheduled in the month of January.
3.	Agenda 3- Regarding giving information related to action research to students	Students were given detailed information about action research by co-ordinator Dr. Abha Dubey Mam.
4.	Agenda 4- Regarding information related to the progress of faculty members in online course swayam mooc.	All the faculty members have registered in the online course swayam mooc and are completing the modules given in it.
5.	Agenda 5- Any other matter discussed with the permission of the chair.	No other matter discussed with the permission of the chair.
	 vice principal / IQAC coordinator	 PRINCIPAL College of Education Rourkela (S) Principal

Date:  
04/01/24

## NOTICE

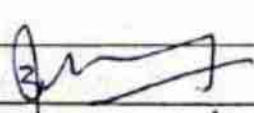
This is to inform the members of research committee and IPR that meeting is being scheduled on 04/01/24 at seminar hall at 3:00PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

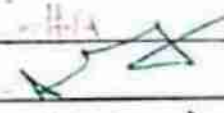
Agenda-1 - To confirm the minutes of previous meeting i.e. held on 02.11.23.

Agenda-2 - Regarding conducting offline national seminar.

Agenda-3 - Regarding information related to the progress of faculty members in online course swayam mooc.

Agenda-4 - Any other matter discussed with the permission of the chair.

  
vice principal / IPRC coordinator

  
Principal

PRINCIPAL

Colombia College  
Raipur (B.G.)

Name of committee members

Dr. Abha Dubey

Dr. Rupali Mukherjee

Ms. Rekha Yadav









Date - 04/01/2024

Time - 03:00 P.m

Venue - Seminar hall

Taken By - Dr. Arun Kumar Dubey (Chairman)

Agenda of the meeting :-

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02.11.23

The minutes of previous meeting have been confirmed.

Agenda 2 - Regarding conducting offline

Agenda 3 - Regarding information related to the progress of faculty members in online course swayam MOOC.

Agenda 4 - Any other matter discussed with the permission of the chair.

Attended By -

Name of committee members

Dr. Abha Dubey

Dr. Rupali Mukherjee

Ms. Rekha Yadav

Dr. Arun Kumar Dubey

Dr. Rupali Mukherjee

Ms. Rekha Yadav

## Minutes of the meeting

Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02.11.23

The minutes of previous meeting have been confirmed.

Agenda 2 - Regarding conducting offline seminar

The following points were discussed under this agenda -

1. It was decided by the committee members that the offline seminar will be conducted after 26th January. Coordinator Dr. Abha Dubey suggested that all faculty members suggest topics for the national seminar.

Agenda 3 - Regarding information related to the progress of faculty members in online course swayam mooc.

The following points were discussed under this agenda -

Detail of progression of faculty members in online course swayam mooc -



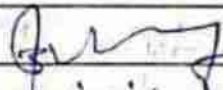

S.N.	Name of Teachers	Course (Registered)	Progression
01.	Mrs. Ranjana Thakur	1. Assessment in learning 2. Education: concept, nature & perspectives	course completed and got certificate.
02.	Ms. Rekha Yadav	1. National Education Policy 2020 professional development programme 2. <u>एजुकेशन की नीति</u>	course completed and got certificate The course is going
03.	Ms. Gopika sinha	1. National Education Policy 2020 professional development programme 2. History of Indian Buddhism (06/11/2023)	course completed and got certificate. The course is going on continuous
04.	Mrs. Yogita Talwar	National Education Policy 2020	The course is going on continuous
05.	Mrs. Alpana sinha	National Education policy 2020 professional development programme	The course is going on continuous
06.	Dr. Rupali Mukherjee	National Education policy 2020 professional development programme	The course is going on continuous

Page No.	
Date	

Agenda 4 - Any other matter discussed with the permission of the chair.

Agenda 4 - Any other matter discussed with the permission of the chair.

No other matter discussed with the permission of the chair.

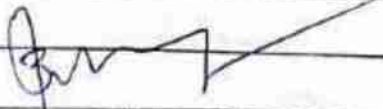


 vice principal / SAC coordinator
 

 Principal

**PRINCIPAL**  
 Columbia College  
 Ranch (C.G.)

**PRINCIPAL**  
 Columbia College  
 Ranch (C.G.)



## Action-Taken Report

S.N.	Agenda	Action Taken
1.	Agenda 1 - To confirm the minutes of previous meeting i.e. held on 02.11.23	The minutes of the previous meeting have been confirmed.
2.	Regarding conducting offline seminar	offline seminar postponed due to AQR submission.
3.	Regarding information related to the progress of faculty members in the online course Swayam mode.	All the faculty members have registered online course Swayam mode. Many of these faculty members have completed the course and received certificates.
4.	Any other matter discussed with the permission of the chair.	No other matter discussed with the permission of the chair.
		
	vice principal / IQAC coordinator	Principal
		<b>PRINCIPAL</b> Columbia College Raipur (C.G.)

Date  
30/03/2024

## Notice

This is to inform all the members of Research & IPR Committee that meeting is being scheduled on 04/04/2024 at Seminar Hall at 3:00 PM. It is compulsory for all to attend the meeting on time. The following is the Agenda of the meeting:

Agenda 1 To confirm the minutes of the meeting i.e. held on 04/02/2024

Agenda 2 Regarding conducting offline Seminar and online webinar.

Agenda 3 To review the progress of faculties in the field of research.

Agenda 4 Regarding SWAYAM course progression of the faculty and students.

Agenda 5 Any other matter with the permission of the chair

Vice Principal / IPR coordinator

Name of Committee Member

- 1) Dr. Abha Duley
- 2) Dr. Rupali Mukherjee
- 3) Ms. Rekha Yadav

Principal

~~Signature~~  
Columbia College  
Raipur (C.C.)

~~Signature~~  
ABSENT  
Pradhan



## Minutes of the Meeting

Date: 04/04/2024

Time: 3:00

Venue: Principal's Office

Taken by: Dr. Annu Ku. Doley

### Agenda of the Meeting

1) To confirm the minutes of the meeting re-held on 04/04/2024

2) Regarding conducting offline seminar & online Webinar.

3) To review the progress of faculty in the field of research

4) Regarding SWAYAM course progression of the faculty and students

5) Any other matter with the permission of the chair

### Attended by

1) Dr. Annu Ku Doley

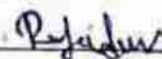
2) Dr. Abha Doley

3) Dr. Rupali Mulhajee

4) Ms. Rekha Yadav



ABSENT



Agenda 1: To confirm the minutes of the meeting i.e. held on 04/04/2024

The meeting minutes was confirmed after presenting the Action Taken Report to the committee members.

Agenda 2: Regarding conducting offline seminar & online seminar

It was decided in the meeting that offline seminar will be conducted in the month of July 2024. But need to make all the preparation in June 2024.

Online seminar on Ancient knowledge system will be conducted in May and all the preparation will be done till 25<sup>th</sup> April.

Agenda 3 To review the progress of faculty in the field of research.

It was informed that faculties are attending seminar, webinar workshop and submit their certificate to research committee.

In research paper writing, faculties didn't show any progress. Ms. Ritika Yadav published paper.

Faculties' progression attached in the Register

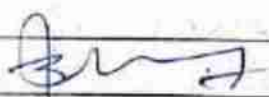


Agenda 4 Regarding SHAYAM course  
progression of the faculty and students

Faculties and students have been  
enrolled in the SHAYAM course and  
some of them also completed the  
course. List enclosed for reference.

Agenda 5 Any other matter with the  
permission of the Chair.

Principal did asked the members for  
motivating staff for paper publication



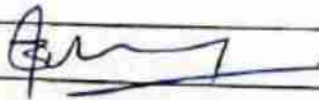
Vice-Principal/JDNC coordinator




Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

## ACTION TAKEN REPORT

S.No.	Agenda	Action Taken
1.	To confirm the minutes of the meeting i.e held on 04/10/2024	Confirmed
2.	Regarding conducting Offline Seminar, webinar	Organise in the month of July or August
3.	To review the progress of faculty in the field of research	Reviewed List enclosed
4.	Regarding SWAYAM course progression of the faculty & students	Reviewed List enclosed
5.	Any other matter with the permission of the Chair	Paper publication.

  
Vice-Principal  
B.A.E. Coordinator

  
Principal  
**PRINCIPAL**  
Columbia College  
Raipur (C.G.)





## Notice

This is to inform the members of News Letter, Magazine and media committee, that meeting is being scheduled on 16/08/2023 at principal's room at 3:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below -

### Agenda of the Meeting -

1. - Regarding press releases writing.
2. - Regarding News letter publishing.
3. - Regarding publishing of Magazine.
4. - Any other matter with the permission of principal sir.

  
Vice Principal/IAAC co-ordinator -

  
Principal.  
PRINCIPAL  
Columbia College  
Raipur (G. G.)

Name of committee Member

Signature

1. Mrs. Yogita Talakar (co-ordinator)

2. Dr. Neelam Arora

3. Ms. Rekha Yadav

4. Mrs. Alpna Sinha

5. Ms. Gopika Sinha

6. Ms. Divyanti Sahu

7. Ms. Alana Khan Baurashi

8. Ms. Anjali Lal

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

## Minutes of the Meeting

Date - 16/09/2022

Time - 3:00 PM

Venue - Principal's Room

Taken by - Principal, Dr. Arun Kumar Dabey  
sir.

## Agenda of the Meeting

Agenda 1:- Regarding Press release writing.

Agenda 2:- Regarding News letter publishing.

Agenda 3:- Regarding publishing of Magazine.

Agenda 4:- Any other matter with the permission  
of Principal Sir.



Page No. \_\_\_\_\_  
Date \_\_\_\_\_

Attended By:-

1. Mrs. Yogita Talokar
  2. Dr. Neelam Arora
  3. Ms. Rekha Yadav
  4. Ms. Gopika Sinha
  5. Ms. Alana Khan Ourschi
  6. Ms. Anjulata
- (Initials)*  
P. Jadhav  
Sinha:  
Alamg.  
Arora

### Minutes of the Meeting

#### Agenda 1 →

Regarding press release writing -

1. Principal Sir instruct that press releases for all upcoming program will be written
2. The task of writing the press release was given to Dr. Neelam Arora, Ms. Yogita Talokar and Ms. Rekha Yadav along with the students.

#### Agenda 2

Regarding news letter publishing.

- (1) It was decided that a newsletter would be published every 3 months by the Columbia college.
- (2) In newsletter there will be descriptions of all the programs held in 3 months.

and there will be also some articles. In which the views of teacher and students will also be there.

### Agenda 3 →

Regarding publishing of Magazine.


1. Principal sir gave instructions to publish the magazine of the education department in the month of December.

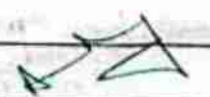
2. Principal sir gave instructions that articles for magazine, should be collected from the students from now on.

The responsibility of collecting photos to Mr. Rekha Yadav & Ms. Gopika Sinha; the responsibility of collecting articles was given to Mr. Neelam Aroxa & Mrs. Yogita Taloker.

Agenda 4 - Any other matter with the permission of chair.

Principal sir instructed that every month's media report should be prepared and this should be filed with photos.

  
Vice Principal


  
Principal  
PRINCIPAL  
Columbia College  
Gurgaon, Haryana



## Action Taken Report.

S.No.	Agenda	Action taken
1.	Agenda 1 - Regarding press release writing	As per the instructions of principal sir, press releases of all the programs are being written and instructions are being followed.
2.	Agenda - 2. Regarding Newsletter publishing.	As it was decided that the Newsletter will be published every 3 months. the work is in progress.
3.	Agenda 3 - Regarding publishing of magazine.	It has been scheduled to publish the magazine in the month of December students were instructed for articles.
4.	Agenda - 4. Any other matter with the permission of the chair	Principal sir's instructions were followed.

Vice-Principal  
ICAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College,  
Raipur (C. G.)

## NOTICE

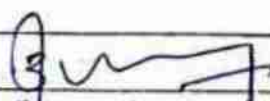
This is to inform the members of Newsletter, Magazine and Media Committee that meeting is being scheduled on 08/11/2023 at Principal's room at 3:00 PM.

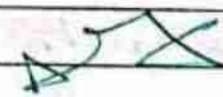
It is mandatory for each member to attend the meeting on time.

The Agenda of the meeting is given below -

### Agenda of the Meeting

1. To confirm the last meeting minutes.
2. Regarding press release writing.
3. Regarding newsletter publishing.
4. Regarding Publishing of magazine.
5. Any other matter with the permission of the chair.

  
Vice Principal

  
Principal

**PRINCIPAL**  
Columbia College  
Raipur (C.G.)

PRINCIPAL  
Columbia College  
Raipur (C.G.)



Name of committee member

Signature

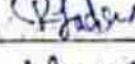
1. Mrs. Yogita Talakar



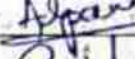
2. Dr. Neelam Arora



3. Ms. Rakha Yadav



4. Mrs. Anura Sinha



5. Ms. Gopika Sinha



6. Ms. Divyani Sahu



7. Ms. Alana Khan Awreshi



8. Ms. Anjulata



9. Rajalandini Ayachi



10. Suman Verma

11. Khushbu Gaber



## Minutes of the Meeting

Date - 22/11/2022

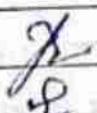




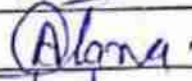
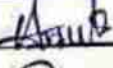
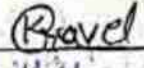
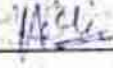
Time - 2:30 PM

Venue - Principal's room

Taken by - Dr. Anu Kuma Dubey (Principal)

## Agenda of the meeting

1. To confirm the last meeting minutes
2. Regarding Press release existing
3. Regarding newsletter Publishing
4. Regarding publishing of magazine
5. Any other matter with the permission of the chair.

Attended by	Signature
Yogita Talokar	
Dr. Neelam Arora	
Pelchayadar	
Alpna Sinha	
Gopika Sinha	
Alpna Khon Duraishi	
Anjulakhi Sahu	
Khushaboo Gravel	
Raymanclmi Aranyshi Member Chelark	

## Minutes of the Meeting

Date - 22/11/2023.

### 1. Agenda 1 -

TO confirm the last meeting minutes  
The minutes of the previous meeting  
have been confirmed.

### 2. Regarding press release writing

Principal sir instructed that the press release  
should be written on the paper first, then ms.  
Nameshwari Verma would type it.

press releases are being written  
by ms. Yogita Talokar & ms. Pelchayadar of all  
the programs.



### 3. Regarding newsletter publishing.

As decided, press releases are being written on all the programs, by Ms. Yogita Talakar & Ms. Rekha Yadav.

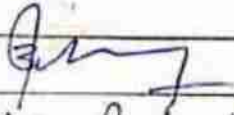
Principal sir gave the responsibilities to Ms. Anjalata, Ms. Alqua Khan Amereshi and Ms. Ajay Ajayki Munna Chalak to collect reports & photos of programs from facebook for the newsletter.


### 4. Regarding publishing of Magazine.

It was decided to publish the magazine in the month of December, but due to the students not submitting any articles or poems etc. Sir again instructed them to work on it.

5. Any other matter with the permission of the chair.

Vice principal Dr. Abha Dubey suggested to add the tourist places of Chhattisgarh in the newsletter & Magazine.

  
Vice Principal


  
Principal

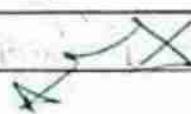
PRINCIPAL  
Columbia College  
Raipur (C.G.)

PRINCIPAL

## Action Taken Report

SN.	Agenda	Action Taken
1.	To confirm the last meeting minutes	confirm.
2.	Regarding press release writing	All instructions are being followed.
3.	Regarding Newsletter publishing	There was no response from the students who were given the responsibility. The work was completed by responsible members
4.	Regarding publishing of magazine.	Articles and pens etc are being collect from students for magazine publishing, but very few students are taking interest in it.
5.	Any other matter with the permission of the chair	Dr. The suggestion given by Dr. Abha Dubey is being followed

  
Vice Principal  
ICAC Coordinator

  
Principal  
PRINCIPAL  
Gnt in Charge  
ICAC



Page No.     
Notice - 05/01/2024.

This is to inform the members of Newsletter, Magazine and media committee that meeting is being scheduled on 8/01/2024 at principals room at 2:30 PM. It is mandatory for each member to attend the meeting on time.

The Agenda of the meeting

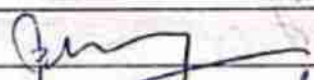
1. To confirm the last meeting minutes.


2. Regarding press release writing.

3. Regarding newsletter publishing.

4. Regarding publishing of magazine.

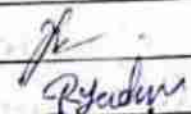
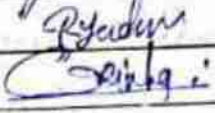

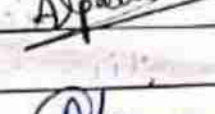

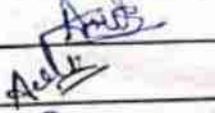
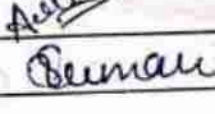
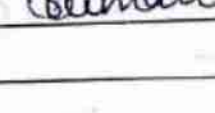


5. Any other matter with the permission of the chair.

  
Vice principal  
IGACC coordinator

  
Principal.  
PRINCIPAL  
Columbia College  
Rajshahi (G. G.)

Name of the committee members.

Signature

- |                           |  |
|---------------------------|--|
| 1. Mrs. Yogita Talwar     |   |
| 2. Mr. Rekha Yadav        |   |
| 3. Ms. Gopika Sinha       |   |
| 4. Mrs. Alpana Sinha      |   |
| 5. Mr. Divyanshu Sahu     |   |
| 6. Mr. Alana Khan Qureshi |   |
| 7. Mr. Anjuleta           |   |
| 8. Ms. Rajnandini Ayushi  |   |
| 9. Ms. Suman Verma        |  |
| 10. Ms. Khushboo Parwal   |  |

### Minutes of the meeting

Date - 08/01/2024

Time - 3:00 PM.

Venue - Seminar hall

Taken by - Principal sir.

### Agenda of the meeting

1. To confirm the last meeting minutes
2. Regarding press releases writing.
3. Regarding newsletter publishing.
4. Regarding publishing of magazine.
5. Any other matter with the permission of the chair.



Attended by -

1. Mrs Yogita Talakar
  2. Ms. Rakha Yadav
  3. Ms. Gopika Sinha
  4. ~~Ms.~~ Alpana Sinha
  5. Rajnandani Anushi Munna Chelate
  6. Suman Verma
- J  
R  
S  
A  
A  
B

### Minutes of the meeting

1. To confirm the last meeting minutes.

The minutes of the previous meeting have been confirmed.

2. Regarding press release writing.

The principal sir explained and motivated the student member for press release writing. The responsibility of writing the press releases is given to the student. For Hindi - Alpana Khan Anshulata - & for english - Rajnandini & Khushboo

3. Regarding newsletter publishing.

Principal sir provided guidance for publishing newsletter for three months each from July to September & October to December. For that sir said that the news of all the programs and articles etc. from Facebook should be taken rough draft by Akshay Thakur sir, and after

that send it for designing and get the newsletter published.

#### 4. Regarding publishing of magazine.

To be published the magazine in the month of May, 24 Sir gave a guidance for that, and Sir instructed that students should be motivated to read e-magazine Prerna. Sir also guided the students to collect articles through content writing competitions and asked them to motivate them again and again.

5. Any other matter with the permission of the chair.



Vice Principal  
JCAC Coordination



Principal


PRINCIPAL  
Columbia College  
Roorkee (C.G.)




## Action Taken Report

Page No.	
Date	

S.N.	Agenda	Action Taken.
1.	To Confirm last Meeting minutes.	Confirm. 21/01/2024
2.	Regarding Press release writing.	All instructions are being followed.
3.	Regarding news letter Publishing.	As it was decided that the News letter will be Publishing every 3 months the work in progress.
4.	Regarding Publishing of magazine.	Articles and paper, etc are being collect from students for magazine Publishing but very few students are taking interest in it. 23/3/2024. Working complete
5.	Any other matter with the permission of the Chair.	The suggestion given by Dr. Asha Dubey is being followed.

  
Vice Principal  
IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

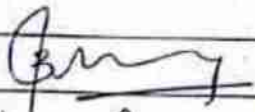
## Notice:


This is inform the Members of News Letter Magazine and Media Committee, that Meeting is being scheduled on 8/04/2024 at Principal room at 3.00pm. It is Mandatory for each Member to attend the meeting on time.

The agenda of the meeting is given below-

### Agenda of the Meeting

1. To confirm the last meeting minutes.
2. Regarding Press release writing.
3. Regarding news letter Publishing.
4. Regarding Publishing of magazine
5. Any other matter with the permission of the chair.

  
Vice Principal/  
IAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College,  
Raipur (C.G.)



Name of the Committee Members.

Signature

- |                                   |           |
|-----------------------------------|-----------|
| 1. Mrs. Yogita Talokar            | Absent    |
| 2. Ms. Rekha Yadav                | Piyadur   |
| 3. Ms. Gropika Sinha              | Gropika   |
| 4. Mrs. Alpana Sinha              | Alpana    |
| 5. Ms. Alana Khan                 | Alana     |
| 6. Anjulata                       | Anjulata  |
| 7. Khushaboo Craval               | Khushaboo |
| 8. Rajomdani Aayeshi Mumba Chelak | Rajomdani |
| 9. Sumon Verma                    | Suman     |

## Minutes of the Meeting.

Date. 8/04/2024

Time. 3:00 PM.

Venue. Seminar hall

Taken by Principal Sir

### Agenda of the meeting

1. To confirm the last meeting minutes.
2. Regarding press release writing.
3. Regarding news letter publishing.
4. Regarding publishing of magazine.
5. Any other matter with the permission of the chair.

### Attended by -

1. Mrs. Yogita Taloker.

2. Mrs. Rekha Yadav

3. Ms. Chhika Sinha

4. Ms. Alpana Sinha

5. Ms. Aloma Khon Durraishi

Sign.

Absent

Present

Chhika Sinha

Alpana Sinha

Aloma Khon Durraishi



## Minutes of the meeting

1. To confirm the last meeting minutes.

The minutes of the previous meeting have been confirmed.

2. Regarding press release writing

The Principal Sir explained and motivated the student members for press release writing. The responsibility of writing the press releases is given to the student for hindi - Aloma Khem, Anjulata & for English - Khushboo & Rajmandira Acumehi Numa Chelak.

3. Regarding news letter publishing.

The Principal Sir provided guidance for publishing for July to September & October to December & January to March. For that Sir said that the news of all the programs and articles etc. from facebook should be taken. rough-draft by Akshay Thakur Sir, and after that send it for designing and get the newsletter published.


4. Regarding Publishing of Magazine


To be published the magazine in the month of May 24 Sir gave a guidance for that Sir instructed that students should be motivated to read 6 Magazine Program.

Sir also guided the students to collect articles through content writing competition 2012/2014 on Chhattisgarh ke Sanskritik Itihas.

5. Any other matters with the permission of the chair.

Principal instructed to finalize the publication of NEWS LETTER in the month of May. Magazines to be completed in the month of June.

  
Vice Principal


  
Principal


PRINCIPAL  
Columbia College  
Raipur (C.)



# Action Taken Report

S.No	Agenda	Action Taken.
1	Agenda - To confirm last meeting minutes	Confirmed
2	Agenda - Regarding Press release writing	All instructions are being followed.
3	Regarding news letter publishing.	As it was decided that the News letter will be publishing 3 month the work in progress.
4	Regarding Publishing of Magazine.	All instructions to finalize the publication of magazine to be completed in the month of June.
5	Any other matter with the permission of the chair.	The suggestion given by Dr. P. B. Dabhi is being followed.

  
Vice Principal  
IAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



# COLUMBIA COLLEGE

(Run by Janpragati Education Society | Affiliated to Pt. Ravishankar Shukla University & Recognised by NCTE)

Near Vidhan Sabha, Mandhar Road, Tekari, Raipur, Chhattisgarh

Email: registrar@cietraipur.ac.in | Website: <https://cgiraipur.org/ccel/>

Contact No.: 9893633603, 7400777888, 9425504030, 8871888999

## NOTICE

Date: 01/04/2023

It is a great pleasure to inform you that the second meeting of 'Alumni Association Committee' of Columbia College has been scheduled on-

**Date:** 04/04/2023 (Tuesday)

**Time:** 02:30 PM

**Place:** Conference Hall

The agenda for the meeting are as follows-

### Agenda-

1. Regarding review of previous meeting.
2. Regarding restructuring of alumni association committee.
3. Regarding registration of the alumni association members.
4. Any other matter with permission of the chair.

All the members of the Alumni Association Committee are requested to kindly attend the meeting in the aforesaid date and time.

Looking forward for your presence.

PRINCIPAL  
Columbia College  
Raipur (C. G.)

(Dr. Arun Kumar Dubey)  
Principal  
Columbia College





# COLUMBIA COLLEGE

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NAAC Accredited - Affiliated to Pt. Jai Prakash Shukla University, Raipur (C.G.)  
Near Vidhan Sabha, Mandhar Road, Tekari, Raipur, Chhattisgarh  
Email: registrar@cicraripur.ac.in | Website: https://columbiacollege.co.in  
Contact No.: 9893633603, 7400777888, 9303847276, 8871888999

## NOTICE

Date: 23/01/2024

This is to inform the member of Alumni Committee that meeting is being scheduled on 25/01/2024 at Seminar hall at 3:00 P.M. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

### **Agenda of the meeting:-**

1. To Confirm the meeting held on 04/04/2023
2. To Reconstruct Alumni association.
3. To enhance alumni activity in the college.
4. To plan alumni meet for the session 2023-24
5. Any other matter with the permission of the chairperson.

  
Vice-Principal/IQAC Coordinator

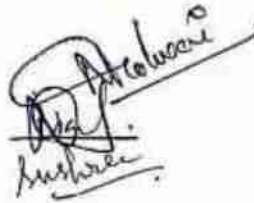
Principal

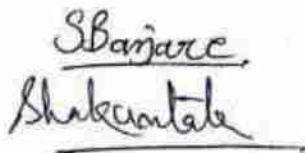


### **Name of committee members**

1. Mrs. Ranjana Thakur
2. Ms. Rekha Yadav
3. Mrs. Jasvinder Kaur Bhatia
4. Ms. Neha Tolwani
5. Mr. Nand Kishore Nishad
6. Mrs. Shushree Mahapatra
7. Mrs. Atul Kingrani
8. Mrs. Savita Banjare
9. Mrs. Shakuntala Patre

  
Ranjana

  
Shushree

  
S. Banjare  
Shakuntala

Signature  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



# COLUMBIA COLLEGE

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Contact No.: 9893633603, 7400777888, 9425504030, 8871888999

## ALUMNI ASSOCIATION MEETING-02

**Date:** 04/04/2023 (Tuesday)

**Time:** 02:30 PM

**Place:** Conference Hall

### Agenda-

1. Regarding review of previous meeting.
2. Regarding restructuring of alumni association committee.
3. Regarding registration of the alumni association members.
4. Any other matter with permission of the chair.

The meeting was chaired by Dr. Arun Kumar Dubey, Principal, Columbia College.

Following were present in the meeting-

S.No.	Name	Designation	Signature
1.	Dr. Arun Kumar Dubey Principal, Columbia College	Chairman	
2.	Mrs. Ranjana Thakur Assistant Professor	Co-ordinator	 4/04/2023
3.	Mr. Rajeev Patel Ex-Student (2016-18)	Founder Member	
4.	Mr. Shivshankar Sarwa Ex-Student (2016-18)	Founder Member	
5.	Ms. Jasvinder Kaur Bhatia Ex-Student (2018-20)	President	
6.	Ms. Jaya Verma Ex-Student (2019-21)	Founder Member	
7.	Ms. Neha Tolwani Ex-Student (2019-21)	Vice-President	Absent
8.	Ms. Shakuntala Das Ex-Student (2020-22)	Founder Member	
9.	Ms. Abhinayak Verma Ex-Student (2020-22)	Founder Member	Absent
10.	Mrs. Anu Singh Thakur Ex-Student (2020-22)	Treasurer	
11.	Mr. Atul Kingrani Ex-Student (2020-22)	Founder Member	
12.	Mr. Nand Kishore Nishad Ex-Student (2020-22)	Secretary	Absent
13.	Ms. Savita Banjare Ex-Student (2020-22)	Founder Member	
14.	Mrs. Shushree Mahapatra Ex-Student (2020-22)	Joint Secretary	





# COLUMBIA COLLEGE

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Contact No.: 9893633603, 7400777888, 9425504030, 8871888999

## ALUMNI ASSOCIATION MEETING -02

**Date:** 04-04-2023 (Tuesday)

**Time:** 02:30 PM

**Place:** Conference Hall

### Agenda-

1. Regarding review of previous meeting.
2. Regarding restructuring of alumni association committee.
3. Regarding registration of the alumni association members.
4. Any other matter with permission of the chair.

### MINUTES OF THE MEETING

The meeting was chaired by the Principal Dr. Arun Kumar Dubey who extended a warm welcome to all the members and he also briefed about the agenda of the second meeting.

1. First of all the Principal reviewed about the first meeting which was held on 19-10-2022.
2. Regarding the restructuring of the committee the Principal informed that as Mrs. Pooja Dev has left the institute thus Mr. Ranjana Thakur is assigned as the new co-ordinator of Alumni Association w.e.f 04.04.2023. In the meeting it was also informed that a few new members are also included in the Alumni Association Committee. Thus the restructured Alumni Association committee will constitute the following members:

S. No.	Name	Designation
1.	Dr. Arun Kumar Dubey Principal, Columbia College	Chairman
2.	Mrs. Ranjana Thakur Assistant Professor	Co-ordinator
3.	Mr. Rajeev Patel Ex-Student (2016-18)	Founder Member
4.	Mr. Shivshankar Sarwa Ex-Student (2016-18)	Founder Member
5.	Ms. Jasvinder Kaur Bhatia Ex-Student (2018-20)	President
6.	Ms. Jaya Verma Ex-Student (2019-21)	Founder Member
7.	Ms. Neha Tolwani Ex-Student (2019-21)	Vice-President
8.	Ms. Shakuntala Das Ex-Student (2020-22)	Founder Member
9.	Ms. Abhinayak Verma Ex-Student (2020-22)	Founder Member
10.	Mrs. Anu Singh Thakur Ex-Student (2020-22)	Treasurer



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Contact No.: 9893633603, 7400777888, 9425504030, 8871888999

11.	Mr. Atul Kingrani Ex-Student (2020-22)	Founder Member
12.	Mr. Nand Kishore Nishad Ex-Student (2020-22)	Secretary
13.	Ms. Savita Banjare Ex-Student (2020-22)	Founder Member
14.	Mrs. Shushree Mahapatra Ex-Student (2020-22)	Joint Secretary

3. Regarding the registration of Alumni Association the Principal informed that the college is trying hard to make a strong Alumni Association committee and for this he desired the support of all the alumni. He also explained the members about the Alumni Association registration process in which he informed them that, after the two consecutive meetings the College could register the College's Alumni Association in the Portal of Registrar firms and societies of Chhattisgarh. He also informed that during the registration process some of their documents like three passport size photographs, PAN Card, Aadhar Card will be required, so the Principal suggested the newly elected alumni members to submit their documents as early as possible. Further he also informed them that after the completion of the registration process in the portal, the college is planning to open a bank account in the name of Alumni Association so that it's fund could be used in taking various welfare measures for the present and previous students. Principal also informed that from this session the current students will be given an option to deduct the Alumni membership fee from their caution money, thus the fund generated through this process could be helpful in supporting various alumni activities.
4. In the meeting the members with the permission of the chair also shared their valuable views regarding quality enhancement of the college. Mrs. Jaswinder Kaur Bhatia, President of the Alumni Association suggested that there could be a book donation scheme in the College library where, all the ex-students could donate their old books and the needy could avail this facility. All the members appreciated this noble idea, however Mr. Atul Kingrani added that the book donation scheme facility should be headed by an Alumni member. Mrs. Jaswinder also suggested that the college may organize motivational speeches and for this resource persons from the IAS academy "Udaan" could be invited as Mrs. Jaswinder herself is the member of the academy. The Principal thanked all the members for their valuable suggestions and finally the meeting concluded with the vote of thanks by the coordinator Mrs. Ranjana Thakur.

  
PRINCIPAL  
Columbia College  
Raipur (C. G.)





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Contact No.: 9893633603, 7400777888, 9425504030, 8871888999

## ACTION TAKEN REPORT ALUMNI ASSOCIATION MEETING No: 2 (04-04-2023)

Agenda	Action Taken
<b>Agenda No.2</b> ➤ Regarding restructuring of Alumni Association Committee.	The Alumni Association Committee of Columbia College has been restructured.
<b>Agenda No. 3</b> ➤ Regarding registration of the alumni association members.	As two consecutive meeting has been completed and the documents required for the registration process in the Portal of Registrar Firms and Societies of Chhattisgarh, has been submitted by the alumni members. The Alumni Association of Columbia College which is named as "Columbia College Alumni Association" was registered under the above Portal on 31-05-2023 and all other formalities for the registration of the same is under process.

**PRINCIPAL**  
**Columbia College'**  
**Raipur (C. G.)**



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Contact No.: 9893633603, 7400777888, 9303847276, 8871888999

## ALUMNI ASSOCIATION MEETING 03

**Date:** 25/01/2024

**Time:** 03:00 PM

**Place:** Seminar Hall

### Agenda-

1. To Confirm the meeting held on 04/04/2023
2. To Reconstruct Alumni association.
3. To enhance alumni activity in the college.
4. To plan alumni meet for the session 2023-24
5. Any other matter with the permission of the chairperson.

The meeting was chaired by Dr. Arun Kumar Dubey, Principal Columbia College. All the members were introduced by Mrs. Ranjana Thakur, Co-ordinator, Columbia College Alumni Association and they all were welcomed.

Following were present in the meeting-

S. No.	Name	Signature
1.	Dr. Arun Kumar Dubey Principal, Columbia College	
2.	Mrs. Ranjana Thakur Assistant Professor	
3.	Ms. Rekha Yadav Assistant Professor	
4.	Mrs. Jasvinder Kaur Bhatia Ex-Student (2018-20)	
5.	Ms. Neha Tolwani Ex-Student (2019-21)	
6.	Mr. Nand Kishore Nishad Ex-Student (2020-22)	ABSENT
7.	Mrs. Shushree Mahapatra Ex-Student (2020-22)	
8.	Mr. Atul Kingrani Ex-Student (2020-22)	ABSENT
9.	Mrs. Savita Banjare Ex-Student (2020-22)	
10.	Mrs. Shakuntala Das Ex-Student (2020-22)	

Vice Principal / IQAC Coordinator

Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)





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## ALUMNI ASSOCIATION MEETING 03

**Date :** 25-01-2024 (Thursday)

**Time:** 03:00 PM

**Place:** Seminar Hall

### **MINUTES OF THE MEETING**

**Agenda 1:** To confirm the minutes of previous meeting i.e. hold on 04/04/2023

The minutes of previous meeting have been confirmed.

**Agenda 2:** To Reconstruction of alumni association.

It was suggested to increase the number of alumni in the alumni association and to organise meeting of alumni with current students.

**Agenda 3:** To enhance alumni activity in the college.

The following points were discussed under this agenda-

1. Alumni Members Savita Banjare and Jaswinder Kaur suggested to promote social activities in the college
2. Alumni Nandkishor Suggested that college should organise personality development Programme for the students.
3. Alumni registration and life time membership fees will be taken from those alumni who have not paid the registration fees till now.
4. Ms Neha Tolwani suggested to involve alumni for mentoring and guiding students.


**Agenda 4:** To plan alumni meet for the session 2023-2024.

Alumni meet to be organised with the farewell party of the final year students with the support of student council for enhancing interaction between alumni and current students. Students also get motivated by the achievements of the alumni and by their experiences.

**Agenda 5:** Any other matter with the permission of the chair person.

- o Mr. Abhinayak Verma is being removed from core membership due to not being able to give time.
- o It was suggested to maintain separate file for alumni related activities.

  
Vice Principal / IQAC Coordinator

  
Principal  
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Columbia College  
Raipur (C. G.)



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Contact No.: 9893633603, 7400777888, 9303847276, 8871888999

## Action Taken Report

S. No.	Agenda	Action Taken
1.	Agenda 1 To Confirm the minutes of previous meeting i.e. hold on 04/04/2023	Confirmed
2.	Agenda 2 To Reconstruction of alumni association.	Alumni registration under process in society registration act at institutional level, alumni registered and meetings with them conducted
3.	Agenda 3 To enhance alumni activity in the college.	Alumni activity enhanced in the college and their suggestions for conducting social work and personality development are conducted on regular basis
4.	Agenda 4 To plan alumni meet for the session 2023-2024.	Alumni Meet organised on 10/05/2024
5.	Agenda 5 Any Other Matter with the permission of the chair	Maintained

Vice Principal / IQAC Coordinator

Principal  
Columbia College  
Raipur (C. G.)



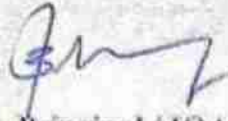
## NOTICE

Date: 24/07/2023

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 26/07/2023 at Principal office at 01:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** Preparation for scholarship related documents.

**Agenda 2:** Any other matter with the permission of the chair.

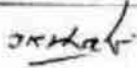

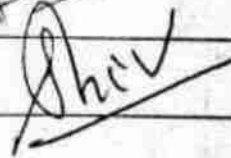


Vice-Principal / IQAC Coordinator



Principal

PRINCIPAL  
Columbia College  
Raipur (C.C.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	

## NOTICE

Date: 08/09/2023

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 08/09/2023 at Principal office at 01:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** To confirm the minutes of previous meeting conducted on 26/07/2023.

**Agenda 2:** Preparation for scholarship.

**Agenda 3:** Any other matter with the permission of the chair.

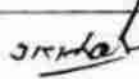
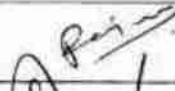
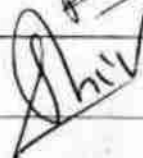


Vice-Principal / IQAC Coordinator



Principal

**PRINCIPAL**  
Columbia College  
MUR (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	



## NOTICE

Date: 12/09/2023

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 15/09/2023 at Principal office at 01:20 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-


**Agenda 1:** To confirm the minutes of previous meeting conducted on 08/09/2023.

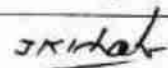
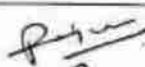
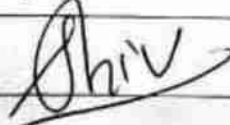
**Agenda 2:** To provide information to the students about the revised information for filling the scholarship form.

**Agenda 3:** Regarding monitoring the progress of the students post matric scholarship.

**Agenda 4:** Any other matter with the permission of the chair.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	

## NOTICE

Date: 29/11/2023

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 29/11/2023 at Principal office at 01:20 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** To confirm the minutes of previous meeting conducted on 15/09/2023.

**Agenda 2:** To provide information to students regarding extension of date for filling new/renewal scholarship form online registration.

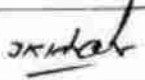

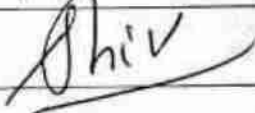
**Agenda 3:** Any other matter with the permission of the chair.



Vice-Principal / IQAC Coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	



## NOTICE

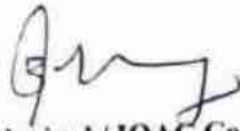
Date: 28/12/2023

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 30/12/2023 at Principal office at 01:20 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-


**Agenda 1:** To confirm the minutes of previous meeting conducted on 29/11/2023.

**Agenda 2:** To provide information to the students about both the changes for change of institution and course change in the session 2023-24.

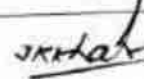


**Agenda 3:** Any other matter with the permission of the chair.



Vice-Principal / IQAC Coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	

## NOTICE

Date: 02/01/2024

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 02/01/2024 at Principal office at 11:00 AM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** To confirm the minutes of previous meeting conducted on 30/12/2023.

**Agenda 2:** To provide information to students regarding extension of date for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.



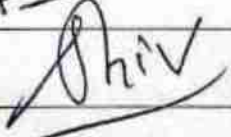
**Agenda 3:** Any other matter with the permission of the chair.



Vice-Principal / IQAC Coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	



## NOTICE

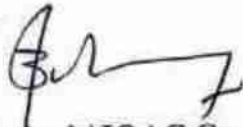
Date: 27/01/2024

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 29/01/2024 at Principal office at 11:00 AM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** To confirm the minutes of previous meeting conducted on 02/01/2024.

**Agenda 2:** Regarding getting all the documents related to scholarship form checked.

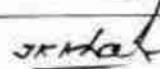

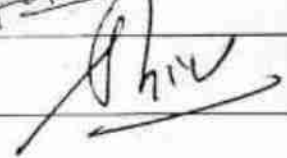
**Agenda 3:** Any other matter with the permission of the chair.



Vice-Principal / IQAC Coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	

## NOTICE

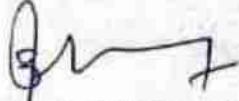
Date: 17/02/2024

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 17/02/2024 at Principal office at 11:00 AM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** To confirm the minutes of previous meeting conducted on 29/01/2024.

**Agenda 2:** To provide information to students regarding extension of date (last chance) for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.

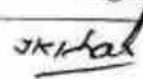
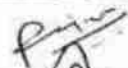
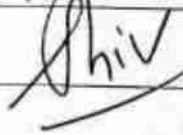
**Agenda 3:** Any other matter with the permission of the chair.



Vice-Principal / IQAC Coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	



## NOTICE

Date: 16/03/2024

This is to inform the members of Student Scholarship Committee that meeting is being scheduled on 16/03/2024 at Principal office at 11:00 AM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

**Agenda 1:** To confirm the minutes of previous meeting conducted on 17/02/2024.

**Agenda 2:** Regarding getting all the documents related to scholarship form checked.

**Agenda 3:** Any other matter with the permission of the chair.

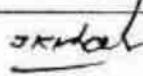

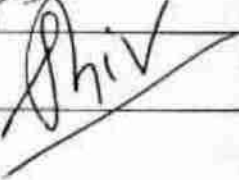


Vice-Principal / IQAC Coordinator



Principal

**PRINCIPAL**  
Columbia College  
Raipur (C.G.)

S. No.	Name of Committee Members	Signature
1	Mr. Jay Kumar Khatri	
2	Mr. Rajeev Patel	
3	Mr. Shiv Shankar Sarwa	

## MINUTES OF THE MEETING


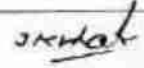
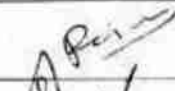

Date : 26/07/2023  
Time : 01:00 PM  
Venue : Principal Office  
Taken by : Dr. Arun Kumar Dubey

### Agenda of the Meeting

**Agenda 1:** Preparation for scholarship related documents.

**Agenda 2:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** Preparation for scholarship related documents.

Committee members are asked to notify eligible students to prepare following documents so that, during submission of scholarship form, they will have all documents prepared before hand.

1. Caste Certificate
2. Domicile Certificate
3. Income Certificate
4. Previous Year Result
5. Aadhar
6. Bank Passbook
7. Fee Receipt

**Agenda 2:** Any other matter with the permission of the chair.

Committee members discussed about the three types of scholarship given to students from three different institutions and also informed students about the scholarship policies.

1. Post Matric Scholarship Chhattisgarh State Govt.
2. Minority Scholarship Scheme
3. Other State Post Matric Scholarship

  
Vice Principal / IQAC Coordinator

  
Principal  
Colerata College



## MINUTES OF THE MEETING

**Date** : 08/09/2023  
**Time** : 01:00 PM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey


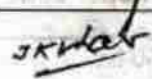
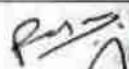
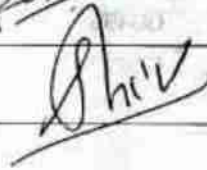
### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 26/07/2023.

**Agenda 2:** Preparation for scholarship.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes of previous meeting conducted on 26/07/2023.

The minutes of the previous meeting have been confirmed.


**Agenda 2:** Preparation for scholarship.

A discussion was held in front of the chairman of the committee and all the members of the committee in which the students were informed about the online registration of scholarship form for the session 2023-24. The date for new/renewal registration has been fixed from 15/9/2023 to 10/10/2023 and the draft proposal of the online registration form received by the students is to be prepared by the institution from 15/9/2023 to 17/10/2023.

**Agenda 3:** Any other matter with the permission of the chair.

Due to technical problem, the portal for online registration of scholarship form could not be started within the stipulated time frame.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

## MINUTES OF THE MEETING

**Date** : 15/09/2023  
**Time** : 01:20 PM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey

### Agenda of the Meeting

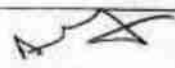
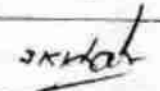
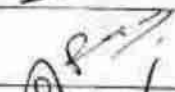

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 08/09/2023.

**Agenda 2:** To provide information to the students about the revised information for filling the scholarship form as per the information received from the Office of Commissioner Tribal and Scheduled Caste Department.

**Agenda 3:** Regarding monitoring the progress of the students post matric scholarship.

**Agenda 4:** Any other matter with the permission of the chair.

Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 08/09/2023.

The minutes of the previous meeting have been confirmed.

**Agenda 2:** To provide information to the students about the revised information for filling the scholarship form.

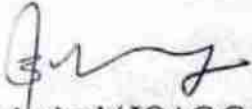
A discussion was held in front of the chairman of the committee and all the members of the committee in which the students were informed about the revised date of online registration of scholarship form for the session 2023-24. The date from 22/9/2023 to 20/10/2023 has been fixed for new/renewal registration and the draft proposal of the online registration form received by the students is to be prepared by the institution from 22/09/2023 to 25/10/2023.

**Agenda 3:** Regarding monitoring the progress of the students post matric scholarship. The Principal Sir also suggested the members to regularly check the progress of the scholarship and it should be regularly monitored. He also suggested that to maintain the database of the students applying for the scholarship.



**Agenda 4:** Any other matter with the permission of the chair.

No other matter was discussed.



Vice-Principal / IQAC Coordinator



Principal

**PRINCIPAL**  
Columbia College  
Raipur (C.G.)

## MINUTES OF THE MEETING

**Date** : 29/11/2023  
**Time** : 01:20 PM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey


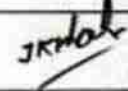
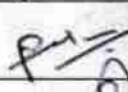
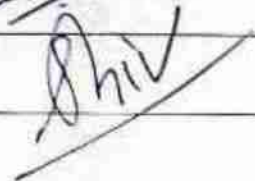
### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 15/09/2023.

**Agenda 2:** To provide information to students regarding extension of date for filling new/renewal scholarship form online registration.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 15/09/2023.


The minutes of the previous meeting have been confirmed.

**Agenda 2:** To provide information to students regarding extension of date for filling new/renewal scholarship form online registration.

A discussion was held in front of the chairman of the committee and all the members of the committee in which information regarding extension of date of online registration of scholarship form for Scheduled Caste, Scheduled Tribe and Other Backward Class students in the session 2023-24 was provided to the students. The date for new/renewal registration has been fixed from 28/11/2023 to 30/12/2023. And the draft proposal of the online registration form received by the students is to be prepared by the institution from 15/12/2023 to 20/01/2024.

**Agenda 3:** Any other matter with the permission of the chair.

No other matter was discussed.

  
Vice-Principal / IQAC Coordinator

  
Principal  
Columbia College  
Gurgaon (Haryana)



## MINUTES OF THE MEETING

**Date** : 30/12/2023  
**Time** : 01:20 PM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey


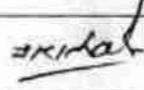

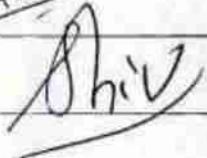
### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 29/11/2023.

**Agenda 2:** To provide information to the students about both the changes for change of institution and course change in the session 2023-24.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 29/11/2023.

The minutes of the previous meeting have been confirmed.


**Agenda 2:** To provide information to the students about both the changes for change of institution and course change in the session 2023-24.

A discussion was held in front of the chairman of the committee and all the members of the committee in which information was provided to the students who want to change the institution, change of course and both the above changes in the session 2023-24.

**Agenda 3:** Any other matter with the permission of the chair.

No other matter was discussed.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

## MINUTES OF THE MEETING

**Date** : 02/01/2024  
**Time** : 11:00 AM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey


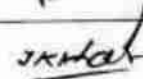
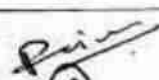
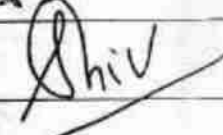
### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 30/12/2023.

**Agenda 2:** To provide information to students regarding extension of date for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 30/12/2023.

The minutes of the previous meeting have been confirmed.

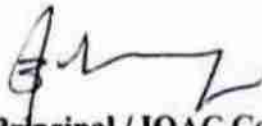
**Agenda 2:** To provide information to students regarding extension of date for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.

A discussion was held in front of the chairman of the committee and all the members of the committee in which the students were informed about the extension of the date of online registration of scholarship forms for Scheduled Caste, Scheduled Tribe and Other Backward Class students in the session 2023-24. The date for new/renewal registration has been fixed from 31/12/2023 to 15/01/2024 and the draft proposal of the online registration form received by the students is to be prepared by the institution from 31/12/2023 to 25/1/2024.



**Agenda 3:** Any other matter with the permission of the chair.

No other matter was discussed.



**Vice-Principal / IQAC Coordinator**



**Principal**

**PRINCIPAL**  
Columbta College  
Raipur (C.G.)

## MINUTES OF THE MEETING

**Date** : 29/01/2024  
**Time** : 11:00 AM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey


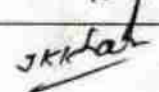

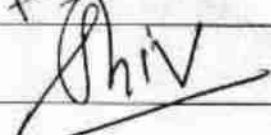
### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 02/01/2024.

**Agenda 2:** Regarding getting all the documents related to scholarship form checked.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 02/01/2024.

The minutes of the previous meeting have been confirmed.


**Agenda 2:** Regarding getting all the documents related to scholarship form checked

A discussion was held in front of the chairman of the committee and all the members of the committee, in which the examination of all the documents related to scholarship in the session 2023-24 was done as per the order of the Office of Collector (Tribal Development), Raipur, Government College Principal Swami Atmanand English Medium, Government Adarsh Madhya Pradesh College, Atari Raipur.

**Agenda 3:** Any other matter with the permission of the chair.

No other matter was discussed.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



## MINUTES OF THE MEETING

Date : 17/02/2024  
Time : 11:00 AM  
Venue : Principal Office  
Taken by : Dr. Arun Kumar Dubey




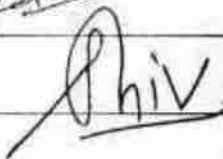
### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 29/01/2024.

**Agenda 2:** To provide information to students regarding extension of date (last chance) for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 29/01/2024.

The minutes of the previous meeting have been confirmed.

**Agenda 2:** : To provide information to students regarding extension of date (last chance) for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.

A discussion was held in front of the chairman of the committee and all the members of the committee in which information was provided to the students about the extension of the date (last chance) for online registration of scholarship forms for Scheduled Caste, Scheduled Tribe and Other Backward Class students in the session 2023-24. The date for new / renewal registration has been fixed from 19/2/2024 to

14/03/2024 and the draft proposal of the online registration form received by the students is to be prepared by the institution from 19/02/2024 to 28 /03/2024.

**Agenda 3:** Any other matter with the permission of the chair.

No other matter was discussed.



Vice-Principal / IQAC Coordinator



Principal

Principal  
Columbia College  
Raipur (C.G.)



## MINUTES OF THE MEETING

**Date** : 16/03/2024  
**Time** : 11:00 AM  
**Venue** : Principal Office  
**Taken by** : Dr. Arun Kumar Dubey


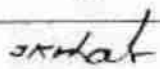


### Agenda of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 17/02/2024.

**Agenda 2:** Regarding getting all the documents related to scholarship form checked.

**Agenda 3:** Any other matter with the permission of the chair.

### Attended by

S. No.	Name of Committee Members	Signature
1	Dr. Arun Kumar Dubey	
2	Mr. Jay Kumar Khatri	
3	Mr. Rajeev Patel	
4	Mr. Shiv Shankar Sarwa	

### Minutes of the Meeting

**Agenda 1:** To confirm the minutes, of previous meeting conducted on 17/02/2024.

The minutes of the previous meeting have been confirmed.

**Agenda 2:** Regarding getting all the documents related to scholarship form checked.

A discussion was held in front of the chairman of the committee and all the members of the committee, in which the examination of all the documents related to scholarship in the session 2023-24 was done as per the order of the Office of Collector (Tribal Development), Raipur, Government College Principal Swami Atmanand English Medium, Government Adarsh Madhya Pradesh College, Atari Raipur.

**Agenda 3:** Any other matter with the permission of the chair.


After verification of all the documents related to scholarship, the inspection report received from the Government College is to be submitted to the Office of Collector, Assistant Commissioner, Tribal Development Department, Raipur.


  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

## ACTION TAKEN REPORT

S. No.	Agenda	Action Taken
1	Preparation for scholarship related documents.	The students were made to prepare the documents related to scholarship.
2	Any other matter with the permission of the chair.	Informed the students about scholarship policies.

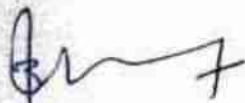
  
Vice Principal / IQAC Coordinator

  
Principal  
**PRINCIPAL**  
Columbia College  
Raipur (C.G.)



## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	Agenda 1. To confirm the minutes of previous meeting on 26/07/2023.	The minutes of the previous meeting have been confirmed.
2	Agenda 2. Preparation for scholarship.	A discussion was held in front of the chairman of the committee and all the members of the committee in which the students were informed about the online registration of scholarship form for the session 2023-24.
3	Agenda 3. Any other matter with the permission of the chair.	Due to technical problem, the portal for online registration of scholarship form could not be started within the stipulated time frame.



Vice-Principal / IQAC Coordinator



Principal

**PRINCIPAL**  
Columbia College  
2023

## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	Agenda 1. : To confirm the minutes of previous meeting on 08/09/2023.	The minutes of the previous meeting have been confirmed.
2	Agenda 2. : To provide information to the students about the revised information for filling the scholarship form.	Properly
3	Agenda 3. : Regarding monitoring the progress of the students post matric scholarship.	
4	Agenda 4. Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.



**Vice Principal / IQAC Coordinator**




**Principal**


**PRINCIPAL**  
**Columbia College**  
**Belpur (C.G.)**



## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	To confirm the minutes of previous meeting on 15/09/2023.	Confirmed.
2	To provide information to students regarding extension of date for filling new/renewal scholarship form online registration.	Regarding extension of date of online registration of scholarship form for Scheduled Caste, Scheduled Tribe and Other Backward Class students in the session 2023-24 was provided to the students.
3	Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.

  
Vice-Principal / IQAC Coordinator

  
Principal  
**PRINCIPAL**  
Columbia College  
Raipur (C.G.)

## ACTION TAKEN REPORT

S. No.	Agenda	Action Taken
1	To confirm the minutes of previous meeting on 29/11/2023.	Confirmed.
2	To prepare the list of students who change institution / change course and both the above changes in the session 2023-24.	In the session 2023-24, the list of students changing institution/course and making both the above changes was prepared and submitted to the office of Collector (Tribal Development), Raipur.
3	Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.



Vice-Principal / IQAC Coordinator



Principal

**PRINCIPAL**  
Columbia College  
Raipur (C.G.)



## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	To confirm the minutes of previous meeting on 30/12/2024.	Confirmed.
2	To provide information to students regarding extension of date for filling scholarship form as per information received from Office of Collector (Tribal Development), Raipur.	Students were informed about the extension of the date of online registration of scholarship forms for Scheduled Caste, Scheduled Tribe and Other Backward Class students in the session 2023-24
3	Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.



Vice-Principal / IQAC Coordinator



Principal

PRINCIPAL  
Columbia College  
Raipur (C.G.)

## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	To confirm the minutes of previous meeting on 02/01/2024.	Confirmed.
2	All documents related to scholarship should be examined in the given government college.	All documents related to scholarship were examined in the given government college.
3	Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.



Vice-Principal / IQAC Coordinator



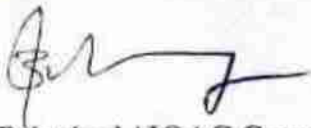
Principal

PRINCIPAL  
Columbia College  
Raipur (C.G.)



## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	To confirm the minutes of previous meeting on 29/01/2024.	Confirmed.
2	Preparing draft proposal of filled online scholarship form.	The draft proposal was prepared within the given time frame.
3	Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.



Vice-Principal / IQAC Coordinator

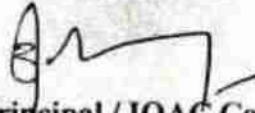


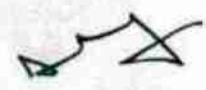
Principal

**PRINCIPAL**  
Columbia College  
Raipur (C.G.)

## ACTION TAKEN REPORT

S. No	Agenda	Action Taken
1	To confirm the minutes of previous meeting on 17/02/2024.	Confirmed.
2	All documents related to scholarship should be verified in the given government college.	All the documents related to scholarship were verified in the given government college
3	Inspection report received from Government College	The inspection report received from the Government College was submitted to the Office of the Collector, Assistant Commissioner Tribal Development Department, Raipur on 21/03/2024.
4	Any other matter with the permission of the chair.	No other matter discussed with the permission of chair.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



# NOTICE

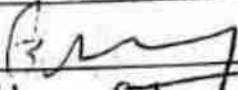
Page No. \_\_\_\_\_


Date 30/11/23

This is to inform the members of student council that meeting is being scheduled on 11/12/23 at seminar hall at 3:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

## Agenda of the Meeting

1. To confirm the last meeting minutes.
2. Regarding cc fest cultural events and sports.
3. World Aids day.
4. Regarding world conservation day.
5. International day Against Corruption.
6. Human Right day.
7. Regarding Guru Ghasidas, Thakur Pyarelal & Pt. Sundarlal Sharma Jayanti.
8. Regarding Kisan Divas awareness programmes.
9. Any other matter with the permission of the chair.

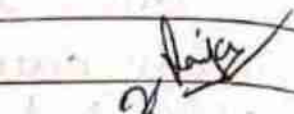

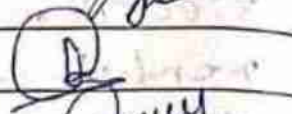
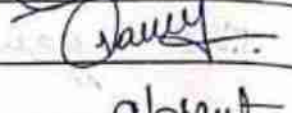
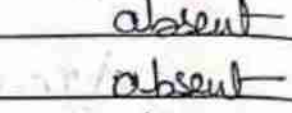
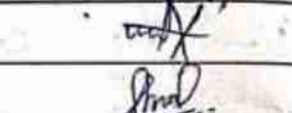
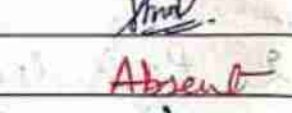
  
Vice Principal/IOAC coordinator

  
Principal

PRINCIPAL  
Columba College  
Balpur (C. S.)

Name of the committee members

signature

- |                              |  |
|------------------------------|--|
| 1. Mrs. Ranjana Thakur       |   |
| 2. Ms. Yogita Talakar        |   |
| 3. Ms. Ishwari Tyoliram Gore |   |
| 4. Mr. Deepak Pandey         |   |
| 5. Mr. Nimesh Kumar sahu     |   |
| 6. Ms. Alina Khan            | absent   |
| 7. Ms. Priyanka Naware       | absent   |
| 8. Ms. Manish Kumar          | absent   |
| 9. Ms. Ragita Tondon         |   |
| 10. Ms. Shrawanika Paikra    |  |
| 11. Mr. Deepak Kumar         | absent   |
| 12. Ms. Manish Kumar         | manish   |
| 13. Ms. Yashika sharma       | absent   |

Minutes of the meeting

Date - 04/12/2023.

Time - 03:00 PM

Venue - Seminar hall

Taken By - Principal, Dr. Arun Kumar Dubey

Agenda of the meeting

1. To confirm the last meeting minutes
2. Regarding guest lecture
2. Regarding CC Fest cultural events and sports.
3. World Aids day
4. Regarding world conservation day



- 5) Regarding International day against corruption
- 6) Human Right day
- 7) Regarding Gurus Ghasidas Thakur Pyarelal & Pt. Sundarlal Sharma Jayanti
- 8) Regarding Kisan Sikas awareness program
- 9) Any other matter with the permission of the chair.

### Minutes of the Meeting

1. To confirm the last meeting minutes.

Due to some reasons meeting was not conducted.

2. Regarding CC Fest. cultural events and sports. It has been discussed that due to big events & sports are going on in Columbia group of Institution. There will be one day Open Theater will be organized in Columbia College. All types of activities will be organized in the 1 one day program. Including singing, dancing, mimicry etc.

3. Regarding Aids day.

It has been discussed in the meeting that on world AIDS Day, a human

chain will be formed and people will be made aware of Aids.

4. Regarding world conservation day.

It was decided that on the day of 'World Conservation Day', an essay competition would be conducted by the students of D.El. Ed. 1<sup>st</sup> year & B. Ed. 1<sup>st</sup> sem.

5. Regarding International day against corruption.

The Annual function colors 2023 will continue till 9<sup>th</sup> December. Anti corruption day and human rights day will be organized after 10<sup>th</sup> December.

6. Human Rights Day.

It was decided that an extempore should be conducted among the students by making small topics on the subject of AntiCorruptions Day and Human Rights Day.

7. Regarding Gurusahasidass, Thakur Pyarelal, and Pt. Sundarlal Sharma Jazanti

It was decided that an "Abhivyakti" program should be organized on the Jazanti of Gurusahasidass, Thakur Pyarelal and Pt. Sundarlal



Sharma and this program should be organized after 2:00 P.M.

8. Regarding Kisan Diwas.  
It has been decided that an awareness program will be organized on the occasion of Farmers Day on 23/12/2023, in which students will go to the villages and make the farmers aware through speech posters and charts etc, and tell them about the government schemes about farmers and agriculture.

9. Any other matter with the permission of the chair

It was decided that an environmental awareness program should be conducted relating to the life of Lord Ram.

Attended By -

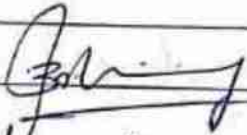
- |                              |   |
|------------------------------|---|
| Ms. Ranjana Thakur           |  |
| 1. Ms. Yogita Talokar        |   |
| 2. Mr. Deepak Pandey         |  |
| 3. Mr. Nameesh Kumar Jahu    |  |
| 4. Ms. Alana Khan            | absent  |
| 5. Mr. Manish Kumar          |  |
| 6. Mr. Rangeela Tandon       |  |
| 7. Ms. Shivarane Paikra      |  |
| 8. Mr. Manish Kumar          |  |
| 9. Mr. Deepak Kumar          | absent  |
| 10. Ms. Lehwani Jyotiramhore |  |


Action Taken Report

S. N.	<u>Agenda</u>	<u>Action Taken</u>
1.	To Confirm the last meeting minutes.	Due to some reasons meeting was not conducted.
2.	Regarding C.C. Fest cultural events & sports.	As per decided Old day Open Theater program was done on - 16/12/23.
3.	Regarding <sup>world</sup> Aids day	On the world AIDS day students created Human chain.
4.	Regarding world conservation day.	An essay competition was organized on world conservation day on the Topic - "Endangered species and their conservation".
5.	Regarding International day against corruption	Due to Annual Function Colors 2023. Extempor was organized on Anti Ragging day and Human Rights day on 14/12/2023.
6.	and Human Rights day	
7.	Regarding Guruscharidas, Thakur Pyarelal and Pt. Sundar Lal Sharma Jayanti.	An "Abhinyatli" program was organized on the Jayanti of Guruscharidas, Pt. Sundar Lal Sharma & Thakur Pyarelal. ON 21/12/2023.



Agenda	Action Taken.
2. Regarding Kisan Diseases	On the occasion of Farmers day 23/12/2023. An awareness program was organized in which students visited the farmers and told them in details about the government schemes.
3. Any other matter with the permission of the chairman.	It has been done By Dr. Abha Subey on Environment awareness

  
Vice Principal  
IQAC Coordinator

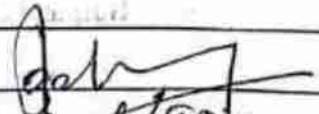
  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

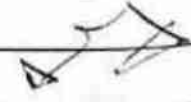
NOTICE

This is to inform the members of Student Council and Social Awareness/ Extension Committee that meeting is being scheduled on 02/01/2024 at seminar hall at 3:00 PM. It is mandatory for each member to attend the meeting on time. The Agenda of the meeting is given below -

Agenda of the meeting

1. To confirm the last meeting minutes
2. To review the Fresher Party / Inductee program.
3. Regarding Restructuring student Council
4. Swami Vivekananda & Netaji Subhash Chandra Bose Jayanti.
5. Regarding Makar Sankranti / Lohri celebration
6. Regarding Indian Army day.
7. Any other matter with the permission of the chair.

  
Vice Principal / IQAC coordinator

  
Principal

PRINCIPAL

Columbus College

Rajour (G. G.)



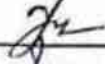
Name of the committee members

Signature

1. Mrs. Ranjana Thakur



2. Ms. Yogita Talokar



3. Ms. Ishwari Jyotiram Gore



4. Ms. Deepak Pandey



5. Mr. Anamish Kumar Sahu



6. Ms. Alana Khan Aureshi

absent

7. Ms. Priyanka Alavere

absent

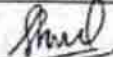
8. Mr. Manish Kumar

absent

9. Mr. Rangala Tondon

~~absent~~

10. Ms. Shrawari Paikra



11. Mr. Deepak Kumar



12. Mr. Manish Kumar



13. Ms. Yashika Sharma.

Yashika Sharma

Minutes of the meeting

Date - 02/08/2024

Time - 03:00 PM

Venue - Seminar hall

Taken By - Principal Dr. Arun Kumar Dubey.

Agenda of the meeting

1. To confirm the last meeting minutes.

2. To review the fresher party / Induction program.

3. Regarding reconstructing student council.

4. Regarding Swami Vivekanand &amp; Netaji

Subhash chandra Bose Sankranti

- 5. Regarding Makar Sankranti / Lohri celebration
- 6. Regarding Indian Army Day.
- 7. Any other matter with the permission of the chair.

Attended By -

- Yogita Talwar
- Mrs. Parvati Thakur
- Ms. Ishwari Jyotiram Lore

*[Handwritten signature]*

① Ranjeeta Tandan

② Deepak Kumar

- Danu

3) Yashika Sharma

Yashika Sharma

4) Deepak Pandey

*[Handwritten signature]*

5) Nimesh Kumar Sahni

Danu

— Minutes of the Meeting —

1. To confirm the <sup>last</sup> meeting minutes

Confirmed.

2. To review the fresher party / Induction program.

I. The fresher party Induction program was reviewed in the meeting in which positive and negative points were asked from the students.



Positive —

1. The stage performances were very good.
2. The anchoring was very good.
3. Overall arrangement was very good.

Negative —

1. Time management was not good.
  2. - The food was not good.
  3. - Due to absence of dustbin, students' threw garbage here and there.
- II Sir suggested that volunteers should be made in the next time so that such shortcomings do not remain.
- III Sir also suggested that a google drive should be created and put in the group so that everyone can add photos in it and everyone can get all the photos.

3. Regarding reconstructing student council. It was decided that student council will be reconstructed. There will be 2-2 CR from B.Ed. classes and 1-1 CR from S.Ed. classes. One president & 1 vice president will be elected. While forming the student council selection will be done on percentage basis. University criteria will also follow while forming the student council.

4. Regarding Swami Vivekanand & Netaji Subhashchandra Bose Jayanti

In the Meeting Vice Principal Sr. Abhas Subey suggested that a speech competition should be organized on Swami Vivekanand Jayanti, and Army Day and Netaji Subhash chandra Bose Jayanti should be celebrated on the same day and some patriotic act should be conducted on it.

5. Regarding Makar Sankranti / Lohri Celebrations

It has been decided that Kite making competition will be conducted among students on Makar Sankranti.

6. Any other matter with the permission of the chair.

(a) Principal Sr. Anur Kumar Subey sir suggested that maximum responsibility should be given to the students in the programs organized to develop leadership qualities among the students.

(b) Principal sir gave responsibilities to the students and said that the building should be decorated with charts posters etc.




# Action Taken Report


Page No. \_\_\_\_\_

Date \_\_\_\_\_

S.No.	Agenda	Action Taken.
①	To confirm the last meeting minutes	All the programs decided by the committee members was completed.
②	Regarding Fresher party	As per scheduled fresher party organized by B.Ed. 3 <sup>rd</sup> Semester Students on 01/12/2023.
③	Regarding reconstructing Student Council.	For reconstructing Student Council some students added in this Council.
④	Regarding Swami Vivekananda & Subhash Chandra Bose Jayanti	An speech competition organized on the occasion of Swami Vivekananda Birth Anniversary on 12 <sup>th</sup> Jan. 2024.  An Abhinyakti Program was organized on the occasion of Subhash Chandra Bose Jayanti on 23/01/24  Army Day Celebrated by the Discussion of students on "History and Importance of Indian Army Day".

S.No.	Agenda	Action Taken
⑤	Regarding Makar Sankranti	Kite Making Competition was organized during the occasion of Makar Sankranti. On 12/01/2024
⑥	Any other matter with the permission of the chairperson	It has been done as per the suggestion of the chairperson

  
 Vice Principal  
 IQAC Co-ordinator

  
 Principal  
 PRINCIPAL  
 Columbi. College  
 Raipur (C. G.)



NOTICE

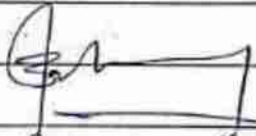
This is to inform the members of student-council committee meeting is being scheduled on 05/02/2024 at Seminar hall at 3.00 pm.


It is mandatory for each member to attend the meeting on time.

The Agenda of the meeting is given below.

### Agenda of the meeting:-

1. To Confirm the last meeting minutes held on 02/01/2024.
2. Regarding Celebration various important days -
  - 1) World Cancer day - 04/02/2024
  - 2) Basant Panchami - 14/02/2024
  - 3) International Mother Tongue day - 21/02/2024
  - 4) National Science Day - 28/02/2024
3. Any other matter the Permission of the Chair.

  
Vice-Principal / IOAC Coordinators

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

Name of Committee members

Signature

1. Dr. Anur Kumar Dubey
2. Mrs. Ranjana Thakur
3. Mrs. Jogita Talwar
4. Ms. Ishwari Jyothirm Gode
5. Mr. Deepak Pandey
6. Mr. Nimesh Kumar Sahu
7. Ms. Alana Khan
8. Ms. Priyanka Nawre
9. Ms. Manish Kumar
10. Ms. Jasmin Jangde
11. Ms. Rangila Tandon
12. Ms. Sherravanees Paikora
13. Ms. Deepak Kumar
14. Ms. Akansha Sonwani
15. Mr. Manish Kumar
16. Ms. Prachi Netam
17. Ms. Jashika Sharma

~~Jaish~~  
 absent  
~~Jaish~~  
 absent  
 Alana  
 Priyanka  
 Bunde  
 absent  
 absent  
 absent  
 absent  
 absent  
 Bunde  
 Prachi  
 Jaishika Sharma

HINDI  
 (C.G.)



Minutes of the meeting -

Date - 05/02/2024

Time - 03.00 PM

Venue - Seminar Hall

Taken By - Principal Dr. Arun Kumar Dubey

Agenda of the meeting :-

1. To confirm the last meeting minutes held on 02/01/2024

2. Regarding celebration various important days -

1) World Cancer day - 04/02/2024

2) Basant Panchami - 14/02/2024

3) International Mother's Tongue Day - 21/02/2024

4) National Science Day - 28/02/2024

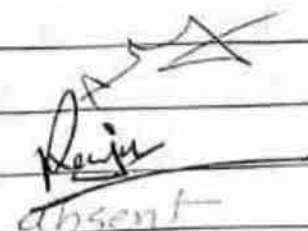
3. Any other matter <sup>with</sup> the permission of the Chair.Attended By -

## Name of Committee members

① Dr. Arun Kumar Dubey

② Mrs. Ranjana Thakur

③ Mrs. Jagita Taloker


  
absent

- ① Mr. Iswari Jyotiram Gore absent
- ② Mr. Deepak Pandey absent
- ③ Mr. Namesh Kumar Sahy absent
- ④ Ms. Alana Khan absent
- ⑤ Ms. Priyanka Naware absent
- ⑥ Ms. Manish Kumar absent
- ⑦ Ms. Jasmin Jengde absent
- ⑧ Ms. Rangila Tandon absent
- ⑨ Ms. Sharvancee Patil absent
- ⑩ Mr. Deepak Kumar absent
- ⑪ Ms. Akansha Sonwani absent
- ⑫ Mr. Manish Kumar absent
- ⑬ Ms. Prachi Netam absent
- ⑭ Ms. Yashika Sharmar absent



## Minutes of the meeting : —

Agenda 1 - To confirm the last meeting minutes.

The minutes of the previous meeting have been confirmed.

Agenda 2 - Regarding Celebrating important days and events of the month of February 2024.

The following points were discussed under this Agenda : —

(i) Regarding blood cancer day —

On the occasion of World cancer day it was decided by the committee members that since this meeting could not be held on 01/02/2024 last month this meeting was decided on 10/02/24 that people will be made aware of cancer by giving cancer awareness pamphlets by Pupil teachers in village Lemariya.

(ii) Regarding Basant Panchami —

On the occasion of basant Panchami it was decided by the committee members Basant Panchami celebrated at columbia Institution by Saraswati Poojan.

Bhajan presented by B.Ed. Students on the occasion of Basant Panchami.

(iii) Regarding International Mother Tongue Day

On the occasion of International Mother Tongue Day it was decided in the meeting that the regional literature, language and proverbs of (C.G.) language would be explored and demonstrated by the pupil teachers through ppt. with any online mob.

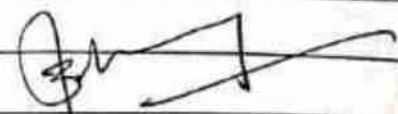
(iv) Regarding National Science Day

It was decided by the committee members that an exhibition should be organised by the pupil teachers on 28/02 (Sat).

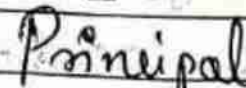
Agenda 3 -

Any other matter with the permission of the chair.

No other matter with the permission of the chair.



Vice Principal  
IQAC Coordinator



PRINCIPAL

Columbia College  
Raipur




# Action Taken Report


Page No. \_\_\_\_\_

Date: \_\_\_\_\_

S.No	Agenda	Action Taken
1)	To confirm the minutes of previous meeting held on 05/02/2024.	All the tasks of the previous meeting were complete.
2)	About celebrating important days and events of the month of Feb. 2024.	
i)	World Cancer Day	On the occasion of this day awareness drive about Cancer day was conducted by giving pamphlets to the pupil teachers in village Semariya. (10/02/24)
ii)	Basant Panchami	On the occasion of this day Saraswati poojan held on school institutions. Bhajan presented by students on the occasion of Basant Panchami.
iii)	International Mother Tongue Day (21/02/2024)	On the occasion of this day PPT presentation about International

S.No	Agenda	- Action Taken.
		Mothers Tongue Day was conducted by the pupil teachers presented regional languages, dialects, idioms, proverbs through PPT Presentation 21/02/2024 - 02:00 PM.
(iv)	National Science Day	On this occasion, an exhibit of science related scientists was organized.
3)	Any other matter with the permission of the chair.	No other matter was raised on the meeting.

  
 Vice Principal

  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C. G.)



NOTICE

Date

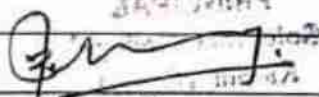
04/03/2024

This is to inform the members of Student Council Committee that the meeting is being scheduled on 11/03/2024 at Seminar hall at 2:30 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below -

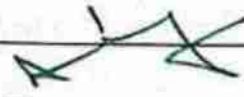
Agenda-1 - To confirm the minutes of previous meeting i.e. held on 03/02/2024

Agenda-2 - About celebrating important days and events of the month of March 2024.

Agenda-3 - Any other matter discussed with the permission of the chair.



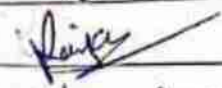
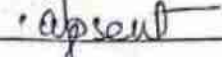



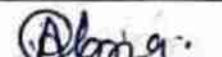
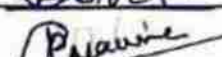


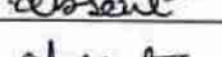
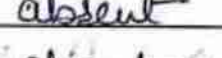

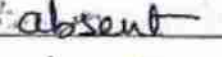
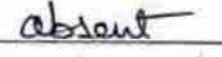
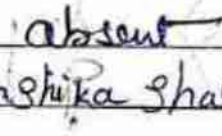
Vice Principal  
IQAC Coordinator



Principal

PRINCIPAL  
Columbie College  
Raipur (C.G.)

Name of the Committed Member Signature

- 1) Mrs. Ranjana Thakur 
- 2) Mrs. Yogita Talwar 
- 3) Ms. Poojari Jyotiram Gore 
- 4) Mr. Deepak Padday 
- 5) Mr. Nimesh Kumar Sahu 
- 6) Ms. Alana Khan 
- 7) Ms. Priyanka Nasse 
- 8) Ms. Manish Kumar 
- 9) Ms. Jasmin Jangde 
- 10) Mr. Rangila Tandon 
- 11) Mr. Shrawanee Paikra 
- 12) Mr. Deepak Kumar 
- 13) Ms. Akansha Sonawani 
- 14) Ms. Prachi Netam 
- 15) Ms. Yashika Sharma 



# Minutes of the Meeting

Date - 11/03/2024

Time - 3.00 PM

Venue - Seminar hall

Taken By - Principle Smt. Dr. Anur Kumari

## Agenda of the meeting

- 1) To confirm the minutes of the previous meeting i.e. held on 05/02/2024
- 2) About celebrating important days and events of the month of March 2024
- 3) Any other matter discussed with the permission of the Chair

## Attended by

Name of the Committee Member	Signature
1) Dr. Anur Kumar Dubey	
2) Dr. Abha Dubey	
3) Mrs. Ranjana Thakur	
4) Mrs. Yogita Talwar	Absent
5) Mrs. Dehbari Jyotiram Gore	
6) Mr. Deepak Pandey	
7) Mr. Nimesh Kumar Sahu	
8) Ms. Alana Khan	P
9) Ms. Priyanka Nause	absent

- |                          |                 |
|--------------------------|-----------------|
| 10) Manish Kumar         | (M)             |
| 11) Jasmin Jangde        | Jangde          |
| 12) Mr. Rangaiah Tandora | Tandora         |
| 13) Shovanashree Paikra  | Paikra          |
| 14) Mr. Deepak Kumar     | Deepak          |
| 15) Ms. Akansha Sonawani | absent          |
| 16) Prachi Netam         | Prachi          |
| 17) Yanshika Sharma      | Yanshika Sharma |

## Minutes of the Meeting

Agenda 1 - To confirm the last meeting minutes.

The minutes of previous meeting have been confirmed.

Agenda 2 - Regarding Celebrating important days and events of the month March 2024.

The following points were discussed under this agenda:

① Regarding World Water Day Celebration -

It was decided by the Committee members that on the occasion of World Water Day Stop Water Wastage Campaign will be run on 22 March 2024.

② Regarding Martyrs Day (Bhagat Singh Punyatithi)

It was decided by the committee members that on the occasion of Martyrs Day a program of Expression will be organized by the pupil.



Teachers on 23/03/2024

③ Regarding on Road Safety Celebration -

It was decided by the Committee members that on the occasion of Road Safety will be organized on 16/03/24. On this occasion workshop organized by Columbia College.

④ Regarding Save Bird Campaign -

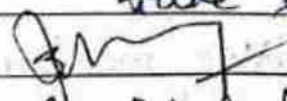
It was decided by the Committee members that on the occasion of Save Bird campaign students keeping food and water for birds on the campus around their homes on 21/03/24.


⑤ Regarding World Theatre Day -

It was decided by the Committee members that information (related with theatre) will be given on 27 March 2024.

Agenda 3 - Any other matter with the permission of the Chair.

One Other matter with the permission of the Chair, i.e. Committee members should take followup of the program status.

  
Vice Principal  
SOAE Coordinator

  
Principal  
PRINCIPAL  
Colum College  
Rair (C. G.)

# Action Taken Report

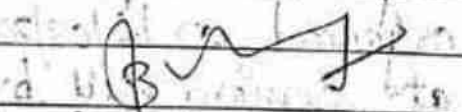
Page No. \_\_\_\_\_


Date \_\_\_\_\_

S.No.	Agenda	Action Taken.
①	To confirm the last meeting minutes of previous meeting held on 05/02/2024	All the task of the previous meeting were completed.
②	About Celebrating Important days and events of the month of March 2024	
(i)	World Water day Celebration	On the Occasion of this day - stop water wastage campaign was organized on 22/03/2024.
(ii)	Save Bird Campaign	On the Occasion of this day bird campaign was organized on 20/03/24.
(iii)	Road Safety	On the Occasion of this day workshop was organized on 16/03/2024 at Seminar hall by Traffic Police.
(iv)	Martyr's day	On the occasion of this day an expression was organized by the pupil teachers on 23/03/24 at seminar hall.



S.No.	Agenda	Action Taken
(1)	World Theatre day	On the occasion of this day an work was organized by Mr. Raju Sharma Theatre Artist on 01/01/2024 at C.I.E.T Seminar hall Pople of Raugmanch and Jansamuday.
(2)	Any other matter with the permission of the Chair.	Committee members do take followup of the programme started from the incharge of the programme for its successful completion and take accountability.

  
 Vice-Principal  
 IQAC Coordinator.

  
 Principal

## NOTICE

Page No. \_\_\_\_\_


Date 04/04/24

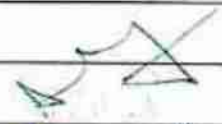
This is to inform the members of Student Council Committee that the meeting is being scheduled on 08/04/24 at Seminar hall at 2:30 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below:-

Agenda - 1 - To confirm the minutes of previous meeting i.e. held on 11/03/24.

Agenda - 2 - About Celebrating important days and events of the month of April 2024.

Agenda - 3 - Any other matter discussed with the permission of the Chair.

  
Vice Principal  
IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



## Name of the Committee Members

- 1) Mrs. Ranjana Thakur Ranjana
- 2) Mrs. Yogita Dalakar absent
- 3) Mrs. Ishwari Jyotirao Gore Ishwari
- 4) Mr. Deepak Pandey Deepak
- 5) Mr. Nimesh Kumar Sahu Nimesh
- 6) Ms. Alana Khan Alana
- 7) Ms. Priyanka Nawre Priyanka
- 8) Ms. Manish Kumar Manish
- 9) Ms. Jasmin Jangde Jasmin
- 10) Mr. Rameela Tondkar Rameela
- 11) Ms. Shrawanee Paikra Shrawanee
- 12) Mr. Deepak Kumar Deepak
- 13) Ms. Atansha Sorewani absent
- 14) Ms. Prachi Netam absent
- 15) Ms. Yanshika Sharma Yanshika

## Minutes of the Meeting

Date - 08/03/2024

Time - 3.00 PM

Venue - Seminar hall

Taken by - Dr. Arun Kumar Dubey

## Agenda of the meeting -

- 1) To confirm the minutes of the previous meeting i.e. held on 11/03/24.

- 2) About Celebrating important days and events of the months of April, 2024
- 3) Any other matter discussed with the permission of the chair.

Attended by :-

Name of the Committee Member

Signature.

- |                               |                |
|-------------------------------|----------------|
| 1) Dr. Arun Kumar Dubey       |                |
| 2) Dr. Abha Dubey             |                |
| 3) Miss. Ranjana Thakur       |                |
| 4) Mrs. Jagita Telokar        | Absent         |
| 5) Mrs. Ishwari Jyotiram Gore | Absent         |
| 6) Mr. Deepak Pandey          |                |
| 7) Mr. Animesh Kumar Sahu     |                |
| 8) Ms. Alana Khan             | absent         |
| 9) Ms. Prityanka Nawre        | absent         |
| 10) Manish Kumar              | absent         |
| 11) Prachi Netam              | Present        |
| 12) Yashika Sharma            | Yashika Sharma |
| 13) Rangela Tondan            |                |
| 14) Shrawani Pichkore         |                |
| 15) Deepak Kumar              | Deepak         |
| 16) Jaemin Jangde             | Jaemin         |



## Minutes of the meeting

Agenda-1 - To confirm the last meeting minutes.

The minutes of the previous meeting have been confirmed i.e. held on 11/12/2024.

Agenda-2 - Regarding Celebrating Important dates and events of the month April 2024.

① Regarding World health day -

It was decided by the committee members that on the occasion of world health day first aid training program would be organized by the team of Columbia College of Nursing. and it will be organized on 07/04/2024 because 08/04/2024 is Sunday.

② Regarding Dr. Bhimrao Ambedkar Jayanti -

It was decided by the committee members that on the occasion of Dr. Bhimrao Ambedkar Jayanti an Abhiyakti program organized by the pupil teachers of B.Ed. & D.D.Ed.

③ Regarding Earth day

It was decided by the committee members that


On the occasion of World Health Day, a quiz competition would be organized for pupil teachers related to earth on 22/04/24.


### (A) Ramanujacharya Jayanti

It was decided by committee members that on the occasion of Ramanujacharya Jayanti an Abhivyakti program organized by pupil teachers of B.Ed. and D.D.Ed. on 26/02/2024.

Agenda-3 - Any other matter with the permission of the chairman.

No other matter with the permission of the chair.

  
Vice Principal  
IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



## Action Taken.

S.No.

Agenda

Action Taken

(1) To Confirm the last meeting minutes of previous meeting held on 03/03/24.

All the task of the previous meeting were completed.

(2) About Celebrating important days and events of the month of April, 2024.

(i) World health day -

On the occasion of this day an first aid training program was organized by Anamika Singh via principal of CEN. on 08/04/2024.

(ii) Dr. Bhimrao Ambekar Jayanti.

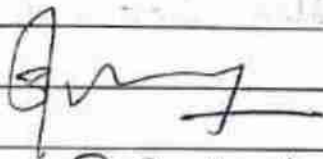
An Abhivakti program organized on the occasion of Dr. Bhimrao Ambekar Jayanti on 15/04/24.

(iii) Earth Day

This program was not conducted due to the final practical exam (commenced) of D-6th, 1<sup>st</sup> year & 1<sup>st</sup> year.

Action Taken

S.No.	Agenda	Action Taken.
iv)	Ramanujacharya Jayanti.	This program was not conducted due to the final practical exam of D.B.Ed 1 <sup>st</sup> & 2 <sup>nd</sup> year.
③	Any other matter with the permission of chair.	No other matter with the permission of chair.



Vice Principal  
IQAC Co-ordinator



Principal  
PRINCIPAL  
Columbia College  
Ratpur (C. G.)



## NOTICE

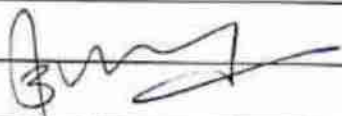
This is to inform you the member of student-council committee that the meeting is being scheduled on 06/05/24 at Seminar hall at 3 p.m. It is mandatory for each member to attend the meeting on time.

The agenda of the meeting is given below.

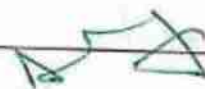
Agenda 1 - To confirm the minutes of previous meeting i.e. held on 08/04/24.

Agenda 2 - About Celebrating important days and events of the month of May - 2024.

Agenda 3 - Any other matter discussed with the permission of chair.



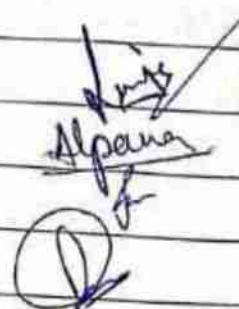
Vice Principal  
ICAE Coordinator



Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

Name of Committee Members -

- ① Mrs. Rajans Thakur
- ② Mrs. Alpans Sinha
- ③ Ms. Ishwari Jyotirani Gore
- ④ Mrs. Deepale Pandey



Alpans

- |                          |         |
|--------------------------|---------|
| ⑤ Mr. Nameth Kumar Salun | Present |
| ⑥ Ms. Alceia Khaw        | Absent  |
| ⑦ Ms. Poojanka Nawre     | Absent  |
| ⑧ Mr. Manish Kumar       | Absent  |
| ⑨ Ms. Tasmin Jangde      | Absent  |
| ⑩ Mr. Rangeela Tandon    | Absent  |
| ⑪ Ms. Shrawane Paikra    | Absent  |
| ⑫ Mr. Deepak Kumar       | Absent  |
| ⑬ Ms. Akansha Sonwane    | Absent  |
| ⑭ Ms. Prachi Netam       | Absent  |
| ⑮ Ms. Namelika Sharma    | Absent  |
| ⑯ Mr. Manish Kumar       | Absent  |

Minutes of the meeting

Time

Date - 08/05/24

Time - 3.00 PM.

Venue - Seminar hall


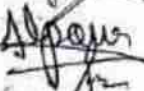


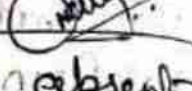
Taken by - Dr. Anur Kumar Dubey

Agenda of the meeting -

- 1) To confirm the minutes of the previous meeting i.e. held on 08/04/24.
- 2) About celebrating important days and events of the month of May 2024.
- 3) Any other matter discussed with the permission of the chair.



Attended by —

Name of the committee members	Signature
① Mrs. Ranjana Thakur	
② Mrs. Aparna Sinha	
③ Mrs. Ishwari Tyotiram Gore	
④ Mr. Deepak Pardey	
⑤ Mr. Namesh Kumar Sahu	
⑥ Ms. Alana Khan	absent
⑦ Mrs. Piyanka Nawre	absent
⑧ Mr. Madich Kumar	absent
⑨ Ms. Jasnin Jangde	absent
⑩ Mr. Rangaala Tondori	absent
⑪ Ms. Shradhanee Patkar	absent
⑫ Mr. Deepak Kumar	absent
⑬ Ms. Akansha Sonwane	absent
⑭ Ms. Prachi Netam	Netam
⑮ Ms. Yanshika Sharma	Yanshika Sha

## Minutes of the meeting.

Agenda-1 - To confirm the last meeting minutes.

The minutes of the previous meeting have been confirmed i.e. held on 08/04/24.

Agenda-2 - Regarding Celebrating Important days and events of the month of May 2024.

① Regarding Rabindranath Tagore Jayanti -

It was decided by the committee members that Rabindranath Tagore Jayanti was cancelled due to the final practical exam on Teaching experience of B.Ed. 4<sup>th</sup> semester i.e. held on 09/05/24.

② Regarding Farewell program

It was decided by the committee members that Farewell program will be organized for the pupil teacher of B.Ed. IV<sup>th</sup> semester and D.El.Ed. 1<sup>st</sup> year on 10<sup>th</sup> of May.

③ Regarding World Mothers Day -

It was decided by the committee members that the model test of D.El.Ed 1<sup>st</sup> year which was to be held on 10<sup>th</sup> and 11<sup>th</sup> may has been postponed to 13<sup>th</sup> and 14<sup>th</sup> may due to Farewell program. Mothers day will not be celebrated on 14<sup>th</sup> may due to the model test of B.Ed. 4<sup>th</sup> semester.



(A) Regarding Maharastra prastap Jayanti -

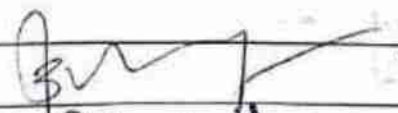
It was decided by the committee members that Maharastra prastap Jayanti program was cancelled due to the final exam of D.S.Ed 1<sup>st</sup> year and 1<sup>st</sup> year pupil teachers, and also B.Ed. 1<sup>st</sup> and 2<sup>nd</sup> year exam preparation leave.

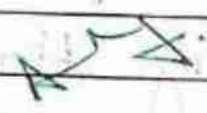
(B) Regarding World Anti Tobacco day

It was decided by the committee members that on the occasion of Anti Tobacco day online poster making competition will be conducted by students in online mode.

Agenda 3 Any other matter discussed with the permission of chair.

No other matter with the permission of chair.

  
Vice Principal  
IQAF Coordinator.

  
Principal

PRINCIPAL

Columbia College

Raipur (U. G.)

# Action Taken.


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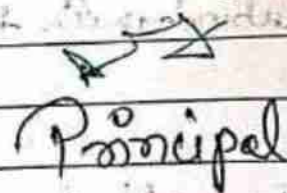
Date \_\_\_\_\_

S.No.	Agenda	Action Taken.
①	To confirm the minutes of previous meeting held on 08/04/24.	All the task in the previous meeting were completed.
②	About the celebrating important days and events of the month of May 2024.	
(i)	Rabindranath Tagore Jayanti	This program was cancelled due to final exams of B.Ed. 4th sem. on 09/05/24.
(ii)	Farewell program	Conducted by pupil teachers of B.Ed. 1st and 2nd year students on 10/05/24.
(iii)	Regarding World Mother Day	This program was cancelled due to final exams of D.Ed. 1st & 2nd year students.
(iv)	Maharana Pratap Jayanti	This program was cancelled due to the final exams.
(v)	Anti-Tobacco day	On the occasion of this day is celebrated on 31/05/2024. through online mode.



S.No.	Agenda	Action Taken
②	Any other matter with the permission of the chair	No other matter with the permission of the chair.

  
 Vice Principal  
 IQAC Coordinator

  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C. G.)


Page No.	
Date :	

SC/ST/OBC/Minority & Equal  
Opportunity Committee



## SC/ST/OBC/MINORITY & EQUAL OPPORTUNITY COMMITTEE


- To conduct activities for the betterment of students from SC/ST community.
- To create awareness of the schemes for the welfare of SC/ST community.
- To maintain data base of staff and students belonging to SC/ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.
- To provide equal opportunity to all students for their academic growth.
- To establish and ensure zero tolerance policy against any kind of discrimination based on caste, creed, religion and gender.


## Notice

This is to inform the members of SC/ST/OC/BC/ MINORITY & EQUAL OPPORTUNITY COMMITTEE that meeting is being scheduled on Date 07/11/2023 at Principal Chamber at 2:30pm. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below -

### Agenda of the meeting:

1. Regarding Scholarship for the academic year - 2023 - 24.
2. Regarding workshop on Making Eco-friendly Earthenware.
3. Regarding organizing quiz competition related to Constitution.
4. Regarding artificial Jewellery training Program.
5. Any other matter with the permission of the Chair.

  
Vice Principal/IOAC Coordinator

  
Principal



Name of committee member

Signature

1. Ms. Mamisha Sahu

MS

2. Ms. Rekha Yadav

Rekha

3. Ms. Alama Khan

Alama

4. Ms. Hemlata Sahu

Hemlata

## Minutes of the Meeting.

Date : 6/11/2023

Time : 2:30

Venue : Seminar hall

Taken By: Principal, Dr. Arun Kumar Dubey Sir

### Agenda of the Meeting:

1. Regarding Scholarship for the academic year 2023-24.
2. Regarding workshop on Making Eco-Friendly Earthenware.
3. Regarding organizing quiz competition related to Constitution.
4. Regarding artificial Jewellery training program.
5. Any other matter with the permission of the chair.

### Attended By:-

1. Dr. Arun Kumar Dubey
2. Ms Mamisha Sahu
3. Ms. Rekha Yadav
4. Ms. Aloma Khan
5. Ms. Hemlata Sahu.

### Signature

  
MS

Pyaklav

ABSENT





## Minutes of the Meeting

Agenda 1 - Regarding Scholarship for the academic year 2023-24.

कार्यसूची 1 - शैक्षणिक वर्ष 2023-24 हेतु छात्रवृत्ति के संबंध में

समिति के अध्यक्ष व समिति के सभी सदस्यों के समक्ष चर्चा हुई। DCA, DTA, OBC, विद्यार्थियों शिक्षा सत्र 2023-24 के लिए ऑनलाइन एंगेजमेंट पोस्ट मेट्रिक छात्रवृत्ति नाम कि रूपना से सम्बंधित जानकारी दी जायेगी।

कार्यसूची 2 - कार्यशाला पर्यावरण अनुकूल मिट्टी के बर्तन के संबंध में।

सभी विद्यार्थियों को स्थानीय कला और संस्कृति कि जानकारी के लिए दिवसों के कार्यक्रम पर स्मारक कला पर दो दिवसीय कार्यशाला पर्यावरण अनुकूल मिट्टी के सुआ (बोता) बनाने का प्रशिक्षण के लिए प्रशिक्षक श्री पवन शर्मा को आमंत्रित किया जायेगा।

कार्यसूची 3 - संविधान दिवस पर प्रसोत्तरी प्रतियोगिता आयोजन के संबंध में।

समितिके अध्यक्ष व समितिके सभी सदस्यों के समक्ष चर्चा हुई 26/11/2023 को संविधान दिवस के अवसर पर सभी विद्यार्थियों के लिए प्रसोत्तरी प्रतियोगिता का आयोजन किया जाएगा।

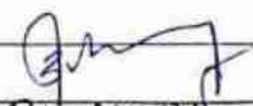
कार्यसूची 4 - कृषि मंत्रालय परिसर के संबंध में।

समितिके अध्यक्ष व समितिके सभी सदस्यों के समक्ष चर्चा हुई, सभी विद्यार्थियों के लिए कृषि मंत्रालय परिसर बनाने के लिए परिसर का निर्माण का आयोजन किया जाएगा।

कार्यसूची 5 - अध्यक्ष की अनुमति से कोई अन्य मामले पर बात

समितिके अध्यक्ष डॉ. अरुण कुमार हुन, उप प्राचार्य, डॉ. अरुण हुन द्वारा प्रस्ताव रखा गया।

एससी। एसटी। ओबीसी। अल्पसंख्यक से समान अवसर के लिए राज सरकार और केंद्र सरकार द्वारा संचालित योजना के संबंध में जानकारी दी जाये।



उप प्राचार्य

आई.क्यू.ए.सी. सम्बन्धक



प्राचार्य

PRINCIPAL

Columbia College

Raipur (C.G.)

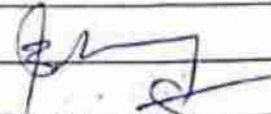



## Action Taken Report

(चर्चा के आधार पर की गई कार्यवाही)

<u>क्रमांक</u>	<u>कार्य सूची</u>	<u>चर्चा के आधार पर की गई कार्यवाही</u>
1.	<u>कार्य सूची 1-</u> शैक्षणिक वर्ष 2023-24 हेतु छात्रवृत्ति के संबंध में-	छात्रवृत्ति से संबंधित कार्य चल रहा है।
2.	<u>कार्य सूची 2-</u> कामशाला पर्यावरण अनुकूल मिट्टी केबलन के संबंध में-	दो दिवसीय दिनांक 6/1/2023-7/1/2023 को कामशाला पर्यावरण अनुकूल मिट्टी के कुआ (वाला) परीक्षण पूर्ण हुआ।
3.	<u>कार्य सूची 3-</u> संविधान दिवस पर प्रश्नोत्तरी प्रतिभागिता के आयोजन संबंध में।	संविधान दिवस पर प्रश्नोत्तरी प्रतिभागिता में परिलेखन कर शपथ ग्रहण कार्यक्रम 25/11/2023 को पूर्ण हुआ।

4.	<p>कार्य सूची - 4 - कृत्रिम आच्छादन परिक्षण के संबंध में।</p>	<p>आगामी माह के लिए स्वीकृत किया गया।</p>
5.	<p>कार्य सूची - 5 - अध्यक्ष की अनुमति से कोई अनुवाद - एकसी। एकाटी। जोबीसी। अल्पसंख्यक एवं समाज कल्याण के लिए शब्द सरकार और केन्द्र सरकार द्वारा संचालित योजना के संबंध में जानकारी दी जाये।</p>	<p>आगामी माह के लिए स्वीकृत किया गया।</p>

  
 उप प्राचार्य  
 आई. क्यू. ए. सी. समन्वयक

  
 प्रचार्य




## शुचना


समिति के सभी सदस्यों को सूचित किया जाता है कि एचसी। एचडी। आर्बीसी। मन्व्यसंरक्षक एवं समान अवसर समिति की आगामी बैठक दिनांक 09/01/2023 को समय 2:30 Pm. प्राथमिक में आयोजित की जाएगी।

आप सभी सदस्यों की उपस्थिति अनिवार्य है।

बैठक की कार्यसूची इस प्रकार है-

1. कृत्रिम आश्रयण प्रसिद्धन के संबंध में।
2. राज्य सरकार द्वारा संचालित योजना के संबंध में।
3. केन्द्र सरकार द्वारा संचालित योजना के संबंध में।
4. अध्यक्ष की अनुमति से कोई अन्य बात।

  
उपप्राचार्य  
आई. एच. ए. सी. समन्वयक

  
प्राचार्य  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

### समिति के सदस्यों के नाम

### हस्ताक्षर

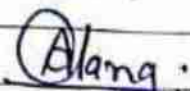
1. मनीषा शाह



2. रश्मि शर्मा



3. अलका खन्ना



4. हिमलता शाह



## Minutes of the meeting

(बैंक के कार्यालय)

तारीख : 07/01/2024

समय : 3.00 बजे

स्थान : प्राचार्य कक्ष



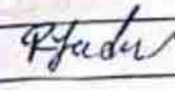

अध्यक्षता: डॉ. अखण कुमार दुबे

### कार्यसूची (Agenda)

1. कृषि मंत्रालय के संबंध में।
2. राज्य सरकार द्वारा संचालित योजना के संबंध में।
3. केंद्र सरकार द्वारा संचालित योजना के संबंध में।
4. अध्यक्ष की अनुमति से कोई अन्य बात।

### समिति के सदस्यों के नाम

हस्ताक्षर

1. डॉ. अखण कुमार दुबे	अध्यक्ष	
2. मनीषा साहू	समन्वयक	
3. श्रेया यादव	समन्वयक	
4. मालाजा खान	सदस्य	ABSENT
5. हेमलता साहू	सदस्य	



बैंक के कार्य: -

कार्य सूची 1: - कृत्रिम आधुनिक शिक्षण के संबंध में।

समिति के अध्यक्ष व समिति के सभी सदस्यों के समक्ष चर्चा हुई। सभी विद्यार्थियों के लिए कृत्रिम आधुनिक सीखने के लिए प्रशिक्षण कार्यक्रम का आयोजन किया जाएगा। प्रशिक्षण के लिए प्रशिक्षक शुभामिका को आमंत्रित किया जाएगा।

कार्य सूची 2: - राज्य सरकार द्वारा संचालित योजना के संबंध में।

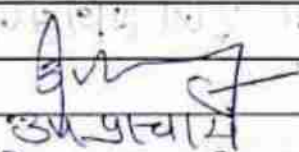
समिति के अध्यक्ष व समिति के सभी सदस्यों के समक्ष चर्चा हुई। एससी / एसटी / ओबीसी / अल्पसंख्यक एवं समाज कल्याण के विद्यार्थियों के लिए राज्य सरकार द्वारा संचालित शिक्षा, रोजगार से संबंधित योजना कि जानकारी प्रदान किया जाएगा।

कार्य सूची 3: - केन्द्र सरकार द्वारा संचालित योजना के संबंध में।

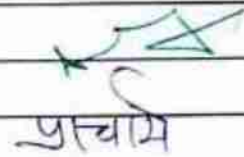
समिति के अध्यक्ष व समिति के सभी सदस्यों के समक्ष चर्चा हुई। एससी / एसटी / ओबीसी / अल्पसंख्यक एवं समाज कल्याण के विद्यार्थियों के लिए केन्द्र सरकार द्वारा संचालित शिक्षा, रोजगार

से संबंधित योजना कि जानकारी प्रदान  
किया जायेगा।

कॉलेज सूची - 4 - अप्प्राइस की अनुमति से कोई  
किसी अन्य मामले पर बात।  
किसी अन्य मामले पर चर्चा नहीं की गई।



डा. एच. ए. सी. श्रीनिवासन



**PRINCIPAL**  
Columbia College  
Rourkela (C. G.)




## Action Taken Report

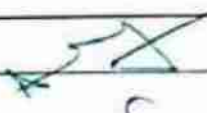
(चर्चा के आधार पर की गई कार्रवाई)

क्रमांक	कार्यसूची	चर्चा के आधार पर की गई कार्रवाई
1	कार्यसूची - कृत्रिम आश्मपत्र प्रशिक्षण के संबंध में -	रुशाड/शुशु को कृत्रिम आश्मपत्र जूट, कौड़ी, पुराने सिक्के, धातु के गहने, बरत, कपडा से बने गहने का प्रशिक्षण कार्य शुभा मिश्रा द्वारा प्रशिक्षण पूर्ण हुआ।
2	कार्यसूची - राज्य सरकार द्वारा संचालित योजना के संबंध में -	सभी छात्राचार्यों को राज्य सरकार द्वारा संचालित शिक्षा, योजना के संबंधित योजना कि जानकारी दी गयी।
3	कार्यसूची - केंद्र सरकार द्वारा संचालित योजना के संबंध में -	सभी छात्राचार्यों को केंद्र सरकार द्वारा संचालित शिक्षा, योजना के संबंधित योजना कि जानकारी दी गयी।

4. अध्यापक की अनुमति से कोई  
काम ~~ब~~ (त) -

अध्यापक की अनुमति के बिना  
काम सामान्य पर चला  
नहीं की गई।

  
उपप्रचारक  
आई. व्ही. स्त्री समन्वयक

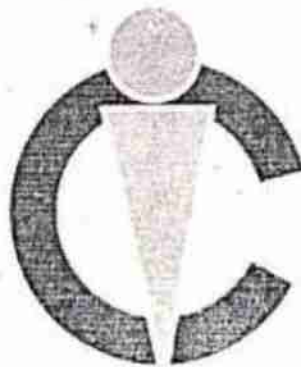
  
प्रचारक  
PRINCIPAL  
Solumbia College  
Raipur (C. G.)



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## STAFF WELFARE COMMITTEE

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## COLUMBIA COLLEGE

Run by Janpragati Education Society | Affiliated to Pt. Ravishankar Shukla University & Recognised by NCTE

Near Vidhan Sabha, Mandhar Road, Tekari, Raipur, Chhattisgarh

Email: [registrar@cietraipur.ac.in](mailto:registrar@cietraipur.ac.in) || Website: <https://columbiacollege.in>


11/01/2024

## Notice

This is to inform the members of Staff Welfare Committee that meeting is scheduled on 15/01/2024 at 2:00 PM. Kindly present in the meeting on time.

### Agenda of the meeting

1. To discuss different welfare measures existing in present policies.
2. To plan Faculty development programmes.
3. To plan program for non-teaching staff.
4. Any other matter with the permission of the chair.

  
Principal's  
**PRINCIPAL**  
Columbia College  
Guntur (C. G.)



Name of Committee Members  
Dr. Ashish Kumar Bhatia (Principal)  
Mr. Harjeet Singh Hura (Secretary)  
Mr. Ravinder Singh Hura (Treasurer)  
Dr. Asha Gulraj (VP / IBAAC Coordinator)

Signature



Principal  
Dr. Ashish Kumar Bhatia

## MINUTES OF THE MEETING

Date : 15/01/2024

Time : 03:00 PM

PLACE: Secretary's Chamber

TAKEN BY: Arun K. Duley (Principal, Columbia College)

### Agenda of the Meeting

1. To discuss different welfare measures existing in present policy.
2. To plan faculty development program
3. To plan program for non-teaching staff
4. Any other matter with the permission of the chair.

Attended by

Dr. Arun K. Duley

Mr. Himjot Singh Hura

Mr. Ravinder Singh Hura

Dr. Abha Duley



## Minutes of the Meeting

Agenda 1: To discuss different welfare measures existing in present policy

Existing HR. Policy has been presented to the staff welfare committee. It was found that staff welfare measures are good enough. and any staff requires to avail any of the measures, will be provided to them, ~~after~~ if they come under the given policy and fulfilled all the norms.

There are various research measures and policy which provides research incentives to the aspirants fall under the policy.

It was advocated that staff should be motivated to upgrade themselves in the field of research.

Agenda 2: To plan faculty development programs.

It was suggested that FDP should be organised for the teachers for their professional development. FDP should be atleast five days and more. FDP to be organised in the month of march.

8.) To plan program for non-teaching staff.

It was also decided to organize programs for non-teaching staff. in the month of March.

The format of the program should be prepared soon.

4.) Any other matter with the permission of the chair.

The Ms. Huzefa Singh Huda Secretary, Jan Pragati Education Society, ensures that she extends all the support for the benefits of the staff.



Principal

PRINCIPAL  
Columbia College  
Rajpur (C. G.)





ELECTORAL

COMMITTEE



Date  
07/08/2023

## NOTICE

This is to inform the members of Electoral committee that meeting is being scheduled on at principal chamber at 03:00 PM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below-

### Agenda of the meeting-

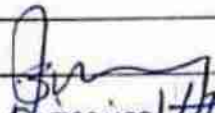
Agenda 1- Regarding objectives and function of Electoral committee.

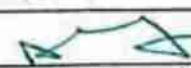
Agenda 2- Regarding to aware create voter awareness among students.

Agenda 3- Regarding to aware people about the constitutional rights and voting.

Agenda 4- Regarding planning for celebrating Constitution day.

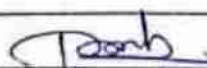

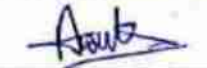
Agenda 5- Any other matter discussed with the permission of the chair.

  
vice principal / SAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (G. G.)

Name of committee members

1. Dr. Rupali Mukherjee
2. MS. Gopika sinha
3. MS. Anjulata Sahu

## Minutes of the Meeting

Date - 09/08/2023

Time - 3:00PM

Venue - Principal chamber

Taken by - Dr. Arun Kumar Dubey (Chairman)

### Agenda of the Meeting:-

Agenda 1 - Regarding objectives and function of Electoral Committee.

Agenda 2 - Regarding to create voter awareness among students.

Agenda 3 - Regarding to aware people about the constitutional rights and voting.

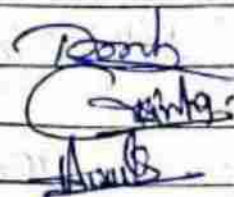
Agenda 4 - Regarding planning for celebrating constitutional day.

Agenda 5 - Any other matter discussed with the permission of the chair.

### Attended by:-

Name of Committee Members

1. Dr. Rupali Mukherjee
2. Ms. Gopika Sinha
3. Ms. Anjalata Sahu





## Minutes of the Meeting:-

### Agenda 1 - Regarding objectives and functions of electoral committee

The following points were discussed under this agenda-

1. The committee members were given a brief orientation about the objectives and the functions of the electoral committee by the chairman Dr. Anun Kumar Dubey. He suggested the members to encourage the pupil teachers for various voting related activities.

### Agenda 2 - Regarding to create voter awareness among students.

The following points were discussed under this agenda-

1. It was decided by all the members that the importance of voting should be explained to the students all students should be made aware about voting.

### Agenda 3 - Regarding to aware people about the Constitutional Rights and voting.

The following points were discussed under this agenda-

It was decided that a program related to the importance of voting and our constitutional rights should be organized by the students to make people aware about voting and their human rights in the nearby residential places.

Agenda 4 - Regarding planning for celebrating Constitutional Day.


The following points were discussed under this agenda -


It was decided by the members that a program would be organized on Constitutional Day to make students aware of the Constitution.

Agenda 5 - Any other matters discussed with the permission of the chair.

No other matters discussed with the permission of the chair.

Note - The Electoral committee will meet twice a year.

  
Vice Principal/ISAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
R. ...



## Action Taken Report

S.N.	Agenda	Action Taken
1.	Agenda 1 - Regarding objectives and functions of electoral committee.	The committee members were given a brief orientation about the objectives and the functions of the electoral committee.
2.	Agenda 2 - Regarding to create voter awareness among students.	Students were explained about human rights and were made aware about the importance of voting.
3.	Agenda 3 - Regarding to aware people about the constitutional rights and voting	Pamphlets related to constitutional rights were distributed among the students to create awareness among the students people near residential places.
4.	Agenda 4 - Regarding planning for celebrating Constitution Day.	Oath taking ceremony on the preamble to the constitution of India was conducted by the students and all the faculty members on the occasion of the Constitution Day.
5.	Agenda 5 - Any other matter discussed with the permission of the chair.	No other matter discussed with the permission of the chair.

PRINCIPAL  
Columbia College  
G. G.  
Principal

vice principal / I.C.C. coordinator

Date  
08/01/24

## NOTICE


This is to inform the members of Electoral Committee that meeting is being scheduled on 10/01/24 at principal chamber at 03:00PM. It is mandatory for each members to attend the meeting on time. The agenda of the meeting is given below.


### Agenda of the meetings-

Agenda 1- To confirm the previous meeting minutes i.e. held on 09/08/2023

Agenda 2- Regarding planning for celebrating National Voters Day.

Agenda 3- Any other matter discussed with the permission of the chair.

  
vice principal / ICAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C.G.)

Name of committee members

1. Dr. Rupali Mukherjee
2. Ms. Gopika Sinha
3. ~~Ms. Damini Dhruv~~ Damini Dhruv

Tomb  
~~Sinha~~  
Damini



## Minutes of the meeting

Date - 10/01/24

Time - 03:00 Pm

Venue - Principal chamber

Taken By - Dr. Arun Kumar Dubey (Chairman)

### Agenda of the meeting -

Agenda 1 - To confirm the previous meeting minutes  
i.e. held on 09/08/2023

Agenda 2 - Regarding planning for celebrating  
National Voters Day;

Agenda 3 - Any other matter discussed with  
the permission of the chair.

### Attended By

Name of committee members

1. Dr. Rupali Mukherjee

2. Ms. Gopika Sinha

3. Ms. Damini Dharu

Pooja  
Gupta  
Damini

## Minutes of the meeting :-

Agenda 1 - To confirm the previous minutes of the meeting i.e. held on 09/08/23

The previous minutes of the meeting have been confirmed.

Agenda 2 - Regarding planning for celebrating National Voters Day.

The following points were discussed under this agenda -

1. It was decided by the committee members that on the occasion of National Voters Day (25.01.2024), a community activity should be organized to make people aware of the rights and importance of voting.

Agenda 3 - Any other matter discussed with the permission of the chair.

The following points were discussed under this agenda -

- (1) It was suggested by vice principal Dr. Abha Dubey that during community activity, students of class 12 should be made aware about voting by visiting schools.



(2) To make people aware about Lok sabha election at the time of Lok sabha election and to organize a Nukkad Natak for it, Suggestion by Ms. Dainini Dhruv B.Ed. 1st sem. Students.

(3) It was decided by the committee members that Md. Zafar Buzraichi a student of B.Ed. 1st semester is being added to the electoral committee.

vice principal/TSAC coordinator

Principal

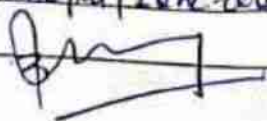
PRINCIPAL  
Columbia College  
Raipur (C.G.)

PRINCIPAL  
Columbia College

## Action Taken Report

Sl. No.	Agenda	Action Taken
1.	Agenda 1: To confirm the previous minutes of the meeting i.e. held on 07/08/23.	The previous meeting minutes have been confirmed.
2.	Agenda 2 - Regarding planning for celebrating National Voters Day.	On the occasion of National Voters Day (25/01/24) an awareness rally was organised by the students during community activity in village Chhapora to make people aware of their rights and the importance of voting.
3.	Agenda 3 - Any other matter discussed with the permission of the chair.	(1) There was a school holiday on 25/01/24 due to Chharchhera (State holiday).  (2)  (3) B.Ed. First semester student Md. Tafazul Guraishi was added to the electoral committee on 11/01/24.

Vice-Principal / IAC-Coordinator



PRINCIPAL

Columbia College

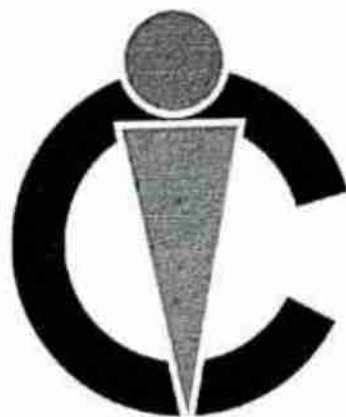
5-1-2024



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**INTERNAL COMPLAINT COMMITTEE  
(ICC)**

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**COLUMBIA COLLEGE**

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Near Vidhan Sabha, Mandhar Road, Tekari, Raipur, Chhattisgarh

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## NOTICE

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 01/08/2023 at 3:00 PM in Principal's chamber.

### Agenda of the Meeting

Agenda 1: Regarding Constitution of Internal Complaint Committee (ICC)

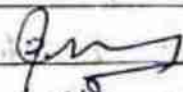
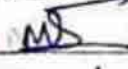
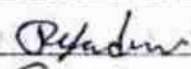
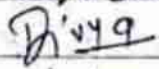
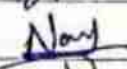
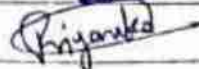
Agenda 2: Regarding conduction of awareness among its stakeholders on objectives, processes of ICC.

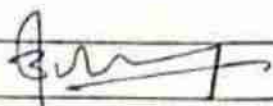
Agenda 3: Any other matter with the permission of the chair.

Name of the members

Signature

1. Dr. Abha Dubey
2. Ms. Manisha Sahu
3. Ms. Rekha Yadav
4. Dr. Divya Pandey
5. Ms. Niranjana Verma
6. Ms. Priyanka Nawre



Dr. Abha Dubey  
Vice-principal / IQAC coordinator

  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



# MINUTES OF THE MEETING

Date : 01/08/2023

Time : 03:00 PM

Venue : Principals Chamber.

## Agenda of the Meeting :

Agenda 1: Regarding constitution of Internal Complaint Committee (ICC)

Agenda 2: Regarding conduct of awareness among its stakeholders about objectives and process of ICC.

Agenda 3: Any other matter with the permission of the chair.

## Attended by

1) Dr. Akha Dubey

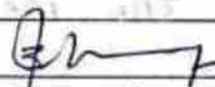
2) Ms. Rekha Yadav

3) Ms. Manisha Sahu

4) Ms. Nimeshwari Verma

5) Dr. Divya Pandey

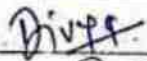
6) Ms. Priyanka Nawre



Rekha



Manisha



Divya



Priyanka

## Agenda 1. Regarding constitution of Internal Complaint Committee (ICC)

Under the guidelines of University Grants Commission (Prevention and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 Institute constituted Internal Complaint Committee. Members of the committee will bear the office for 3 years.

Followings are the members of the ICC.

- |    |                      |                   |
|----|----------------------|-------------------|
| 1) | Dr. Abha Dubey       | Presiding Officer |
| 2) | Ms. Rekha Yadav      | Convener          |
| 3) | Ms. Manisha Sahu     | member            |
| 4) | Ms. Homeshwari Verma | member            |
| 5) | Dr. Divya Pandey     | member            |
| 6) | Ms. Priyanka Nawre   | member            |
| 7) |                      |                   |

The elected members were vowed to work for the betterment of the women employees and students and create awareness against women harassment employees and students of the Columbia College.

## Agenda 2. Regarding conduction of awareness among women employee and students about objectives and process of ICC.



It was decided in the meeting that awareness program will be conducted among women employees and students about type women harassment at work place, and how to deal with any kind of activities which disrupts their honour, self identity and creating any kind of physical and mental disturbances.

They would be made aware about the process of internal complaint committee. They can lodge their complaints to the committee in written form, committee resolves the issue at priority basis, if the violence is serious, the committee help the victim for lodging police complaints and provide their assistance at the best manner and provide mental relief to the aggrieved.


The ECC also ensures that Columbia College has zero tolerance policy against any kind of harassment towards women employees & students.

They will take strict action against the wrongdoer. The severity of action depends on the case and might lead to restoration, suspension, expulsion from the institution. In case of severe crime it will approach to the police.

Agenda 3. Any other matter with the permission of the Chair.

In this meeting, it was decided that women empowerment program would be conducted and creating awareness among students and staff about gender sensitisation.

It was also decided that the ICC meeting would be organised quarterly in the month of July, October, January and April.

  
**PRINCIPAL**  
Columbia College  
Raipur (C.G.)



ACTION TAKEN REPORT

S.No.	Agenda	Action Taken
1.	Regarding constitution of ICC according to the UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in H.E.I) Regulation 2015	Constituted
2.	Regarding conduction of awareness among its stake holders about objectives and process.	Done Students and employees <sup>made</sup> aware about ICC
3.	Any other matter with the permission of the Chair	Scheduled meeting quaterly and some programmes conducted

Principal  
Columbia College  
Raipur (C.G.)

Principal  
Columbia College  
Raipur (C.G.)

Notice

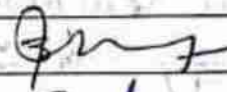
This is to inform the members of JCO that meeting is scheduled on 16/10/2023 at 3:00 PM at Seminar hall. Kindly present in the meeting on time.

Agenda of the meeting

- 1) To confirm the minutes of the previous meeting held on 01/08/2023.
- 2) Regarding complaints
- 3) Any other matter with the permission of the chair.

Name of the membersSignature

1) Dr. Akha Dubey



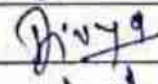
2) Ms. Rekha Yadav



3) Ms. Manisha Sahu



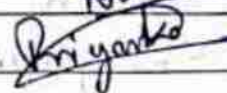
4) Dr. Divya Pandey



5) Ms. Nimeshwari Ramg.



1) Ms. Priyanka Naore





## Minutes of the Meeting

Agenda 1

Date : 16/10/2023

Time : 3:00 PM

Venue : Seminar Hall

### Agenda of the Meeting

1) To confirm the minutes of the meeting held on 01/08/2023

The minutes of the previous meeting was confirmed after presenting the action taken report in the meeting.

2) Regarding complaints.

The committee members regularly aware women employees and students to identify and recognise any issues which causing trouble to them.

It was also found that there was no complaint registered by any women employees.

3) Any other matter with the permission of the chair.

Dr. Abha Dubey suggested to organize programmes to sensitize gender for developing sense of respect for each individual at the campus and in life at large.

Attended By

- 1) Dr. Abha Dubey
- 2) Ms. Rekha Yadav
- 3) Ms. Manika Sahu
- 4) Dr. Divya Pantey
- 5) Ms. Nimeshwari Veng
- 6) Ms. Pratyaksha Naure



Rekha

Ms


Divya





# ACTION TAKEN REPORT

S.NO.	Agenda	Action Taken
1.	To confirm the minutes of the previous meeting held on 01/02/2023	Confirmed
2)	Regarding complaints	No complaint registered
3.	Any other matter with the permission of the chair	Faculty member creates awareness among employees and staff for developing respect for everyone

  
**PRINCIPAL**  
Columbia College  
Raipur (C.G.)

Principal  
Columbia College  
Raipur (C.G.)

Notice

All the members of Internal Committee members are requested to attend a meeting on 11/03/2024 at 3:00 PM at Seminar Hall.

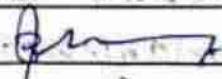
Agenda of the Meeting

- 1) To confirm the minutes of the meeting held on 16/10/2023.
- 2) Regarding complaints.
- 3) Regarding conduction of programmes.
- 4) Any other matter with the permission of the chair.

Name of the members

Signature

- 1) Dr. Abhishek Dubey
- 2) Ms. Manisha Sahu
- 3) Ms. Rekha Yadav
- 4) Ms. Divya Pandey
- 5) Ms. Nameshwari Verma
- 6) Ms. Priyanka Naware

  
MS  
Rakshita  
Divya  
Nand  
Priyanka



# MINUTES OF THE MEETING

Date : 11/01/2023

Time : 3:00 PM

Place : Seminar hall

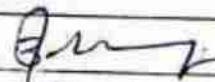
## Agenda of the meeting

- 1) To confirm the minutes of the meeting held on 16/10/2023
- 2) Regarding complaints
- 3) Regarding conduction of programmes
- 4) Any other matter with the permission of the chair.

## Attended by

## Signature

1) Dr. Abha Dubey



2) Ms. Rekha Yadav

Rekha

3) Ms. Manisha Sahu



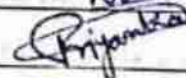
4) Dr. Divya Pandey

Divya

5) Ms. Nimeshwari Verma

Nishi

6) Ms. Priyanka Naware



Agenda 1. To confirm the minutes of the meeting held on 16/10/2023

Action taken Report was presented in the meeting and confirmed by the committee members.

Agenda 2. Regarding Complaints.

It was informed in the meeting that there was no complaint registered and we also trying our best that our women employees and students do not give any kind of harassment in the campus.

Agenda 3. Regarding conduction of programme.

Awareness should be created against sexual harassment including hostile environment harassment.

It was also decided International women's day would be celebrated.

Agenda 4. Any other matter with the permission of the chair.

NO other matter with the permission of the chair.

  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



## ACTION TAKEN REPORT

S.NO.	Agenda	ACTION TAKEN
1.	To confirm the minutes of the meeting held on 16/10/2023	Confirmed
2.	Regarding complaints	NO complaint
3.	Any other matter with the permission of the chair	
4.	Regarding conduction of programme	Awareness about sexual harassment Women's day celebration

PRINCIPAL  
Columbia College  
Raipur (C.G.)

Notice

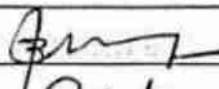

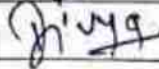

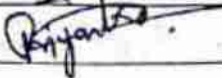
All members of Internal Complaint Committee are hereby informed that meeting is scheduled on 12/04/2024 at 3:00 PM at Seminar hall. You are requested to present in the meeting on time.

Agenda of the Meeting

- 1) To confirm the minutes of the previous meeting held on 11/02/2023
- 2) Regarding complaints
- 3) Regarding conduction of professional development program for female supporting staff
- 4) Any other matter with the permission of the chair

Name of the membersSignature

- 1) Dr. Abha Dubey
- 2) Ms. Rekha Yadav
- 3) Ms. Manisha Sahu
- 4) Ms. Divya Pandey
- 5) Ms. Namishwari Verma
- 6) Ms. Priyanka Hawre

  
Rekha  
  
Manisha  
  
Divya  
  
Namishwari  
  
Priyanka



# MINUTES OF THE MEETING

Date : 12/04/2024  
Time : 3:00  
Place : Seminar Hall.

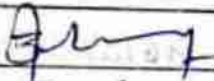
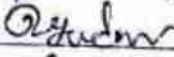

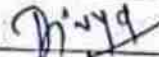


## Agenda of the meeting:

- 1) To confirm the minutes of the previous meeting held on 11/01/2024
- 2) Regarding complaints
- 3) Regarding conduction of professional development program
- 4) Any other matter with the permission of the chair

## Attended by.

## Signature.

- 1) Dr. Abha Dubey
- 2) Ms. Rekha Yadav
- 3) Ms. Manisha Sahu
- 4) Dr. Divya Pandey
- 5) Ms. Nimeshwari Verma
- 6) Ms. Priyanka Nawre

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Agenda 1. To confirm the minutes of the previous meeting held on 11/08/2024.

Action taken report was confirmed by the committee members.

Agenda 2. Regarding complaints

NO complaint was lodged. It is a matter of pride that the institution is free from any kind of harassment towards employees.

Agenda 3. Regarding conduction of professional development program.

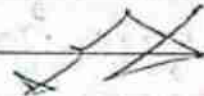
Dr. Abha Dubey recommended that a professional development program would be organised in the month of May. Two days program <sup>would</sup> consist of manners & etiquette, drawing sense also involved entertainment activities followed by prize distribution and their felicitation.

Agenda 4. Any other matter with the permission of the chair.

NO other matter was discussed and determined to maintain the harassment



free campus. Next meeting will be  
organised in the month of January.



**PRINCIPAL**  
**Columbia College**  
**Rajpur (C.G.)**

ACTION TAKEN REPORT

S.No.	Agenda	Action Taken
1.	To confirm the minutes of the meeting held on 21/05/2024	Confirmed
2.	Regarding complaints	NO complaint lodged
3.	Regarding conduction of Professional development programme for female support staff	Conducted on 24 May 2024 & 25 May 2024
4.	Any other matter with the permission of the chair	NO matter discussed

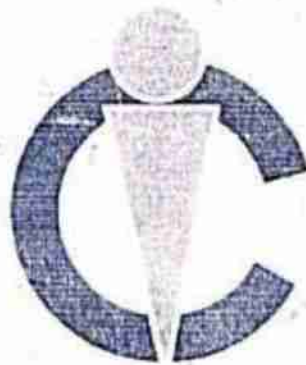
  
**PRINCIPAL**  
 Columbia College  
 Raipur (C.G.)



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## STAFF COUNCIL

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## COLUMBIA COLLEGE

Run by Jnuprpati Education Society | Affiliated to Pt. Ravishankar Shukla University & Recognised by NCTE

Near Vidhan Sabha, Mandhar Road, Tekari, Raipur, Chhattisgarh

Email: [registrar@cietraipur.ac.in](mailto:registrar@cietraipur.ac.in) || Website: <https://columbiacollege.in>

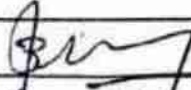
# Notice


05 07 23

This is to inform all staff that staff meeting is being scheduled on 10/07/2023 at Seminar hall at 11:00 AM. It is mandatory for each member to attend the meeting on time. The agenda of the meeting is given below.

## Agenda of the meeting

1. Regarding planning for new session 2023-2024.
2. Regarding preparation of class time table for B.Ed III sem & D.Ed. II sem.
3. Regarding preparation of Academic Calendar.
4. Any other matter with the permission of the chair.

  
Dr. Abha Dubey  
(Vice-Principal)

  
PRINCIPAL  
Columbia College  
Dr. Arun K. Dubey  
Principal

Name of the Committee Member

Signature

1. Ms. Manisha Yahu





2. Ms. Ranjana Thakur Ranjan
3. Ms. Ishwari Jyotiram Gore Absent
4. Ms. Harinder Kaur Harinder
5. Ms. Shaking Mishra Shaking
6. Ms. J. Padmanjali J. Padmanjali
7. Ms. Rekha Yadav Rekha
8. Dr. Rupali Mukherjee Rupali
9. Mr. Deepak Pandey Deepak
10. Mr. Nareek Kumar Sahu Nareek
11. Ms. Yogita Palakar Yogita

Principal  
Gulmudra College  
Bansgaon, Cuttack

# MINUTES OF THE MEETING

Date: 10/07/2023

Time: 11:00 AM


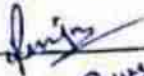




Place: Seminar Hall

Taken by: Dr. Amin K. Duley

## Agenda of the Meeting

1. Regarding Planning for New Session 2023-2024
2. Regarding preparation of class Time-table for B.Ed. III Sem & D.El.Ed II year
3. Regarding Preparation of Academic calendar
4. Any other matter with the permission of the chair.

## Attended By

Name of Com. Members	Signature
1. Ms. Manisha Sahu	
2. Ms. Ranjana Thakur	
3. Ms. Hawinder Kaur	
4. Ms. Shabana Mishra	
5. Ms. J. Padmaujari	
6. Ms. Rekha Yadav	



- |          |  |
|----------|--|
| Page No. |  |
| Date     |  |
7. Ms. Ishwari Jyotiram Gore Absent
  8. Ms. Rekha Yadav Present
  9. Dr. Rupali Mukherjee Present
  10. Ms. Deepak Pandey Present
  11. Mr. Narech K. Sahu Present
  12. Ms. Yogita Talwar Present

## Minutes of the Meeting

### Agenda 1: Regarding planning for new session

1. Principal Sir instructed all staff members to complete preparation for the new session 2023-2024 as the new academic session of B.Ed LT and D.El.Ed 4 year will be started from 25/07/2023.
2. All staff members are asked to study their specific subject syllabus and plan their course to complete on time.
3. Vice-Principal ma'am instructed to imply new methods of teaching in class room.

4. All staff members are asked to study the guidelines for internship so that students are made aware for procedure of internship. In this internship a new format for peer review and school students review will be taken. The responsibility of internship is given to Ms. Ranjana Thakur in B.Ed & D.El.Ed course.

5. Orientation Programme to be conducted for student teacher Regularly internship. A detail instruction and schedule to be prepared for internship. The responsibility is given to Dr. Abha Duley

6. The Time Table for B.Ed. III Semester for the month of August to be prepared for orientation.

Agenda 2. Regarding: Preparation of Time Table for B.Ed. III Sem. and D.El.Ed. I year

1. Principal Sir discussed with the staff members and allocate subjects to them as Nat Palani will be



taken by Ms. Ranjana Phalke and Pedagogy subjects will be distributed according to the specification of the staff members.

2. There will be provision of online courses, self study, library and mentor-mentee activities in the time-table

3. It was instructed that time table to be strictly followed.

### Agenda 3 Regarding Preparation of Academic Calendar

1. It was instructed that academic calendar should have units to be covered in each month for proper course status follow up.

2. Academic calendar reflects month wise activities in which guest lectures, workshop, seminar, unit test and model test to be included and scheduled


3. Academic calendar includes the Birth Anniversary of some of the leaders and National Days and important days.


4. The responsibility of academic calendar preparation has been given to Dr. Akhla Nadeem.

Agenda 2) Any other matter with the permission of the chair.

1. It was decided in the meeting that month wise upcoming events to be prepared for proper follow up and effective implementation.

2. It was also decided that if in any case, program was not conducted it will be rescheduled in the coming month.

  
Vice-Principal

  
PRINCIPAL  
Columbia College  
Raipur (C. G.)

Principal



# Action Taken Report

Page No.	
Date	

S.No.	Agenda	Action Taken
1	Agenda 1 Regarding planning for New Session	Orientalism lecture schedule was prepared
	Schedule for Orientation Lecture	
	1. Peer Feedback	framed
	3. School Students Feedback	framed
	4. B.Ed III Time Table for the month of August	framed
	Agenda 2	
2.	Regarding Preparation of Time Table for B.Ed III & O.Ed III year	framed according to the discussion
	Agenda 3	
3.	Regarding <del>Prep</del> Preparation of Academic Calendar	Prepared according to the discussion
	Agenda 4	
4.	Any other matter with the permission of the Chair	
	a. month wise upcoming events	Prepared
	b. Rescheduling activities in case of missing case	Doing

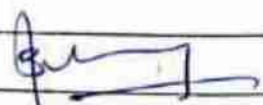
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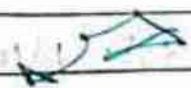
Page No. \_\_\_\_\_  
Date 05/08/23

This is to inform all staff members that staff meeting is being scheduled on 10/08/2023 at 2:30 in Seminar Hall.

## Agenda of the meeting

1. To confirm the minutes of previous meeting conducted on 10/07/2023
2. To Review academic calendar for the month of August and September
3. To prepare Time Table for B.Ed I & O.Ed-I year.
4. Regarding restructuring committees.
5. Any other matter with the permission of the chair

  
Vice-Principal  
Dr. Abha Dubey

  
PRINCIPAL  
Gokulnagar College  
Ranchi (Jharkhand)  
Principal  
Dr. Arun K. Dubey



attended by

Name of the Staff

Signature

1. Ms. Manisha Sahu



2. Mrs. Rangana Thakur



3. Ms. Ishwari Tyotram Gore



4. Ms. Shabana Mishra



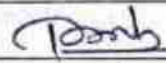
5. Ms. J. Padmanjali



6. Ms. Rekha Yadav



7. Dr. Rupali Mukherjee



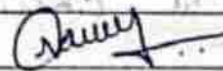
8. Ms. Joyita Palokai



9. Ms. Deepali Pandey



10. Ms. Namika K. Sahu



11. Dr. Neelam Anand



12. Ms. Gopika Sinha



## Minutes of the Meeting

Date: 10/08/2023

Time: 2:30 PM

Place: Seminar Hall

Taken by: Dr. Arun K. Duley

### Agenda of the Meeting

1. To confirm the minutes of Previous meeting held on 10/07/2023
2. To review academic calendar for the month of August and September.
3. To prepare time-table for B.Ed I & B.Ed II
4. Regarding restructuring committee
5. Any other matter with the permission of the chair

Attended By

Name of the Com. members

Signature

1. Ms. Manisha Sahu

2. Mrs. Ranjana Shakur

3. Ms. Ishwari Jyotsnam Gore

4. Ms. Shaking Meshra

5. Ms. J. Padmanjali

MS

Ranjana

Ishwari

Shaking

J. Padmanjali



- |                         |               |
|-------------------------|---------------|
| 6. Ms. Rekha Yadav      | P. Yadav      |
| 7. Dr. Rupali Mukherjee | Dr. Mukherjee |
| 8. Ms. Yogita Palobau   | Ms. Palobau   |
| 9. Mr. Deepak Pandey    | Mr. Pandey    |
| 10. Ms. Namish K. Sahu  | Ms. Sahu      |
| 11. Dr. Neelam Anand    | Dr. Anand     |
| 12. Ms. Gopika Singh    | Ms. Singh     |

## Minutes of the Meeting

Agenda 1: To confirm the minutes of previous meeting held on 10/07/23

Confirmed

Agenda 2: To review academic calendar for the month of August and September

1. Course completion report to be analysed scheduled in July and found that targeted syllabus has been completed for the month of July in B-61 U1 and directed it same.
2. Webinar on Non-conventional Energy Conservation scheduled in July was not conducted and rescheduled the webinar in the month of September August

3. National Days, Life Skill Training Program conducted on scheduled dates.

4. It was instructed all Committee members to plan the scheduled activities for the month of August.

5. National Seminar on generational Gap to be conducted.

Agenda 3: To prepare Time-Table for D.Ed I and B.Ed I

1. Time Table for B.Ed I, D.Ed I to be prepared beforehand and responsibility has been given to Ms. Yojita Palobar. It was also instructed that online, course, self study, library period to be included in the time-table.

2. Time Table to be strictly observed.

Agenda 3 Regarding restructuring Committee.

As some staff resigned and some staff joined, so Committee should be restructured and committee wise activities to be conducted by committees and proper meeting and minutes of the meeting to be written properly.




2. Some committees like extra-curricular committee, picnic and excursion, staff council merged in Academic committee. Instead of staff council staff welfare committee was framed.

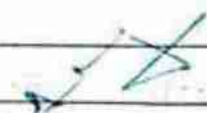
3. Staff members (new) were added in different committees after discussing with them.

Agenda 5. Any other matter with the discussion of the chair

1) It was instructed that orientation program as well as course completion to be covered in the month of August to be taken care properly.


2) Principal Sir also instructed staff members to take mentor-mentee class properly and assist students as their need arises.


  
Vice-Principal

  
PRINCIPAL  
Columbia College  
Raipur (C. G.)  
Principal

# ACTION TAKEN REPORT

S.No	Agenda	Action Taken
1	Agenda 1: To confirm the minutes of previous meeting on 10/07/23	Confirmed
2	Agenda 2: To review academic calendar for the months of July, August & September	
	Syllabus of July planned	Completed
	Webinar on non-conventional energy resource	Not completed Scheduled on August
	Other Activities conducted on time	
3	Agenda 3: Time Table B.C.I and O.C.I-I year to be framed	Conducted Framed
4	Agenda 4: Regarding Restructuring Committees	Done
5	Agenda 5: Any other matter with the permission of the chair	
	Orientation lecture	Conducted
	Course completion	Proposed
	Mentor-mentee activity	

  
 Vice-Principal

  
 PRINCIPAL  
 Columbia College  
 (Principals)



## NOTICE

01 09 23

All staff members are informed that monthly staff meeting is being scheduled on 04/09/2023 at Seminar hall at 2:30 PM. It is mandatory for all to attend the meeting on time.

### Agenda of the Meeting:

1. To confirm the minutes of previous meeting held on 10/08/2023.
2. To review the academic planning for the month of August.
3. To plan in advance the planner of the month of September.
4. To discuss any other matter with the permission of the chair.

### Attended by

Name of the Com members      Signature

1. Ms. Manisha Sahu

MS

2. Mrs. Ranjana Thakur

R. Thakur

3. Ms. Ishwari Gotiram Gore

I. Gore

4. Ms. Shikha Mishra

S. Mishra






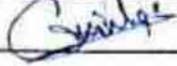
5. Ms. J. Padmanjali

J. Padmanjali

6. Ms. Rekha Yadav

R. Yadav

7. Dr. Rupali Mukherjee
8. Ms. Yogita Talokar
9. Ms. Deepak Pandey
10. Ms. Namish ko. Sahu
11. Dr. Neelam Anora
12. Ms. Gopika Sinha

### MINUTES OF THE MEETING

Date: 04/09/2023

Time: 02:30 PM

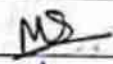


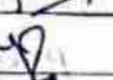

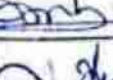

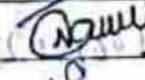
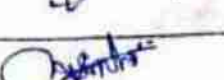



Place: Seminar Hall Taken by: Dr. Anon ko Dubey

Agenda of the Meeting

1. To confirm the minutes of the meeting held on 10/02/23
2. To review the academic planning for the month of Aug.
3. To plan in advance the activities of the September
4. To discuss any other matter with the permission of the

Name of the member      Signature

1. Ms. Manisha Sahoo
2. Mrs. Ranjana Thakur
3. Ms. Ishwari Jyotiram Gore
4. Ms. Shahina Mishra
5. Ms. J. Padmanjali
6. Ms. Rekha Yadav
7. Dr. Rupali Mukherjee
8. Ms. Yogita Talokar
9. Ms. Deepak Pandey
10. Ms. Namish ko. Sahu
11. Dr. Neelam Anora
12. Ms. Gopika Sinha



## MINUTES OF THE MEETING

Agenda 1 To confirm the minutes of previous meeting held on 10/08/2023

Confirmed

Agenda 2 To review the academic planning for the month of August.

1. All national days, Maganti were celebrated properly
2. Visit to Prema Home for Blind girls was scheduled on 17/08/2023
3. Completion of 2 Unit in B-Ed III Sem. and D-Ed 2<sup>nd</sup> year was planned but completed in the first month of September.
4. Guest lecture was conducted
5. First unit test of B-Ed III & D-Ed 2<sup>nd</sup> year was conducted on time
6. School Internship of B-Ed III Sem D-Ed, is on progress, started from 21 August and 28<sup>th</sup> August.
7. National Webinar on Navigating Generational Gaps: Strengthening the Parent-Child Relationship was organised on 24/08/2023

Page No. \_\_\_\_\_  
Date \_\_\_\_\_

8. Other activities, life skills, Students' Two days National Seminar were conducted in the month of August.


Agenda 3. To plan in Advance the planned activities in the month of September


1. All staff members and committees were instructed to plan their activities to be conducted in the month of September.

2. The webinar which was scheduled in the month of ~~Aug~~ July to be conducted in September.  
Topic: Energy Conservation & Management on the occasion of Ozone Day.

Agenda 4. To discuss any other matter with the permission of the chair.

1. Mentor-mentee Activities to be conducted
2. Innovative method of teaching to be implied by teachers.
3. Students presentation to be taken.

  
VICE-Principal


  
PRINCIPAL  
Columbia College  
Raipur (C.G.)  
Principal

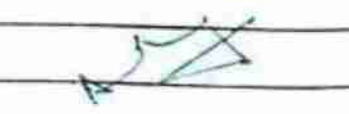


# ACTION TAKEN REPORT

Page No.	
Date	

S.No.	Agenda	Action Taken
1	Agenda 1 To confirm the previous meeting held on 10/08/2023	Confirmed
2	Agenda 2 To review the academic planning for the month of August	Properly reviewed and lessons are found and surmised
3	Agenda 3 To plan in advance the planned activities in the month of August September	Planned by the coordinator
4	Agenda 4 Any other matter with the permission of the Chair.	
	Member meeting	conducting
	Innovative method	Not Proper
	Student Presentation	Student Seminar
		was concluded

  
 Vice-Principal

  
 Principal

# NOTICE

Page No.   
 Date 24/09/23

All staff members are informed to present in monthly staff meeting is being scheduled at 03/10/2023 at 2:30 PM. It is mandatory for all to present in the meeting.





## Agenda of the meeting

1. To confirm the minutes of meeting held on 04/09/2023
2. To review the academic planning for the month of September.
3. To plan about National Lecture Series.
4. To plan the activities to be conducted on the month of October.
5. Any other matter with the permission of the chair.

Attended by

Signature

1. Ms. Manisha Sahay
2. Mrs. Ranjana Thakur
3. Ms. Ishwari Tyotiram Gore
4. Ms. Shabana Mishra



- |          |  |
|----------|--|
| Page No. |  |
| Date     |  |
5. Ms. J. Padmanjali
  6. Ms. Rekha Yadav
  7. Dr. Rupali Mukherjee
  8. Ms. Yogita Talwar
  9. Ms. Deepak Pandey
  10. Ms. Namach Ku. Sahu
  11. Dr. Neelam Arora
  12. Ms. Gopika Sinha

*J. Padmanjali*

*Rekha Yadav*

*Rupali Mukherjee*

*Yogita Talwar*

*Deepak Pandey*

*Namach Ku. Sahu*

*Neelam Arora*

*Gopika Sinha*

## Minutes of the Meeting

Date: 3/10/2023

Time: 2:30 PM

Place: Seminar Hall

Taken by: Dr. Arun Ku. Dubey

### Agenda of the Meeting

1. To confirm the minutes of meeting held on 04/09/2023
2. To review the academic planning for the month of September
3. To plan about National Lecture Series
4. To plan the activities of the October
5. Any other matter with the permission of the chair

Attended By:

## MINUTES OF THE MEETING

Name of the Staff                      Signature

1. Ms. Manisha Sahu
2. Mrs. Ranjana Thakur
3. Ms. Ishwari Tyotirani Gore
4. Ms. Shalini Mishra
5. Ms. J. Padmajali
6. Ms. Rekha Yadav
7. Dr. Rupali Mukherjee
8. Ms. Yogita Talwar
9. Ms. Deepak Pandey
10. Mr. Nimesh K. Sahu
11. Dr. Meelan Anon
12. Ms. Gopika Saha

Agenda 1. To confirm the minutes of previous meeting held on 04/09/2023

Confirmed

Agenda 2 To review the academic planning for the month of September

1. Replan the course completion in D.Ed I and B.Ed I sem. as their admission has not yet completed. classes not started in the month of September
2. Course status of B.Ed III & D.Ed II year pursued as per the planning



3. Life skill, Guest lecture, National days to have been celebrated as per scheduled date.

4. Workshop on Earthenware, Awareness programs on Election, Creative Art Skill Development programme will be rescheduled in the month of October.

5. Students Two days seminar was conducted on School systems of India & Abroad on 22/09/2023 & 23/09/2023

6. School Internship of B-Ed III Semester is going on

7.

Agenda 3. To plan about National Lecture Series

It was decided in the meeting that National Lecture Series on "National Education Policy (2020): A way forward for quality Education" will be organised from 16/10/2023 to 19/10/2023. Time 12:00 PM

d) The chief guest for inaugural session will be Dr. Aruna Paltu, Vice-Chancellor Memchand Yadav Unshwavidyalaya

and for valedictory session Dr. Prachin Shrivastava, D.S.W. of the same university.

3. Resource persons will be Dr. Ramech Chandrasi Kothari former vice-chancellor, Veer Narmad, South Gujarat University for Day 1

Day 2 : Prof. M. A. Khader, former Professor, NCERT, New Delhi

Day 3: Dr. Pawan Choudhary Dhall, former Professor, Institute of Teacher Training & Research, Kurukshetra Univt, Haryana.

Day 4: Prof. Hrushikesh Senapaty former Director, NCERT, New Delhi

will be the resource persons. The responsibility has been given to Dr. Abha Duley to communicate to the chief guests and Resource person.

4. Registration form, Feedback form, Brochure framed by Principal Sir.

5. Certificate will be designed and online distribution responsibility is on Principal Sir.

6. Zoom link, YouTube Telecast will be arranged by Principal Sir.

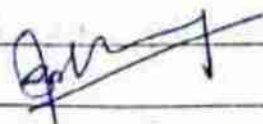


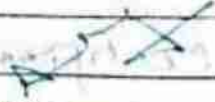
Agenda 4. To plan the activities to be conducted in the month of October.

1. Staff members were instructed to do necessary preparation for all the activities scheduled in the month of October.
2. Notices, Poster, Program, and other necessary preparation to be planned for timely and smoothly conducting of the program.

Agenda 5. Any other matter with the permission of the chair.

1. Principal gave the schedule of Committee meeting.
2. Purchase and Grant Utilization, Infrastructure Maintenance & Development Committee to be formed.


  
Vice-Principal

  
Principal  
Columbia College,  
Roorkee (U. P.)

## ACTION TAKEN REPORT

S.No.	Agenda	Signature
1.	Agenda 1: To confirm the minutes of meeting held on 03/10/2023	Confirmed
2.	Agenda 2: To review the academic planning for the month of Sep.	Reviewed & fixed the laggings.
3.	Agenda 3: To plan about National Lecture Series	planned & conducted
4.	Agenda 4: To plan activities to be conducted in the month of October	Planned by the staff
5.	Any other matter with the permission of the chair	
	1) Schedule of the committee meeting	Made
	2) Purchase & Grant Utilisation, Infrastructure Maintenance & Development Committee	framed

  
Vice-Principal

  
PRINCIPAL  
Columbia College  
Raipur (B. G.)  
Principal



Notice

01/11/2023

All staff members were informed to present in the monthly staff meeting is being scheduled at Seminar Hall on 06/11/2023 at 2:30 PM. It is mandatory for all to attend the meeting.

Agenda of the meeting are as follows.


1. To confirm the minutes of previous meeting held on 03/10/2023


2. To review the academic planning of the month of October.

3. To discuss the course status, and planning the syllabus.

4. Regarding AQAR Submission

5. Any other matter with the permission of the chair.

  
Vice-Principal

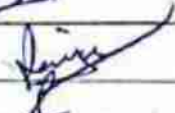
  
PRINCIPAL  
P. G. College  
Rajpur (G. G.)

Name of the staff - Signature

1. Ms. Manisha Sahu



2. Ms. Ranjana Thakur



3. Ms. Ishwari Jyotiram Gore



4. Ms. Shabina Mishra



5. Ms. J Padmavali



6. Ms. Rekha Yadav



7. Ms. Rupali Mukherjee



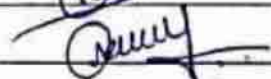
8. Ms. Yogita Talwar



9. Mr. Deepak Pandey



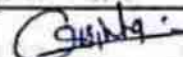
10. Mr. Nimesh Kumar Sahu



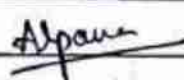
11. Dr. Neelam Arora



12. Ms. Gopika Sinha



13. Ms. Alpana Sinha





Page No.   

## MINUTES OF THE MEETING

Date : 06/11/2023

Time : 2:30 PM

Place : Seminar Hall

Taken by: Dr. Aoun K. Dubey

### Agenda of the Meeting

- 1) To confirm the minutes of meeting held on 09/10/2023
- 2) To review the academic planning for the month of September October.
- 3) To plan about Normal Lecture Series
- 4) To discuss the course status and planning the syllabus.
- 5) Regarding AQAR submission.
- 6) Any other matter with the permission of the chair.

Name of the staff

Signature

- 1) Ms. Manisha Sahu
- 2) Ms. Ranjana Thakur
- 3) Ms. Ishwari Tyotiram Gaur
- 4) Ms. Shabang Mishra
- 5) Ms. J. Padmanjali
- 6) Ms. Rekha Yadav
- 7) Ms. Rupali Mukherjee
- 8) Ms. Yogita Talwar
- 9) Mr. Deepak Pandey
- 10) Mr. Manoj Kumar Sahu
- 11) Dr. Neelam Arora
- 12) Ms. Gopika Singh
- 13) Ms. Alpana Singh

MS  
Ranjana  
Ishwari  
Shabang  
J  
Rekha  
Rupali  
Yogita  
Deepak  
Manoj  
Neelam  
Gopika  
Alpana

### Minutes of the Meeting

Agenda 1 : To confirm the minutes of the meeting held on 03/10/2023

After reviewing the action taken, previous meeting, was confirmed by the committee members with the permission of the chair.

Agenda 2 : To review the academic planning for the month of October.

After reviewing the academic planner all the activities, unit tests were conducted as per schedule



Guest lecture on philosophy couldn't be conducted, will be conducted in the month of November.

Agenda 3: To discuss the course status and planning the syllabus.

Course status was discussed in the meeting and found that B-Ed 4<sup>th</sup> semester course status is going as per the schedule and will be completed on time. But due to late admission of D-Ed I and B-Ed I year, course status has not been achieved on time, which will be covered in the month of October. 2 units will be completed in this month.

Agenda 4: Regarding AQAR Submission

Criteria 1. Incharge Dead line  
Dr. Neelam Arora 09/11/2023

Criteria 2 MS. Yojita Talwar 10/12/2023

Criteria 3 Dr. Rupali Mukherjee 30/11/2023

Criteria 4 Ms. Raksha & Ms. Gopika 30/11/2023

Criteria 5 Mrs Ranjana Thakur 05/12/2023

Criteria 6 Mrs. Alpana Saha 30/11/2023

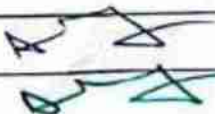
Criteria 7 Ms. Rekha Yadav 30/11/2023

Agenda 8 Any other matter with the permission of the chair.

① It was discussed in the meeting that under life skill training program parenting activity will be organised by Alumni Tanuja Varma and interview skill and Team building training will be conducted by Alumni Sushree Mahapatra.

② Remedial class should be taken properly after unit test and report should be planned.

3) All criteria members were instructed to submit data template and documentary evidence.

  
PRINCIPAL  
Columbia College  
Raipur (C.G.)



## Action Taken Report

<u>Action Taken</u>	<u>Action Taken</u>
1. To confirm the last meeting minutes.	After reviewing the action taken minutes was confirmed.
2. To review the academic planning for the month of October.	All the activities, unit tests were conducted as per scheduled.
3. To discuss the course status and planning the syllabus.	B. ed III. semester course status is going on as per scheduled and will be completed on time. Due to late admission B. ed I <sup>st</sup> and O. ed. ed I <sup>st</sup> year course status has not achieved on time which is covered (2 units) in this month.
4. Regarding AQAR submission.	Full accountability with due date to all criteria holders for AQAR submission. Work is going on.
5. Any other matter with the permission of the chair.	a) It was discussed in the meeting that under life skill training programme will be organised by Alumina. Ms. Yashvanti Verma is done. b) As per instructed principal sir all criteria holders are doing the work of filling the data template.

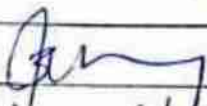
## NOTICE


Page No. \_\_\_\_\_  
Date 26/11/23

All staff members are informed to present in the monthly staff meeting is being scheduled at seminar hall on 1/12/2023 at 3:00 PM. It is mandatory for all to present the meeting.

Agenda of the meeting are as follows.

1. To confirm the minutes of previous meeting held on 6/11/2023
2. To review the academic planning of the month of November
3. To discuss the course status and planning the syllabus.
4. Regarding model exam of B. Ed. I<sup>st</sup> & III<sup>rd</sup> sem.
5. Regarding university exam of B. Ed. I<sup>st</sup> & B. Ed. III sem.
6. Any other matter with the permission of chair.

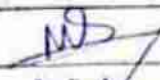

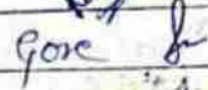


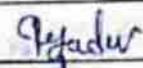
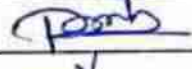





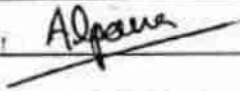
  
Vice Principal / HODAC coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



Name of the committee members.

Signature

1. Ms. Manisha Sahu 
2. Ms. Ranjana Thakur 
3. Ms. Ishwari Jyotiram Gose 
4. Ms. Shahina Mishra 
5. Ms. J Padmayali 
6. Ms. Rekha Yadav 
7. Dr. Rupali Mukherjee 
8. Ms. Yogita Talwar 
9. Mr. Deepak Pandey 
10. Ms. Namesh Kumar Sahu 
11. Dr. Neelam Anora 
12. Ms. Gopika Sinha 
13. Ms. Alpana Sinha. 

Minutes of the meeting

Date — 04/12/2023  
 Time - 03:00 PM  
 Place - Seminar Hall  
 Taken by : Principal Dr. Anur Kumar Saha.

Agenda of the meeting

1. To confirm the last meeting minutes
2. To review the academic planning of the month of November and plan the AP for the month of December

3. To discuss the course status and planning the syllabus.
4. Regarding Model exam of B.Ed. I<sup>st</sup> sem. & III<sup>rd</sup> sem.
5. Regarding University exam of B. Ed. I<sup>st</sup> and B. Ed III<sup>rd</sup> sem.
6. Any other matter with the permission of the chair.

Attended by -

- 1) Ms. Ranjana Thakur ~~Signature~~
- 2) Ms Manisha Sahu MS
- 3) Jhansari Tyotiram Gore J
- 4) Ms. Shalini Mishra S
- 5) Ms. J. Padmanjali J
- 6) Ms. Rekha Yadav P. Yadav
- 7) Dr. Rupali Mukherjee P. Yadav
- 8) Ms. Yojita Palokar J
- 9) Ms. Deepak Pandey D
- 10) Ms. Namish K. Sahy (Signature)
- 11) Dr. Neelam Anand J
- 12) Ms. Gopika Singh (Signature)
- 13) Ms. Alpina Alpina



## Minutes of the Meeting

- 1) To confirm the minutes of last meeting conducted on 06/11/2023

After reviewing the agenda of previous it was found that meeting minutes were confirmed.

- 2) To review the academic planning for the month of november and discussion on activities for the month of december

It was found that all the activities unit felt were conducted as per schedule, only Career Awareness program was not conducted, will be conducted after students examination.

In the meeting all committee members were instructed to plan the scheduled programmes for the month of december and ensure timely completion of the scheduled activities.

- 3) To discuss the course status & planning the syllabus

The course status was submitted, found that B.Ed. II Semester course status

Page No. \_\_\_\_\_  
Date \_\_\_\_\_

was. As per the decided schedule, B.Ed I Semester course status delayed due to late admission but will be managed later on. D.Ed. I and II year course status also delayed but can be covered effectively as their examination will be conducted in the month of May and June.

4) Regarding Model exam of B.Ed I and II Semester

Model Exam will be conducted as per the schedule in B.Ed II Sem & B.Ed I Semester, university notification will be taken into consideration for conduction of Model Test

5) Regarding university evaluation of B.Ed I<sup>st</sup> and II Semester

Before examination, course must be completed revision and remedial class will be taken and all the helps that student needs regarding examination will be dealt sincerely by the teachers.

6) Any other matter with the permission of the chair.



Internal marks criteria was framed  
under the guidance of principal Sir

The twenty marks categorized as under  
following criteria

- 1) Attendance - 6 marks
- 2) Curricular Activities - 6 marks
- 3) Assignment - 04 marks.
- 4) Unit/Model Test - 04 marks.

To maintain transparency in distributing  
marks to students

Teaching and Submission, Observation,  
Submission, Community Report, Internship  
Report, Community Teaching + Assignment


In second Semester

Assignment + Observation  $\left\{ \begin{array}{l} \text{middle} \\ \text{High} \end{array} \right.$

Micro-teaching Submission

Grade IV

Assignment + Yoga + Psychometric  
Assessment - copies

  
PRINCIPAL  
Columba College  
Raipur (C. G.)

## Notice

Page No. 23/12/2023

All staff members are informed that Staff meeting is being scheduled on 02/01/2024, at Seminar hall at 3:00 PM. It is mandatory for all to presence the meeting.

### Agenda of the meeting

Agenda 1: To confirm the minutes of previous meeting conducted on 04/12/2023.

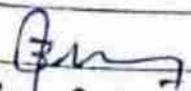
Agenda 2: To review the academic plan for the month of December and plan the upcoming activities for the month of January.

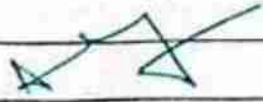
Agenda 3: To discuss the course status of B.Ed I & II.

Agenda 4: Regarding model exam of B.Ed I.

Agenda 5: Regarding National Seminar.

Agenda 6: Any other matter with the permission of the chair.

  
Vice-Principal/IBAC  
Co-ordinator

  
Principal  
PRINCIPAL  
Columbia Coll:ge  
Raipur (C.G.)



Name of the staff

Sign

1) Dr. Rupali Mukherjee



2) Mrs. Ranjana Thakur



3) Alpana Sinha



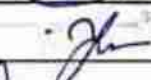
4) Rekha Choudhary



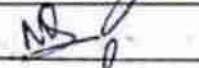
5) Shobika Sinha



6) Yogita Talakar



7) Ms. Manisha Bhanu



8) Ms. Ishwari Jyoti Rane Gore



9) Ms. Shakina Mishra



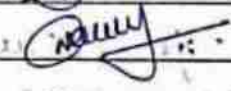
10) Ms. J. Padmanjali



11) Mr. Deepak Pandey



12) Mr. Nimesh Kumar Sahu



Principal  
Gomti College  
Rohini

## Minutes of the Meeting

Date		
Page		

Date: 02/01/2024

Time: 2:30 PM

Place: Seminar Hall

Taken by: Principal

### Agenda of the Meeting

1. Agenda 1: To confirm the minutes of the previous meeting conducted on 04/12/2024

Agenda 2: To review the academic planning for the month of December and plan the upcoming activities for the month of January.

Agenda 3: To discuss the course status of B.Ed. I & O.E.D.

Agenda 4: Regarding model exam of B.Ed I






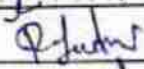

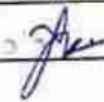

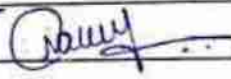
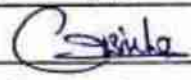
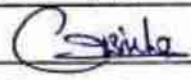

Agenda 5: Regarding National Seminar

Agenda 6: Any other matter with the permission of the Chair  
AQAR Reports to be presented to the Committee



Name of the committee members

Signature

- 1) Manisha Saha 
- 2) Ms. Rajani Thakur 
- 3) Mr. Ishwari Tyotikam Gore 
- 4) Ms. Shalini Mishra 
- 5) Ms. J. Padmanjali 
- 6) Ms. Rekha Yadav 
- 7) Dr. Rupali Mukherjee 
- 8) Ms. Jyoti Talwar 
- 9) Mr. Deepak Pandey 
- 10) Ms. Namish Kumar Saha 
- 11) Dr. Neelam Arora 
- 12) Ms. Gopika Singh 
- 13) Ms. Alpana Singh 

## MINUTES OF THE MEETING

### Agenda 1:

- 1) To confirm the minutes of the meeting previous meeting conducted on 04/12/2024

After presenting the action taken, the meeting was confirmed in the meeting.

### Agenda 2:

To review the academic planning for the month of december and plan the olympic activities for the month of january

All activities were conducted as per schedule due to holiday Gangukhadas Jayanti & Thakur Pyarelal Jayanti celebrated on 21/12/2023. Due to annual function other Jayanti, Life Skill Training were rescheduled but celebrated & organised. Model Test of B.Ed. III Semester was organised on time. B.Ed I Semester model test was postponed due to late admission. will be scheduled as per the notification of the university.

Unit Test of D-Ed I and II years scheduled on time.



### Agenda 3

To discuss the course status of  
B-Ed. I & O-Ed-Ed I

Course status is going on properly. Teachers  
are effectively completing the course according  
to the given time.

### Agenda 4

Regarding model exam of Agenda  
I

Model exam will be scheduled immediately  
as per the notification of the University.  
All the necessary preparation of B-Ed I  
Model exam has been done.

### Agenda 5

Regarding National Seminar

Topics for the seminar are invited  
from the faculty members till  
08/01/2024, after that budget, resource  
person will be finalized as soon as  
possible.

### Agenda 6

Any other matter with the  
permission of the chair

Certificate course will be launched soon after B.Ed I examination.

Annual Quality Assurance Report was presented to the staff committee in which criteria wise report was presented for the session 2022-2023. After viewing the AQR, Report, Ms. Rekha Yadav suggested to add some more new students in students progression and students placement. It was suggested that certificate course should be increased for the session 2023-24. It was also suggested that curriculum upgradation suggestion to be sent to Pt. Ravishankar University for strengthening the Teacher Education curriculum.

PRINCIPAL  
Columbia College  
Raipur (C. G.)

Principal  
Columbia College  
Raipur (C. G.)



## Action Taken Report

S.NO	Agenda	Action Taken
1	To confirm the minutes of the meeting	Confirmed
2	To Review academic planning for the month of december and plan activities for the month of January.	All activities are conducted
3	To discuss course status B.Ed & E. DEDET	Course completion is achieved.
4	Regarding model exam	B.Ed & Model exam conducted from 29/01/2024 to 31/01/2024
5	Regarding National Sem	Due, Proposal prepared with topic
6	Any other matter Regarding AQAR Presentation	AQAR Report criteria will be presented to the committee.
	Certificate course	It was decided to start CC after examination of B.Ed & Sem. in Feb 2024


# NOTICE


31/01/2024

All staff members are informed to present in monthly staff meeting is being scheduled on 05/02/2024 at 3:00 PM at Seminar Hall. It is mandatory for all to present in the meeting.

## Agenda of the meeting

- 1) To confirm the minutes of previous meeting held on 02/01/2024
- 2) To review the academic planner for the month of January 2024
- 3) To plan for the upcoming activities of the month of February 2024
- 4) To review course status.
- 5) To discuss about National Seminar
- 6) To present AQAR to the committee.
- 7) Any other matter with the permission of the chair.

  
Vice-Principal / IQAC Coordinator

  
Principal  
PRINCIPAL  
Columbia College  
Rajpur (C. G.)



5 Name of the staff

Signature

1. Mrs. Ranjani Thakur



2. Geopika Sinha

3. Alpana Sinha



4. Rekha Yadav

5. Dr. Rupali Mukherjee



6. Ms. Manisha Saha



7. Ms. Ishwari Tyotidam Gore



8. Ms. Shikha Mishra



9. Ms. J. Padmanjali



10. Ms. Rekha Yadav



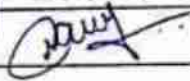
11. Mr. Deepak Pandey



12. Ms. Yogita Talakar



13. Ms. Namesh Kumar



(Saha)

14

# Minutes of the Meeting

Date : 05/02/2024

Time : 3:00 PM

Place : Seminar Hall

Taken by : Principal

## Agenda of the Meeting

Agenda 1 : To confirm the minutes of the meeting conducted on 02/01/2024

Agenda 2 : To review the academic planning for the month of January.

Agenda 3 : To plan for the upcoming activities of the February.


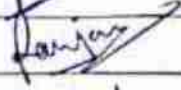





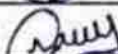



Agenda 4 : To review course status.

Agenda 5 : To discuss about National Seminar.

Agenda 6 : To present AQAR to the Committee

Agenda 7 : Any other matter with the permission of the chair.



Name of the staff	Signature
1. Ms. Manisha Sahu	
2. Ms. Ranjana Thakur	
3. Ms. Shiwani Tyotman Gore	Absent
4. Ms. Shahina Mishra	
5. Ms. J. Padmanjali	
6. Ms. Rekha Yadav	
7. Dr. Rupali Mukherjee	
8. Ms. Yogita Talwar	
9. Mr. Deepak Pandey	
10. Ms. Namesh Kumar Sahu	
11. _____	_____
12. Ms. Gopika Singh	
13. Ms. Alpana Singh	

### Minutes of the Meeting

Agenda 1. To confirm the minutes of the meeting conducted on 01/02/2020.

After presentation of the action taken report, the meeting was confirmed.

Agenda 2. To review the academic planning scheduled for the month of January.

In the staff meeting, all the scheduled activities for the month of January

## Minutes of the Meeting

It was reviewed that all activities and important days were celebrated.

Life Skill Training were conducted in the month of January.

Interpersonal Relationship: 06/01/2024

Communication Skill: 13/01/2024

Agenda 3 - To plan the activities of the February.

Guest lecture was conducted on 20/01/2024

All committee members were instructed to conduct activities and make proper arrangements for the same.

Unit test in B.Ed I and D.Ed I year to be conducted and all the necessary arrangements should be done.

B-Ed IV Semester's I Unit Test to be conducted in that month. Responsibility of examination is an examination committee.

Guest lecture on Online Assessment of Learning to be conducted.

Agenda 4 : To review course status.

B.Ed I : Syllabus completed

B.Ed II : Involving syllabus and all the subject teachers were



Page No. \_\_\_\_\_  
Date \_\_\_\_\_

Instructed to distribute topic among students for their presentation. And two units must be completed in this month.

Agenda V To discuss about National Seminar.

National seminar is postponed due to AQAR submission. It will be planned and conducted later on.

Agenda VI ~~Ag~~ To present AQAR among in Staff Council.


Annual Quality Assurance Report has been presented to the council for the seeking their guidance for modification and updation and asked all criteria's co-ordinator for timely submission of AQAR to the NAAC.

Principal  
Columbia College  
Raipur (C.G.)

# Action Taken Report

S.No	Agenda of the Meeting	Action Taken
1.	To confirm the minutes of the meeting conducted on 02/01/2024	Confirmed.
2.	To review the academic planning for the month of January	Reviewed and found that activities were conducted
3.	To plan upcoming activities of the february.	Planned and instructed to the committees for conduct
4.	To review course status.	Reviewed
5.	To discuss about National Seminar	National Seminar Not conducted
6.	To present AQAR to the committee	Presented in the committee

Principal  
Columbia College  
Raipur (C.G.)

  
PRINCIPAL  
Columbia College  
Raipur (C. G.)



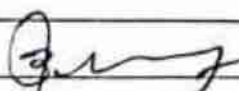
09/03/2024

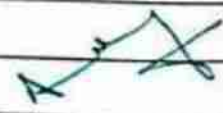
## Notice

All staff members are informed to present in monthly staff meeting is being scheduled on 09/03/2024 at 3:00 PM at Principal's office. It is mandatory for all to present in the meeting.

### Agenda of the Meeting

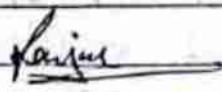
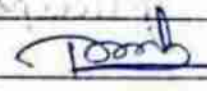
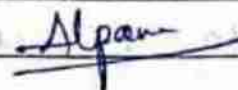

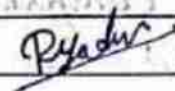







1. To confirm the minutes of the previous meeting held on 05/02/2024
2. To review the activities scheduled in the month of February.
3. To plan the activities of this month (March)
4. To review course status
5. Any other matter with the permission of the chair

  
Vice-Principal / IRAC coordinator

  
Principal

PRINCIPAL  
Columbi College  
(C. O.)

PRINCIPAL  
Columbi College  
(C. O.)

Name of the members	Signature
1) Mrs. Ranjana Thakur	
2) Dr. Rupali Mukherjee	
3) Mrs. Alpana Sinha	
4) Rashmi Verma	
5) Reetika Yadav	
6) Chopika Sinha	
7) Ms. Manisha Saha	
8) Ms. Ishwari Jyotiram Gore	
9) Ms. Shikha Mishra	
10) Ms. J. Padmajali	
11) Ms. Yogita Talakar	Abseent
12) Ms. Deepak Pauley	
13) Mr. Nareek Kumar Sahu	

Signature of PA



## MINUTES OF THE MEETING

Date: 11/03/2024

Time: 3:10 PM

Venue: Principal's Office

### Agenda of the Meeting

- 1) To concur the minutes of the meeting held on 05/02/2024
- 2) To review the activities scheduled in the month of February.
- 3) To plan the activities of this month (March)
- 4) To review course status.
- 5) Any other matter with the permission of the chair.

### Attended By

1) Dr. Arunkumar Dubey

2) Dr. Abha Dubey

3) Ms. Manisha Sahu

4) Ms. Ranjana Thakur

5) Ms. Ishwari Tyotiram Gore

6) Ms. Shahina Mishra

Ms. Alpana Sinha

Alpana

- 7) Ms. J. Padmanjali
- 8) Ms. Rekha Yadav
- 9) Dr. Rupali Mukherjee
- 10) Ms. Yogita Talakar
- 11) Mr. Deepak Pandey
- 12) Mr. Namoh Kumar Sahu
- 13) Ms. Gopika Singh
- 14) Ms. Rosni Verma

### Minutes of the Meeting

Agenda 1: To confirm the minutes of the meeting held on 05/02/2024.

After presenting the Action Taken Report of previous meeting, this meeting was confirmed. The meeting coordinator informed the agenda of the present meeting to the committee members.

Agenda 2: To review the activities scheduled in the month of February.

All the important days, Tests were conducted scheduled for this month.

#### Life Skill

- 1) Parent-Child Relationship - 03/02/2024
- 2) Groom Yourself - 24/02/2024



2. Guest lecture by Dr. Rajesh Awasthi on Ancient Indian Scientist on 28/02/2024  
A Glimpse of the universe by Dr. S.K. Pandey on 22/02
3. Educational Tour

Educational Tour to C.G. Vidhansabha on 23/02/2024

Educational Tour to Simpur on 25/02/2024

4. Important Days

International Mother Tongue Day on 21/02/2024

5) Value Added course on Spoken English from 19/02/2024

6) Awareness Program on HIV & AIDS on 17/02/2024

7) Basant Panchmi on 14 Feb

8) World Cancer Day on 10/02/2024

**Unit Tests** : 4th Unit test from 20/02/2024 to 29/02/2024

D.E.Ed I

D.E.Ed II was conducted

Agenda 3 : To plan the activities of March

Life Skill on 02/03/2024 and 09/03/2024

Important Days

International Women Day on 8<sup>th</sup> March

World Water Day on 22/03/2024

Martyrs Day on 22/03/2024

Workshop on Road Safety 29/03/2024

World Theatre Day on 27/03/2024

Committee members were instructed to conduct this program as well as the themes of the programs was discussed in the meeting.

Guest lecture in Assessment of learning and learner and learning process to be conducted.

It was also decided that teachers present Seminar in the classroom.

Agenda IV : To review course status

In B.Ed II Semester 17 units to be covered in the month of february but not completed as examination was conducted late by the university.

In B.Ed IV, B.Ed I & II course status



is running as per schedule.

3) Any other matter with the permission of the chair.

Principal Sir Instructed the members for enhancing their teaching learning style and cover the syllabus as per the schedule as well as students learning capacity and understanding enhanced.

Principal's Sign.   
 PRINCIPAL   
 Columbia College   
 Raipur (C. G.)

# ACTION TAKEN REPORT

Page No.	
Date	

S.No.	Agenda of the Meeting	Action Taken
1.	To confirm the minutes of the meeting held on 05/02/2024	Meeting was confirmed
2.	To review the activities scheduled in the month of February	Reviewed and found that scheduled activities were conducted
3.	To plan the activities of March	All the committee members and incharge were informed to plan activities scheduled for this month.
4.	To review course status.	Teachers were asked to cover up the syllabus of B-EDGE
5.	Any other matter with the permission of the chair	Principal is instructed to apply new methods of teaching in the classroom

Principal's Sign

PRINCIPAL  
Columbia College  
R...





Notice

All staff members are informed to present in monthly staff meeting is being scheduled on 01/04/2024 at 3:00 PM at Seminar Hall. It is mandatory for all to present in the meeting.

Agenda of the meeting

- 1) To confirm the minutes of the previous meeting held on 11/03/2024
- 2) To review the activities scheduled in the month of March
- 3) To plan the activities of in the month of April
- 4) To plan Faculty Development Program
- 5) To review course status.
- 6) Any other matter with the permission of the chair


  
 JQAC Co-ordinator/Vice  
 Principal

  
 Principal  
 PRINCIPAL  
 Columbia College  
 Raipur (C.G)

Name of the members

Signature

1) Mrs. Rangana Thakur



2) Dr. Rupali Mukherjee

Absent

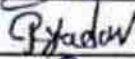
3) Mrs. Alpana Sinha

Absent

4) Ms. Roshni Verma



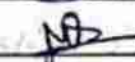
5) Ms. Rekha Yadav



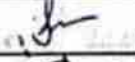
6) Ms. Gopika Sinha



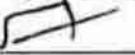
7) Ms. Manika Sanyal



8) Mr. Ishwari Tyotram Gore



9) Ms. Shalini Mishra



10) Ms. J. Padmanjali



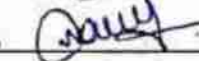
11) Ms. Yogita Talwar

Absent

12) Mr. Deepak Pandey



13) Mr. Namish Kumar



Sahu.



## Minutes of the Meeting

Date: 01/04/2024

Time: 3:00 PM

Venue: Seminar Hall

### Agenda of the Meeting

- 1) To confirm the minutes of the previous meeting held on 11/03/2024.
- 2) To review the activities scheduled in the month of March.
- 3) To plan the activities in the month of April.
- 4) To plan Faculty Development Program.
- 5) To review the course status.
- 6) Any other matter with the permission of the Chair.

### Attended By

- 1) Dr. Anur KU Dubey
- 2) Dr. Abha Dubey
- 3) Ms. Manisha Sahu
- 4) Ms. Ranjana Thakur
- 5) Ms. Ishwari Jyotiram Gore
- 6) Ms. Shabina Mishra

A →  
Dr →  
MS →

Ranjana →  
J →  
S →

- |          |  |
|----------|--|
| Page No. |  |
| Date     |  |
- 7) Ms. Alpana Singh Absent
  - 8) Ms. Roshni Verma
  - 9) Ms. Rekha Yadav
  - 10) Ms. Gopika Singh
  - 11) Dr. Rupali Mukherjee Absent
  - 12) Ms. J. Padmanjali
  - 13) Ms. Yogita Talwar Absent
  - 14) Mr. Deepak Pandey
  - 15) Mr. Naveen Kumar Sahu
  - 16) Smt. Savita Rani Verma

### Minutes of the meeting

Agenda 1. To confirm the minutes of the previous meeting held on 11/03/2024

The previous meeting was confirmed after presenting the action taken report in front of the staff council.

Agenda 2. To review the activities scheduled in the month of March.

Life skill training programmes were properly conducted

- 1) Life skill on Anchoring skill : 02/03/2024
- 2) Life skill on Career in defense service : 29/03/2024



- |          |  |
|----------|--|
| Page No. |  |
| Date     |  |
- 1) Guest lecture on Assessment through Google Classroom on 14/03/2024
  - 2) Guest lecture on Concept of Intelligence and its implication in T-L process on 15/03/2024
  - 3) "All the days were celebrated"
    - International Women's Day - 07/03/2024
    - World Water Day on 22/03/2024
    - Martyrs Day on 22/03/2024
    - Workshop on Road Safety 16/03/2024
  - 4) Teachers Presented Seminar on NEP-2020

Agenda 3 - To plan the activities in the month of April

① Life Skill on Personality Development (A Holistic Perspective) - 06/04/2024

2) Life Skill on 13/04/2024

Important Days

① World Health Day - First Aid Training on 06/04/2024

② World Earth Day on 22/04/2024

③ Ramajaneeya Jayanti, 26/04/2024

1) To plan faculty Development Program.

It was decided in the meeting that FDP will organise after the examination of B.Ed II & B.Ed IV. Faculties were asked to suggest topics of FDP till  
08/04/2024

Agenda 5 To review the course status

D.Ed I & D.Ed II - Course completed  
Revision class start

B.Ed II - Units completed

B.Ed IV - 4 1/2 Units comp.

Unit Test

B.Ed II - 7 Unit test to be scheduled from 08/04/2024 to 11/04/2024

B.Ed IV - 1 Unit test 08/04/2024 to 11/04/2024

B.Ed II - 1 Unit Test 29/04/2024 to 02/05/2024

D.Ed I & II - 5 Unit test to be conducted



D.El.Ed I - Unit Test Completed

Model Test


B.Ed IV - 27/04/2024 to 02/05/2024

B.Ed II - 13/05/2024 to 16/05/2024

D.El.Ed I & II - 01/05/2024 to 11/05/2024

Any other matter with the permission of the chair

Placement to be organised for B.Ed IV Semester in April. Placement and Guidance committee make all the necessary arrangements.

  
Principal's Signature  
PRINCIPAL  
Columbia College  
Rourkela (G.)

# ACTION TAKEN REPORT

Page No.   
 Date

S.NO.	Agenda of the Meeting	ACTION TAKEN
1.	To confirm the minutes of the meeting held on 11/03/2024	confirmed
2.	To review the activities scheduled in the month of March	Reviewed and found that activities were conducted properly
3.	To plan the activities in the month of April	Life skill training on PA not conducted due to election duty of Resource person Life skill on interview skill were conducted on 15/04/2024
4.	Celebration of Important Days	Celebrated
1)	World Health Day on 06/04/2024	On 08/04/2024 First Aid Training was given
2)	World Health Day on 06/04/2024	Not conducted
3)	Ramanujan Jayanti 26/04/2024	Not conducted
	(Note:)	
	Due to Practical, Model and approaching final exams these programs were not conducted	



# ACTION TAKEN REPORT.

Cont.

Page No.	
Date	

S.No.	Agenda	ACTION TAKEN
4.	To plan faculty development program	Faculty submitted their topics for FDP.
	NOTE: After Examination FDP will be planned at the end of May and in first week of June.	1) Research 2) English course 3) Professional ethics 4) Leadership 5) Communication skill 6) Administrative skill 7) ICT etc.
5.	To review course status.	course completed in all classes B.Ed II, IV D.Ed I, II Unit Test, completed Model Test-ix organized as per schedule.
6.	Any other matter.	Placement is organized for final year students in which 4 schools were participated and interviewed student on 20th April, 25th April, 26th April & 27th April.
	Value added course started from 16th feb and completed on 12th April	Closing of Value added course of Spoken English


## NOTICE


29/05/2024

All staff members are informed to present in the monthly meeting is being scheduled on 06/05/2024 at 3:00 PM at Seminar Hall. It is compulsory for all to present in the meeting.

### Agenda of the meeting

- 1) To confirm the minutes of the meeting held on 02/04/2024
- 2) To review the activities scheduled in the month of April.
- 3) To review examination (Practical & Model examination) preparation
- 4) To review the registers of different aspects.
- 5) Any other matter with the permission of the chair.

  
IBAC Co-ordinator/Vice-Principal

  
Principal  
PRINCIPAL  
Columbus College  
P. No. 61



Name of the members

Signature

- 1) Mrs. Ranjana Thakur
- 2) Dr. Rupali Mukherjee
- 3) Mrs. Alpana Singh
- 4) Ms. Rekha Yadav
- 5) Ms. Manisha Sahu
- 6) Ms. Gopika Singh
- 7) Ms. Ishwari Jyotiram Gore
- 8) Ms. Rashmi Verma
- 9) Ms. - Shabana Mishra
- 10) Ms. J. Padmanjali
- 11) Ms. Deepak Pandey
- 12) Mr. Nandesh Kumar Sahu
- 13) Mrs. Savita Kuni Verma

## MINUTES OF THE MEETING

Date: 06/05/2024


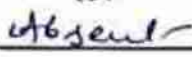



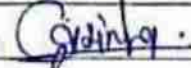

Time: 3:00 PM

Venue: Seminar Hall

### Agenda of the Meeting

- 1) To confirm the minutes of the meeting held on 01/04/2024
- 2) To review the activities scheduled in the month of April.
- 3) To review examination (Practical & Model) preparation
- 4) To review the registers of different aspects
- 5) Any other matter with the permission of the chair.

### Attended by:

- 1) Mrs. Ranjana Thakur 
- 2) Dr. Rupali Mukherjee 
- 3) Mrs. Alpana Sinha 
- 4) Ms. Rekha Yadav 
- 5) Ms. Manisha Sahu 
- 6) Mr. Gopika Sinha 
- 7) Mr. Ishwari Tyotiram Gaur 



- 8) Ms. Roshni Verma
- 9) Ms. Shahina Mithun
- 10) Ms. J. Padmanjali
- 11) Mr. Deepak Phalray
- 12) Ms. Narech Kumar Sahu
- 13) Ms. Savita Rani Verma

*[Handwritten signatures and initials corresponding to the list above]*

1) Agenda 1: To confirm the minutes of the meeting held on 01/04/2024.

The previous meeting minutes was confirmed by sharing / discussing the action taken report.

Agenda 2: To review the activities scheduled in the month of April.

Life Skill Training Program on Supervisory Skill organised on 15/04/2024

Election Awareness program : 06/04/2024

World Health Day : First Aid Training  
: 06/04/2024

World earth day on Ramajanzharya Jayanti was not celebrated due to practical exam in dated 1st & 5th. Practical exam.

Page No.   
 Date   
 Farewell party to be organised on 10<sup>th</sup> May 2024.

Revision classes of B.Ed. & D.El.Ed have been completed.

Agenda 3 Regarding examination (Practical & Model) Preparation

Practical External Exam of D.El.Ed I : 26/04/2024

Practical Exam of D.El.Ed II : 27/04/2024

Practical Exam of B.Ed IV Sem :

- 1) Viva-Voce on Teaching Experience : 09/05/2024
- 2) Psychometric Practical Exam : 04/05/2024

Agenda IV To review the registers

All committee members were asked to complete their meeting register within two days after the meeting & follow the fixed format of meeting.

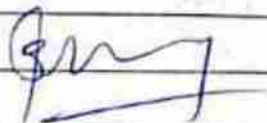
Agenda V Any other matter with the permission of the chair.




It was decided in the meeting that due to final examination in D.El.Ed I & D.El.Ed II, B.Ed II & B.Ed IV semesters activities that have been scheduled have been cancelled, it was also decided that in the month of May only academic & exam related activities to be conducted and mentor students for examination.

Anti Tobacco Day will be celebrated on 31/05/2024

FOP is scheduled from 21/05/2024 to 26/05/2024



IDAC Coordinator/Vice-Principal



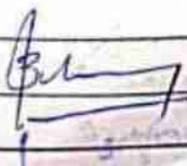
Principal


PRINCIPAL

Columbia College  
Raipur (C.G.)

## ACTION TAKEN REPORT

S.NO.	Agenda	Action Taken
1.	To confirm the minutes of the meeting held on 01/04/2024	Confirmed
2.	To review the activities scheduled in the month of April.	Done
3.	Regarding examination (Practical & Modal) Examination	Done
4.	To review registers of different aspects	Done
5.	Any other matter with the permission of the chair	Activities cancelled for the month of May only academic & exam related activities conducted



  
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